

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
December 18, 2024
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Connors, Lee, Moore, McCary, Horne
 ABSENT: -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, Administrative
 Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Lee led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS – None

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jeri Miller, resident, commented on concerns regarding the City’s landscaping near her home.

Councilmember Connors briefly responded to Ms. Miller’s comments.

Ms. Miller briefly responded to Councilmember Connors’ comments.

VI. CITY TREASURER’S REPORT

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer's Report for the month of November 2024.

VII. CONSENT CALENDAR

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.4.

7.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on November 20, 2024.

7.2 Payment Register

Approved the warrant register dated December 18, 2024, in the amount of \$966,515.10.

7.3 Fiscal Years 2023-25 Budget Adjustments

1. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30 2025, INCREASING GENERAL FUND AND SENIOR MOBILITY FUND APPROPRIATIONS FOR THE SENIOR MOBILITY PROGRAM

AND

2. Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30 2025, AUTHORIZING THE CITY MANAGER TO MODIFY ALOCATIONS OF EXISTING FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS FOR CERTAIN USES AND TO PAY FOR THE COSTS OF LAW ENFORCEMENT SERVICES PROVIDED BY THE COUNTY OF ORANGE

7.4 Potential New Fire Station Project

Accepted a grant of non-exclusive conditional easement from El Toro Water District for certain real property located in the city of Laguna Woods, more particularly described as a portion of Assessor's Parcel Number (APN) 616-012-02, for purposes related to the proposed construction, operation and maintenance of a fire station and public safety/municipal services building, and authorized the Mayor to execute and accept the grant of non-exclusive conditional easement on behalf of the City, subject to approval of the grant of non-exclusive conditional easement as to form by the City Attorney.

VIII. PUBLIC HEARINGS

8.1 Community Development Block Grant (CDBG) Public Facilities & Improvements Project Proposal

City Manager Macon made a presentation.

Mayor Horne opened the public hearing.

With no requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff responded to questions.

Moved by Mayor Pro Tem McCary, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to:

1. Ratify the City Manager's submittal of a proposal to the County of Orange requesting \$500,000 in Community Development Block Grant (CDBG) funds under the Fiscal Year 2025-26 Public Facilities & Improvements grant program (County of Orange RFA # 012-25010431-NC) to support the "Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9", which generally consists of:
 - A \$250,000 primary project involving the reconstruction of two driveway crossings (one on El Toro Road adjacent to the Lutheran Church of the Cross and one on Santa Maria Avenue adjacent to Polly's Pies Restaurant & Bakery); and
 - A \$250,000 waitlist/expanded scope project involving the installation of accessible pedestrian signals at six intersections (El Toro Road/Calle Sonora, El Toro Road/Home Depot & Town Centre, El Toro Road/Moulton Parkway, Moulton Parkway/Laguna Woods Village Gates 12 & 16, Moulton Parkway/Via Campo Verde, and Santa Maria Avenue/Moulton Parkway).

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RATIFYING THE SUBMITTAL OF A PROPOSAL TO THE COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, PROSPECTIVELY ACCEPTING THE AWARD OF SUCH CDBG FUNDS, MAKING RELATED AUTHORIZATIONS RELATED TO THE FISCAL YEAR 2025-26 PUBLIC FACILITIES & IMPROVEMENTS GRANT PROGRAM (COUNTY OF ORANGE RFA # 012-25010431-NC), AND DETERMINING AND CERTIFYING THAT THE SUBMITTAL OF A PROPOSAL AND ACCEPTANCE OF THE AWARD OF FUNDS IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

IX. CITY COUNCIL BUSINESS

9.1 Fiscal Year 2023-24 Annual Comprehensive Financial Report and Various Fiscal Year 2023-24-related Reports and Statements from Independent Auditors/Accountants

Administrative Services Director/City Treasurer Torres and Tiffany Fung, CliftonLarsonAllen, made a presentation.

Councilmembers discussed the item and staff responded to questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem McCary, and carried unanimously on a 5-0 vote, to:

1. Receive and file the following documents, each dated November 20, 2024:

- Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024 (Fiscal Year 2023-24); and
- Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards; and
- Independent Auditor's Statements on Auditing Standards 114 Letter: The Auditor's Communication with Those Charged with Governance; and
- Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheet No. 6 for the Fiscal Year Ended June 30, 2024

AND

2. Receive and file the Independent Accountants' Report on the Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds for the Fiscal Year Ended June

30, 2024, dated December 9, 2024.

9.2 California Employers' Pension Prefunding Trust Fund

City Manager Macon made a presentation.

Councilmember Lee made comments.

Moved by Councilmember Conners, seconded by Mayor Pro Tem McCary, and carried unanimously on a 5-0 vote, to:

1. Approve a contribution of \$104,490 to the California Employers' Pension Prefunding Trust Fund ("CEPPT") for investment in the CEPPT Strategy 1 portfolio and authorize the City Manager and Administrative Services Director/City Treasurer to cause such contribution to be made and to execute agreements, documents, and certifications necessary to do so.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL EYAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, RELATED TO A CONTRIBUTION TO THE CALIFORNIA EMPLOYER'S PENSION PREFUNDING TRUST ("CEPPT"), AND MAKING RELATED AUTHORIZATIONS

X. CITY COUNCIL REPORTS AND COMMENTS

10.1 Coastal Greenbelt Authority

No report.

10.2 Orange County Fire Authority

No report.

10.3 Orange County Library Advisory Board

No report.

10.4 Orange County Mosquito and Vector Control District

No report.

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

Councilmember Moore and Mayor Horne briefly responded to the report. Councilmember Connors responded to questions.

10.6 South Orange County Watershed Management Area

No report.

10.7 Liaisons to Laguna Woods Community Bridge Builders

No report.

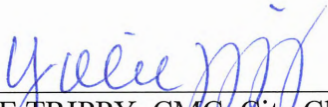
10.8 Other Comments and Reports – None

XI. CLOSED SESSION – None

XII. CLOSED SESSION REPORT – None

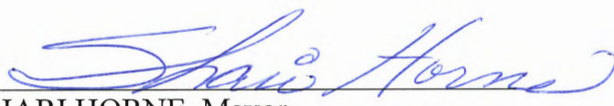
XIII. ADJOURNMENT

The meeting was adjourned at 2:55 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, January 15, 2025, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: January 15, 2025



SHARI HORNE, Mayor