



City of
Laguna Woods

TEMPORARY BANNER SIGN PERMIT APPLICATION

Planning & Environmental Services Department
24264 El Toro Road, Laguna Woods, CA 92637

P: (949) 639-0500 planning@cityoflagunawoods.org
www.cityoflagunawoods.org

I. APPLICANT INFORMATION

- 1) Applicant's Legal Name: _____
- 2) Applicant's Firm's Name (if applicable): _____
- 3) Submitting on Behalf of: Self/Employer Client: _____
- 4) Relationship to Client (if applicable): Architect Contractor Engineer Project Manager
 Other: _____
- 5) Applicant's Telephone Number: _____
- 6) Applicant's Email Address: _____
- 7) Applicant's Mailing Address: _____

Under penalty of perjury, I hereby declare that the information contained within and submitted with this Temporary Banner Sign Permit Application is complete, true, and accurate. I understand that a misrepresentation of fact is cause for rejection of this Temporary Banner Sign Permit Application, denial of the permit, and/or suspension or revocation of a permit issued, and may also constitute an illegal action resulting in civil and/or criminal action. I acknowledge that all information on and attached to this form may constitute a public record subject to disclosure under the California Government Code Section 6250 and have communicated the same to all involved parties.

Signature of Applicant identified in Line I(#1) above: _____

Date Signed by Applicant identified in Line I(#1) above: _____

II. DISPLAY LOCATION

- 1) Display Location Address: _____

Please attach a photograph(s) of the proposed specific display location(s).

(Temporary banner signs shall be mounted flush to a building, wall, or fence and may not be located on a roof, awning, or overhang. Temporary banner signs shall not obstruct any parking area or the free and clear vision and movement of pedestrian or vehicular traffic.)

- 2) Are photograph(s) of the proposed specific display location(s) attached? (must attach and answer "yes")

Yes

- 3) Assessor's Parcel Number: _____

- 4) Laguna Woods General Plan Land Use Designation:

Commercial

- Community Facilities
- High Density Residential
- Open Space
- Residential Community

5) Laguna Woods Zoning District / Zoning Overlay District:

- Community Commercial (CC)
- Community Facilities - Private (CF-P)
- Community Facilities - Public/Institutional (CF-P/I)
- Neighborhood Commercial (NC)
- Open Space - Passive (OS-P)
- Open Space - Recreation (OS-R)
- Professional and Administrative Office (PA)
- Residential Community (RC)
- Residential Community - Maintenance (RC-MT)
- Residential Multifamily (RMF)
- Residential Towers (RT)

III. OTHER DISPLAY INFORMATION

1) Number of Temporary Banner Signs Requested: _____

2) Dimensions of Each Temporary Banner Sign Requested:

#1 – Length: _____ Width: _____ Area (length x width; sq. feet): _____

#2 – Length: _____ Width: _____ Area (length x width; sq. feet): _____

#3 – Length: _____ Width: _____ Area (length x width; sq. feet): _____

#4 – Length: _____ Width: _____ Area (length x width; sq. feet): _____

(For tenant frontages of 25 linear feet or less, the area of each temporary banner sign shall not exceed 25 square feet. For tenant frontages of more than 25 linear feet, the area of each temporary banner sign shall not exceed one square foot per linear foot of tenant frontage. The combined maximum area of all temporary banner signs displayed over all frontages shall not exceed 100 square feet.)

3) Proposed First Day of Display: _____

4) Proposed Last Day of Display: _____

(Temporary banners signs cannot be displayed for more than 180 days within a calendar year period.)

IV. PROPERTY OWNER INFORMATION

1) Property Owner of Record's ("POR") Legal Name: _____

2) Assessor's Parcel Number Owned by POR (must match Line II(#3): _____

3) POR's Mailing Address: _____

4) POR's Authorized Agent's Legal Name (if applicable): _____

5) POR's Authorized Agent's Telephone Number: _____

6) POR's Authorized Agent's Email Address: _____

