

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Adjourned Regular Meeting
Wednesday, December 11, 2024
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember

Pearl Lee
Councilmember



Annie McCary
Councilmember

Carol Moore
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments/Testimony: The City accepts public comments/testimony in-person and in writing. For more information, please refer to page three of this agenda.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 24-08, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

AGENDA DISTRIBUTION LISTS

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 24-08, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

/s/ Yolie Trippy
YOLIE TRIPPY, CMC, City Clerk

12/5/24
Date

OPTIONS FOR PUBLIC COMMENTS/TESTIMONY

1. In Person

Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item VI.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise allowed by the City Council.

Speakers are requested, but not required, to identify themselves, either on speaker cards or in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

2. In Writing

Written public comments/testimony may be delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637) or sent via email (cityhall@cityoflagunawoods.org) provided that they are received by the City prior to 2:00 p.m. on the day of this meeting.

Written public comments/testimony will be provided to the City Council and included in the City Clerk's written record of this meeting.

Parties submitting written public comments/testimony are requested, but not required, to identify themselves. Parties are advised that their names, email addresses, and any information submitted in writing to the City may be disclosed or become a matter of public record. No party should expect privacy of such information.

REMOTE VIEWING AND/OR LISTENING

1. Zoom (on a computer)

The City plans to live stream this meeting on Zoom (audio and/or video). ***Please note that public comments/testimony will not be accepted via Zoom.***

- Visit www.zoom.us
- Click on "Join"
- Enter the following meeting ID: 849 6716 3594
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 148364
- Enter a name and email address as required by Zoom

Please note that information you enter into Zoom may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

2. Zoom (on a telephone)

The City plans to live stream this meeting on Zoom (audio and/or video). ***Please note that public comments/testimony will not be accepted via Zoom.***

- Call (669) 444-9171 or (253) 215-8782
- Follow the prompts and provide the information required by Zoom
- When prompted for a webinar ID enter: 849 6716 3594
- When prompted for a passcode enter: 148364

Please note that your telephone number and information you enter into Zoom may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

3. YouTube

The City plans to live stream this meeting on YouTube (audio and/or video). ***Please note that public comments/testimony will not be accepted via YouTube.***

- Visit www.youtube.com/@cityoflagunawoods
- Click on the “Live” button
- Click on the “Laguna Woods Channel 3” button

Please note that information you enter into YouTube may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

4. Cable Television

The City plans to broadcast this meeting on cable television Channel 3 within Laguna Woods Village (audio and/or video). ***Please note that public comments/testimony will not be accepted via cable television Channel 3.***

I. CALL TO ORDER

Introductory Notes:

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applicable speaker cards and in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. CITY COUNCIL BUSINESS

4.1 General Municipal Election

Recommendation:

1. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024 AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS REQUIRED BY CALIFORNIA ELECTIONS CODE SECTIONS 10263, 10264, AND 10265

AND

2. The City Clerk will present a certificate of election to Cynthia S. Connors, Shari L. Horne, and Eun Ju “Pearl” Lee.

AND

3. The City Clerk will administer the oath of office prescribed in the California Constitution to Cynthia S. Connors, Shari L. Horne, and Eun Ju “Pearl” Lee.

4.2 City Council Organization – Office of the Mayor

Recommendation: Appoint a member of the City Council to serve

as Mayor effective immediately through December 2025.

4.3 City Council Organization – Office of the Mayor Pro Tem

Recommendation: Appoint a member of the City Council to serve as Mayor Pro Tem effective immediately through December 2025.

V. PRESENTATIONS AND CEREMONIAL MATTERS – None

VI. PUBLIC COMMENTS ON NON-AGENDA ITEMS

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may ask clarifying questions of the speaker, engage in brief discussion, refer items to City staff, and/or schedule items for consideration at future meetings.

VII. CITY TREASURER’S REPORT – None; the monthly City Treasurer’s Report will be provided at the regular meeting on December 18, 2024

VIII. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action. Members of the public may address the City Council on items appearing on the Consent Calendar regardless of whether an item is removed for separate discussion and consideration of action.

8.1 Fiscal Years 2023-25 Budget Adjustments

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, UNALLOCATING EXISTING

FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS FOR THE “CITY HALL COMPLEX PARKING LOT IMPROVEMENT PROJECT” AND “RIDGE ROUTE DRIVE DRAINAGE REPAIR PROJECT”, AND ALLOCATING EXISTING FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS TO THE PURCHASE OF ELECTRONIC MESSAGE BOARD SIGNS, A SPEED AWARENESS MONITOR, AND THE “WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT”

8.2 Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)

Recommendation:

1. Approve the “Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)” design plans and specifications as prepared by the project engineer.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2023-25 BUDGET AND WORK PLAN FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, ALLOCATING EXISTING FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS TO THE “PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN CALLE CORTA AND CITY

LIMITS)”

AND

3. Approve a notice of exemption for the “Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

4. Award a contract agreement to Hardy & Harper, Inc. for the construction of the “Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)”, in the amount of \$362,000, plus authorized change orders not to exceed 10% (\$36,200) of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

8.3 Measure M2 (OC Go) Expenditure Report

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2023-24 COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024

8.4 Disposal of Equipment

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE DISPOSAL OF OBSOLETE AND/OR INOPERABLE

ELECTRONIC MESSAGE BOARD SIGNS AND A SPEED
AWARENESS MONITOR/RADAR TRAILER

IX. PUBLIC HEARINGS – None

X. CITY COUNCIL REPORTS AND COMMENTS

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 10.1 Coastal Greenbelt Authority
Councilmember McCary, First Alternate: Mayor Pro Tem Horne, Second
Alternate: Councilmember Conners
- 10.2 Orange County Fire Authority
Vacant
- 10.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Councilmember McCary
- 10.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne
- 10.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Conners; Alternate: Vacant
- 10.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Pro Tem Horne
- 10.7 Liaisons to Laguna Woods Community Bridge Builders
Mayor Pro Tem Horne and Councilmember McCary
- 10.8 Other Comments and Reports
 - League of California Cities (Cal Cities) Quarterly Orange
County Division Meeting – December 9, 2024
(Councilmembers Conners, McCary, and Moore)

- Other Comments and Reports

XI. CITY COUNCIL BUSINESS

11.1 City Council Meeting Schedule

Recommendation: Approve a new City Council meeting schedule for January 2025 through June 2026.

11.2 California Joint Powers Insurance Authority Board of Directors Appointments

Recommendation: Appoint members of the City Council to serve as a director and alternate on the California Joint Powers Insurance Authority Board of Directors from January 1, 2025 through December 31, 2026.

11.3 Coastal Greenbelt Authority Board of Directors Appointments

Recommendation: Appoint members of the City Council to serve as a director, first alternate, and second alternate on the Coastal Greenbelt Authority Board of Directors from January 1, 2025 through December 31, 2026.

11.4 Orange County Fire Authority Board of Directors Appointment

Recommendation: Appoint a member of the City Council to serve as a director on the Orange County Fire Authority Board of Directors from December 11, 2024 through December 31, 2026 by adopting a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 22-65, AND DESIGNATING AND APPOINTING A DIRECTOR TO SERVE ON THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FROM DECEMBER 11, 2024 THROUGH DECEMBER 31, 2026

11.5 Orange County Library Advisory Board Appointments

Recommendation: Appoint members of the City Council to serve as a member and alternate on the Orange County Library Advisory Board from January 1, 2025 through December 31, 2026.

11.6 Orange County Mosquito and Vector Control District Board of Trustees Appointment

Recommendation: Appoint a representative to serve as a trustee on the Orange County Mosquito and Vector Control District Board of Trustees effective at Noon on January 6, 2025 through 11:59 am. on January 4, 2027.

11.7 San Joaquin Hills Transportation Corridor Agency Board of Directors Appointments

Recommendation: Appoint members of the City Council to serve as a director and alternate on the San Joaquin Hills Transportation Corridor Agency Board of Directors from January 1, 2025 through December 31, 2026.

11.8 South Orange County Watershed Management Area Executive Committee Appointments

Recommendation: Appoint members of the City Council to serve as a member and alternate on the South Orange County Watershed Management Area Executive Committee from January 1, 2025 through December 31, 2026.

11.9 Investment Policy Review Committee Appointments

Recommendation: Appoint two members of the City Council to serve on a standing Investment Policy Review Committee from January 1, 2025 through December 31, 2026, in accordance with Administrative Policy 2.2 (Investment of Financial Assets).

11.10 Liaisons to Community Bridge Builders Appointments

Recommendation: Appoint two members of the City Council to serve as liaisons to Laguna Woods Community Bridge Builders, a club that works to promote respect, understanding and community among people of all backgrounds, through dialogue, education and advocacy, from January 1, 2025 through December 31, 2026.

XII. CLOSED SESSION

Closed Session Note: While members of the public are not permitted to attend closed session, prior to convening in closed session, the City Council will accept public comments on items appearing on the closed session agenda.

XIII. CLOSED SESSION REPORT

XIV. ADJOURNMENT

Next Regular Meeting: Wednesday, December 18, 2024 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637