

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting  
Wednesday, August 21, 2024  
2:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637

Noel Hatch  
Mayor

Shari L. Horne  
Mayor Pro Tem

Cynthia Conners  
Councilmember



Annie McCary  
Councilmember

Carol Moore  
Councilmember

*Welcome to a meeting of the Laguna Woods City Council!*

*This meeting may be recorded, televised, and made publicly available.*

Public Comments/Testimony: The City accepts public comments/testimony in-person and in writing. For more information, please refer to page three of this agenda.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org), or 24264 El Toro Road, Laguna Woods, California 92637.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

/s/ Yolie Trippy  
YOLIE TRIPPY, CMC, City Clerk

8/16/24  
Date

## OPTIONS FOR PUBLIC COMMENTS/TESTIMONY

### 1. In Person

Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise allowed by the City Council.

Speakers are requested, but not required, to identify themselves, either on speaker cards or in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

### 2. In Writing

Written public comments/testimony may be delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637) or sent via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) provided that they are received by the City prior to 2:00 p.m. on the day of this meeting.

Written public comments/testimony will be provided to the City Council and included in the City Clerk's written record of this meeting.

Parties submitting written public comments/testimony are requested, but not required, to identify themselves. Parties are advised that their names, email addresses, and any information submitted in writing to the City may be disclosed or become a matter of public record. No party should expect privacy of such information.

## REMOTE VIEWING AND/OR LISTENING

### 1. Zoom

The City plans to live stream this meeting on Zoom (audio and/or video). ***Please note that public comments/testimony will not be accepted via Zoom.***

- Visit [www.zoom.us](http://www.zoom.us)
- Click on "Join"
- Enter the following meeting ID: 828 6004 1647
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 223071
- Enter a name and email address as required by Zoom

Please note that information you enter into Zoom may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

## **2. YouTube**

The City plans to live stream this meeting on YouTube (audio and/or video). *Please note that public comments/testimony will not be accepted via YouTube.*

- Visit [www.youtube.com/@cityoflagunawoods](http://www.youtube.com/@cityoflagunawoods)
- Click on the “Live” button
- Click on the “Laguna Woods Channel 3” button

Please note that information you enter into YouTube may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

## **3. Cable Television**

The City plans to broadcast this meeting on cable television Channel 3 within Laguna Woods Village (audio and/or video). *Please note that public comments/testimony will not be accepted via cable television Channel 3.*

# **I. CALL TO ORDER**

### Introductory Notes:

Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

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Speakers are requested, but not required, to identify themselves, both on any applicable speaker cards and in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

# **II. ROLL CALL**

# **III. PLEDGE OF ALLEGIANCE**

# **IV. PRESENTATIONS AND CEREMONIAL MATTERS**

4.1 Continuing Support of Fair, Free, and Open Elections  
(agendized by Councilmember Moore)

*Recommendation:* Approve and present the proclamation.

**V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may ask clarifying questions of the speaker, engage in brief discussion, refer items to City staff, and/or schedule items for consideration at future meetings.

**VI. CITY TREASURER’S REPORT**

6.1 City Treasurer’s Report

*Recommendation:* Receive and file the City Treasurer’s Report for the month of July 2024.

6.2 Quarterly Financial Report

*Recommendation:* Receive and file the Quarterly Financial Report for the fourth quarter of Fiscal Year 2023-24.

**VII. CONSENT CALENDAR**

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action. Members of the public may address the City Council on items appearing on the Consent Calendar regardless of whether an item is removed for separate discussion and consideration of action.

7.1 City Council Minutes

*Recommendation:* Approve the City Council meeting minutes for the regular meeting on July 17, 2024.

7.2 Warrant Register

*Recommendation:* Approve the warrant register dated August 21, 2024 in the amount of \$986,814.40.

### 7.3 Fiscal Years 2023-25 Budget Adjustments

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADJUSTING THE ASSIGNED RESERVE BALANCES FOR THE PAID LEAVE CONTINGENCY RESERVE AND THE GENERAL FUND CONTINGENCY RESERVE FOR FISCAL YEAR 2024-25

### 7.4 Landscape Maintenance Services

*Recommendation:* Approve an agreement with BrightView Landscape Services, Inc. for landscape maintenance services and authorize the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

### 7.5 Deed of Easement

*Recommendation:* Accept a quitclaim deed dated July 19, 2024 from Golden Rain Foundation conveying to the City the interest in real property described thereon and authorize the Mayor to execute a certificate of acceptance, subject to approval as to form by the City Attorney. The real property subject to this action is a portion of a sewer easement at the City-owned property commonly known as City Centre Park (24121 Moulton Parkway, Laguna Woods, CA 92637; Assessor's Parcel Number: 616-012-18).

### 7.6 City Hall Safety and Refurbishment Project: Phase 4

*Recommendation:* Reject all bids received for the "City Hall Safety and Refurbishment Project: Phase 4" (bid opening July 18, 2024).

## **VIII. PUBLIC HEARINGS**

### 8.1 Laguna Woods General Plan and Zoning Code Update, State

Clearinghouse Number 2022080022

*Recommendation:*

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, MAKING FINDINGS RELATED TO AND CERTIFYING THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT (INCLUDING ADOPTION OF A STATEMENT OF OVERRIDING CONSIDERATIONS PER CALIFORNIA CODE OF REGULATIONS, TITLE 14, SECTION 15093, AND ADOPTION OF A MITIGATION MONITORING AND REPORTING PROGRAM PER CALIFORNIA CODE OF REGULATIONS, TITLE 14, SECTION 15091) FOR THE LAGUNA WOODS GENERAL PLAN AND ZONING CODE UPDATE, STATE CLEARINGHOUSE NUMBER 2022080022

AND

6. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AMENDMENTS TO THE GENERAL PLAN CIRCULATION, LAND USE, AND NOISE ELEMENTS, AND DETERMINING AND CERTIFYING THAT SUCH ACTIONS ARE CONSISTENT WITH THE PROGRAM ENVIRONMENTAL IMPACT REPORT PREPARED FOR THE LAGUNA WOODS GENERAL PLAN AND ZONING CODE UPDATE, STATE CLEARINGHOUSE NUMBER 2022080022

AND

7. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING SECTION 13.04.020 OF CHAPTER 13.04 (ESTABLISHMENT OF ZONING DISTRICTS) OF TITLE 13 (ZONING) OF THE LAGUNA WOODS MUNICIPAL CODE AND ADDING SECTION 13.08.050 TO CHAPTER 13.08 (RESIDENTIAL DISTRICTS) OF TITLE 13 (ZONING) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE ESTABLISHMENT OF NEW RESIDENTIAL OVERLAY ZONING DISTRICTS, AND DETERMINING AND CERTIFYING THAT SUCH ACTIONS ARE CONSISTENT WITH THE PROGRAM ENVIRONMENTAL IMPACT REPORT PREPARED FOR THE LAGUNA WOODS GENERAL PLAN AND ZONING CODE UPDATE, STATE CLEARINGHOUSE NUMBER 2022080022

## 8.2 Inclusionary Housing Regulations

*Recommendation:*

1. Receive staff report.

AND



2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 13.25 OF TITLE 13 (ZONING) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO INCLUSIONARY HOUSING REGULATIONS FOR CERTAIN NEW RESIDENTIAL DEVELOPMENT PROJECTS AND LAWFUL CONVERSION OF EXISTING RESIDENTIAL BUILDING PROJECTS (CONVERSIONS FROM APARTMENTS TO COMMON INTEREST OWNERSHIP), AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

8.3 Health and Sanitation Title of Laguna Woods Municipal Code

*Recommendation:*

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTERS 4.10 AND 4.18 AND REPEALING CHAPTERS 4.02 AND 4.08 OF TITLE 4 (HEALTH AND SANITATION) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO SOLID WASTE, WATER CONSERVATION, GEOTHERMAL HEAT EXCHANGE WELLS, WATER WELLS, CATHODIC PROTECTION WELLS, MONITORING WELLS, AMBULANCE SERVICES, AND TATTOOING ESTABLISHMENTS, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

## **IX. CITY COUNCIL BUSINESS**

### **9.1 League of California Cities 2024 General Assembly Delegates**

*Recommendation:* Appoint members of the City Council and/or staff to serve as a delegate, alternate delegate, and second alternate delegate at the League of California Cities’ 2024 General Assembly.

### **9.2 Fire Risk Reduction Community**

*Recommendation:* Direct the City Manager to (a) take the actions required to qualify the City for inclusion on the California State Board of Forestry and Fire Protection’s 2026 Fire Risk Reduction

Community List, and (b) advise the City Council of any increases in approved budget appropriations necessary to complete such actions.

### 9.3 Employee Compensation and Benefits

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 24-01, AND ESTABLISHING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES

### 9.4 City Council Meeting Schedule

*Recommendation:*

1. Cancel the regular meeting of the City Council on October 16, 2024 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637 due to scheduling conflicts.

AND

2. Schedule an adjourned regular meeting of the City Council for October 2024 to be held at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

### 9.5 Orange County Power Authority

*Recommendation:* Discuss and provide direction to staff.

### 9.6 City Hall Building Signage (agendized by Councilmember Moore)

*Recommendation:* Direct the City Manager to have metal lettering reading “E Pluribus Unum” installed above the arch outside City Hall’s main entrance.

## **X. CITY COUNCIL REPORTS AND COMMENTS**

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

### **10.1 Coastal Greenbelt Authority**

Councilmember McCary, First Alternate: Mayor Pro Tem Horne, Second Alternate: Councilmember Connors

### **10.2 Orange County Fire Authority**

Mayor Hatch

### **10.3 Orange County Library Advisory Board**

Councilmember Moore; Alternate: Councilmember McCary

### **10.4 Orange County Mosquito and Vector Control District**

Mayor Pro Tem Horne

### **10.5 San Joaquin Hills Transportation Corridor Agency**

Councilmember Connors; Alternate: Mayor Hatch

### **10.6 South Orange County Watershed Management Area**

Councilmember Moore; Alternate: Mayor Pro Tem Horne

### **10.7 Liaisons to Community Bridge Builders**

Mayor Pro Tem Horne and Councilmember McCary

### **10.8 Other Comments and Reports**

- California Joint Powers Insurance Authority Annual Board of Directors Meeting – July 24, 2024 (Councilmember McCary)
- Other Comments and Reports

## **XI. CLOSED SESSION**

Closed Session Note: While members of the public are not permitted to attend closed

session, prior to convening in closed session, the City Council will accept public comments on items appearing on the closed session agenda.

**XII. CLOSED SESSION REPORT**

**XIII. ADJOURNMENT**

Next Regular Meeting:                      Wednesday, September 18, 2024 at 2 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637