

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Adjourned Regular Meeting  
Wednesday, June 26, 2024  
2:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637

Noel Hatch  
Mayor

Shari L. Horne  
Mayor Pro Tem

Cynthia Conners  
Councilmember



Annie McCary  
Councilmember

Carol Moore  
Councilmember

*Welcome to a meeting of the Laguna Woods City Council!*

*This meeting may be recorded, televised, and made publicly available.*

Public Comments/Testimony: The City accepts public comments/testimony in-person and in writing. For more information, please refer to page three of this agenda.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 24-08, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

/s/ Yolie Trippy  
YOLIE TRIPPY, CMC, City Clerk

6/21/24  
Date

## **OPTIONS FOR PUBLIC COMMENTS/TESTIMONY**

### **1. In Person**

Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, at the time an item is considered.

Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise allowed by the City Council.

Speakers are requested, but not required, to identify themselves, either on speaker cards and in comments/testimony. Speakers are advised that their names and any information submitted on speaker cards or otherwise provided in writing to the City may be disclosed or become a matter of public record. No speaker should expect privacy of such information.

### **2. In Writing**

Written public comments/testimony may be delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637) or sent via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) provided that they are received by the City prior to 2:00 p.m. on the day of this meeting.

Written public comments/testimony will be provided to the City Council and included in the City Clerk's written record of this meeting.

Parties submitting written public comments/testimony are requested, but not required, to identify themselves. Parties are advised that their names, email addresses, and any information submitted in writing to the City may be disclosed or become a matter of public record. No party should expect privacy of such information.

## **REMOTE VIEWING AND/OR LISTENING**

### **1. Zoom**

The City plans to live stream this meeting on Zoom (audio and/or video). ***Please note that public comments/testimony will not be accepted via Zoom.***

- Visit [www.zoom.us](http://www.zoom.us)
- Click on "Join"
- Enter the following meeting ID: 894 7359 8930
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 767074
- Enter a name and email address as required by Zoom

Please note that information you enter into Zoom may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

## **2. YouTube**

The City plans to live stream this meeting on YouTube (audio and/or video). *Please note that public comments/testimony will not be accepted via YouTube.*

- Visit [www.youtube.com/@cityoflagunawoods](http://www.youtube.com/@cityoflagunawoods)
- Click on the “Live” button
- Click on the “Laguna Woods Channel 3” button

Please note that information you enter into YouTube may be publicly visible and/or visible to other persons. No party should expect privacy of such information.

## **3. Cable Television**

The City plans to broadcast this meeting on cable television Channel 3 within Laguna Woods Village (audio and/or video). *Please note that public comments/testimony will not be accepted via cable television Channel 3.*

# **I. CALL TO ORDER**

### Introductory Notes:

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# **II. ROLL CALL**

# **III. PLEDGE OF ALLEGIANCE**

# **IV. PRESENTATIONS AND CEREMONIAL MATTERS – None**

## V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may ask clarifying questions of the speaker, engage in brief discussion, refer items to City staff, and/or schedule items for consideration at future meetings.

## VI. CITY TREASURER'S REPORT

### 6.1 City Treasurer's Report

*Recommendation:* Receive and file the City Treasurer's Report for the month of May 2024.

## VII. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action. Members of the public may address the City Council on items appearing on the Consent Calendar regardless of whether an item is removed for separate discussion and consideration of action.

### 7.1 City Council Minutes

*Recommendation:* Approve the City Council meeting minutes for the regular meeting on May 15, 2024.

### 7.2 Warrant Register

*Recommendation:* Approve the warrant register dated June 26, 2024 in the amount of \$850,615.10.

### 7.3 Annual Appropriations Limit

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF LAGUNA WOODS, CALIFORNIA, ADOPTING THE

ANNUAL APPROPRIATIONS LIMIT (GANN LIMIT) FOR FISCAL YEAR 2024-25 COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

7.4 Landscape Maintenance Services

*Recommendation:*

1. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding for an extension of an agreement with BrightView Landscape Services.

AND

2. Approve an extension of the agreement with BrightView Landscape Services for landscape maintenance services and authorize the City Manager to execute the extension, subject to approval as to form by the City Attorney.

7.5 Workplace Violence Policy

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AMENDMENTS TO ADMINISTRATIVE POLICY 4.8 PERTAINING TO WORKPLACE VIOLENCE INCLUDING, BUT NOT LIMITED TO, AMENDMENTS NECESSARY TO COMPLY WITH CALIFORNIA SENATE BILL 553 (CORTESE, CHAPTER 289, STATUTES OF 2023)

7.6 El Toro Road and Moulton Parkway Water Quality Treatment Project

*Recommendation:*

1. Approve final record plans and specifications reflecting completion of the “El Toro Road and Moulton Parkway Water Quality Treatment Project: Phase 1” as prepared by the project engineer.

AND

2. Accept project completion of the contract agreement with Leonida Builders, Inc. for the “El Toro Road and Moulton Parkway Water Quality Treatment Project: Phase 1” and authorize the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange.

AND

3. Authorize the City Manager to release the contract retention payment withheld per state law, and exonerate project posted bonds, for the “El Toro Road and Moulton Parkway Water Quality Treatment Project: Phase 1,” 35 days following recordation of the notice of completion with the County of Orange, to the extent allowed by state law.

- 7.7 Pavement Management Plan Project (Westbound El Toro Road between Calle Corta and City Limits)

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A MASTER AGREEMENT ADMINISTERING AGENCY-STATE AGREEMENT STATE-FUNDED PROJECTS (AGREEMENT NO. 12-5476S21) WITH THE STATE OF CALIFORNIA AND A PROGRAM SUPPLEMENT TO AGREEMENT NO. 12-5476S21 (PROGRAM SUPPLEMENT NO. 00000A583) WITH THE STATE OF CALIFORNIA TO FACILITATE THE RECEIPT OF CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT OF 2021 – NON-STIP PROGRAM

FUNDING FOR THE PAVEMENT MANAGEMENT PLAN PROJECT (WESTBOUND EL TORO ROAD BETWEEN CALLE CORTA AND CITY LIMITS), AND AUTHORIZING EXECUTION OF THE SAME

**VIII. PUBLIC HEARINGS**

8.1 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program

*Recommendation:*

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Approve the submittal of an application to the Orange County Transportation Authority requesting funding from the 2004 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program to support the Senior Mobility Program.

AND

6. Authorize the City Manager to certify that there are no non-profit agencies readily available to provide the service proposed in the application for funding from the 2004 Orange County



Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program.

AND

7. Determine and certify that the public hearing and submittal of an application for funding from the 2004 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program are not subject to the California Environmental Quality Act (CEQA) pursuant to sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3.

## 8.2 Accessory Dwelling Unit Regulations

*Recommendation:*

1. Receive staff report.

AND

2. Continue the public hearing that was continued from the regular meeting of the City Council on May 15, 2024.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Take no action.

## **IX. CITY COUNCIL BUSINESS**

### 9.1 Business Registration Regulations

*Recommendation:* Approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADDING CHAPTER 6.03 TO TITLE 6 (BUSINESSES) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO BUSINESS REGISTRATION, AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

## 9.2 Procurement of Recovered Organic Waste Products

*Recommendation:* Approve a first amendment to the agreement with the Golden Rain Foundation of Laguna Woods for procurement of mulch in connection with California Senate Bill 1383 and authorize the Mayor to execute the amendment, subject to approval as to form by the City Attorney.

## 9.3 League of California Cities Membership (agendized by Mayor Hatch)

*Recommendation:* Approve the City’s membership in the League of California Cities (Cal Cities) for the pro-rated amount of \$3,882 for the remainder of the 2024 calendar year and for an amount not-to-exceed \$8,200 for the 2025 calendar year.

# X. CITY COUNCIL REPORTS AND COMMENTS

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

## 10.1 Coastal Greenbelt Authority Councilmember McCary, First Alternate: Mayor Pro Tem Horne, Second Alternate: Councilmember Connors

