

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, February 16, 2022
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Carol Moore
Mayor

Cynthia Conners
Mayor Pro Tem

Noel Hatch
Councilmember



Shari L. Horne
Councilmember

Ed H. Tao
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

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FOR ADDITIONAL INFORMATION

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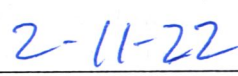
AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, CMC, City Clerk



Date

NOVEL CORONAVIRUS (COVID-19) NOTICE

Please exercise caution when attending City Council meetings. If you attend this meeting, please abide by all applicable state and local public health orders.

OPTIONS FOR PUBLIC COMMENTS

1. Attend the meeting in-person.

2. Submit public comments in writing. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2:00 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

3. Make public comments by telephone. Dial (669) 900-6833. When prompted enter the following meeting ID: 856 0604 8253 followed by pound (#) and the following meeting passcode: 489175 followed by pound (#). When an item you wish to comment on is discussed, press *9 on your telephone to raise your hand. When it is your turn, you will be unmuted and able to speak. Please note that your telephone number will be visible to the City. No party should expect privacy of such information.

4. Make public comments by computer.

- Visit www.zoom.us
- Click on “Join a Meeting” toward the top right of the webpage
- Enter the following meeting ID: 856 0604 8253
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 489175
- Enter a name and email address as required by Zoom

When an item you wish to comment on is discussed, click on “Raise Hand.” When it is your turn, you will be unmuted and able to speak. Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

I. CALL TO ORDER

Introductory Note: Members of the public wishing to address the City Council on items appearing on this agenda are advised indicate their interest in doing so at the time an item is considered by notifying City staff if present in-person, pressing *9 on their telephone if participating by telephone, or clicking on “Raise Hand” if participating by computer via Zoom. Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Recognition – Presidents’ Day

Recommendation: Recognize Presidents’ Day.

4.2 City Hall/Public Library Project Update

Recommendation: Receive and file

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. To indicate interest, please notify City staff if present in-person, press *9 on your telephone if participating by telephone, or click on “Raise Hand” if participating by computer via Zoom. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or member of the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the regular meeting on January 19, 2022 and the adjourned regular meeting on February 9, 2022.

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of January 2022.

6.3 Warrant Register

Recommendation: Approve the warrant register dated February 16, 2022 in the amount of \$591,247.09.

6.4 Teleconferencing for Meetings

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.5 Edible Food Recovery Program Services

Recommendation: Approve an assignment agreement assigning the existing agreement with OneOC for edible food recovery program services to Abound Food Care and authorize the Mayor to execute the assignment agreement, subject to approval as to form by the City Attorney.

6.6 Surveillance Camera Use at City Facilities Policy

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING ADMINISTRATIVE POLICY 3.5 PERTAINING TO SURVEILLANCE CAMERA USE AT CITY FACILITIES

VII. PUBLIC HEARINGS

7.1 Building, Planning, Encroachment, and Grading Permit Fees

Recommendation:

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Continue the public hearing to the regular meeting of the City Council on March 16, 2022 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637.

VIII. CITY COUNCIL BUSINESS

- 8.1 Southern California Association of Governments' 2022 General Assembly Delegate and Alternate Delegate

Recommendation: Appoint members of the City Council to serve as a delegate and alternate at the Southern California Association of Governments' 2022 General Assembly.

- 8.2 Threat of Fentanyl
(agendized by Mayor Moore)

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, SUPPORTING LAW ENFORCEMENT EFFORTS TO ELIMINATE THE THREAT OF FENTANYL

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Mayor Pro Tem Conners; Alternate: Councilmember Tao
- 9.2 Orange County Fire Authority
Councilmember Hatch
- 9.3 Orange County Library Advisory Board
Mayor Moore; Alternate: Councilmember Tao
- 9.4 Orange County Mosquito and Vector Control District
Councilmember Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Mayor Pro Tem Conners; Alternate: Mayor Moore
- 9.6 South Orange County Watershed Management Area
Mayor Moore; Alternate: Councilmember Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, March 16, 2022 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

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4.1
RECOGNITION –
PRESIDENTS' DAY
(NO REPORT)

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4.2
CITY HALL/PUBLIC LIBRARY PROJECT UPDATE
(NO REPORT)

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6.0
CONSENT CALENDAR SUMMARY

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: February 16, 2022 Regular Meeting
SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the February 16, 2022 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The February 16, 2022 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on January 19, 2022 (Attachment A) and the adjourned regular meeting on February 9, 2022 (Attachment B).
- 6.2 Approval of a motion to receive and file the City Treasurer's Report for the month of January 2022.
- 6.3 Approval of the warrant register dated February 16, 2022 in the amount of \$591,247.09. A list of warrants is included in the agenda packet; detailed

information about individual warrants is available at or from City Hall.

- 6.4 Adoption of a resolution allowing for the continued use of teleconferencing for meetings during the COVID-19 State of Emergency, pursuant to California Assembly Bill 361 (2021-2022). The proposed resolution includes the findings required by California Government Code Section 54953(e)(3) for the City Council to continue holding meetings via teleconferencing.
- 6.5 Approval of an assignment agreement assigning the existing agreement with OneOC for edible food recovery program services to Abound Food Care and authorization for the Mayor to execute the assignment agreement, subject to approval as to form by the City Attorney. The City entered into an agreement with OneOC for edible food recovery program services on November 1, 2021. Under that agreement, OneOC, through its fiscally sponsored project Abound Food Care, provides services related to the edible food recovery program requirements set forth in California Senate Bill 1383 (Lara, Chapter 395, Statutes of 2016) and the Senate Bill 1383 regulations adopted by the California Department of Resources Recycling and Recovery. Since entering into the agreement, Abound Food Care has established itself as a separate nonprofit public benefit corporation. Both OneOC and Abound Food Care have requested that the agreement be assigned to Abound Food Care. *[Note: A similar item was included on the February 9, 2022 City Council agenda. Subsequent to that City Council meeting, staff reviewed modifications to the assignment agreement requested by OneOC. Staff recommends that the City Council approve the proposed assignment agreement on this agenda, which would be executed in lieu of the version approved on February 9, 2022.]*
- 6.6 Adoption of a resolution adopting Administrative Policy 3.5 pertaining to surveillance camera use at City facilities. The proposed administrative policy is intended to establish standards and guidelines related to the use of surveillance cameras at City facilities as a means of aiding in the safety and security of persons and property.

6.1
CITY COUNCIL MINUTES

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
January 19, 2022
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Moore called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:02 p.m.

At Mayor Moore’s request, City Manager Macon reviewed public comment procedures.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Horne, Tao, Conners, Moore
 ABSENT: Hatch

All councilmembers participated via teleconference.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, City Clerk Trippy,
 Development Programs Analyst Pennington

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Horne led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Moment of Silence – Martin Luther King, Jr. Day

Mayor Moore introduced the item.

Councilmembers made comments.

4.2 County of Orange Redistricting – Supervisorial Districts

City Manager Macon introduced the item.

Jessica Witt, County of Orange, provided a presentation.

Councilmembers and staff made comments.

4.3 City Hall/Public Library Project Update

City Manager Macon provided an update and answered related questions.

Councilmembers and City Clerk Trippy made comments.

V. PUBLIC COMMENTS

John Waldeck, Orange County Chapter of the American Red Cross, introduced himself and encouraged blood donations.

Councilmembers briefly responded to Mr. Waldeck’s comments.

Mr. Waldeck briefly responded to questions and comments from councilmembers.

Mayor Pro Tem Conners noted that the City had received public comments regarding the General Plan Housing Element and suggested that they be read into the record.

City Manager Macon stated that the public comments referenced by Mayor Pro Tem Conners were submitted in response to a public review period for the draft General Plan Housing Element and would be included in the next agenda packet.

VI. CONSENT CALENDAR

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne, and carried on a 4-0 vote with Councilmember Hatch absent, to approve Consent Calendar items 6.1 – 6.9. This vote was conducted by roll call.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on December 15, 2021.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of December 2021.

6.3 Warrant Register

Approved the warrant register dated January 19, 2022 in the amount of \$958,451.62.

6.4 Teleconferencing for Meetings

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.5 Fiscal Years 2021-23 Budget Adjustment

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ADJUSTMENTS OF GENERAL FUND, CAPITAL PROJECTS FUND, AND STATE OF CALIFORNIA GRANTS FUND APPROPRIATIONS FOR THE “WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT”

6.6 CalRecycle Grant Programs

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF APPLICATION(S) FOR ALL CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (“CALRECYCLE”) GRANTS FOR WHICH THE CITY OF LAGUNA WOODS IS ELIGIBLE, AND MAKING OTHER AUTHORIZATIONS RELATED TO THE ADMINISTRATION OF CALRECYCLE GRANTS

6.7 Building Official, Permit Counter, and Inspection Services

Approved an agreement with Interwest Consulting Group for building official, permit counter, and inspection services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.8 Lot Line Adjustment LLA-1309 to adjust the boundaries of two adjacent parcels owned by the City of Laguna Woods and the El Toro Water District located in the vicinity of the intersection of El Toro Road and Aliso Creek Road in Laguna Woods, CA 92637

Approved an amendment to the agreement for acquisition of real property (including a grant deed) with the El Toro Water District to transfer a portion of a City-owned parcel upon which Woods End Wilderness Preserve is located (Assessor’s Parcel Number: 62-071-22; in the vicinity of the intersection of El Toro Road and Aliso Creek Road and

24995 El Toro Road, Laguna Woods, CA 92637) to the El Toro Water District and authorized the Mayor to execute the amendment, subject to approval as to form by the City Attorney.

- 6.9 Pavement Management Plan Project (Southbound Moulton Parkway between Via Campo Verde and Calle Cortez)

Approved an amendment of the contract agreement with All American Asphalt for the construction of the “Pavement Management Plan Project (Southbound Moulton Parkway between Via Campo Verde and Calle Cortez)”, and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS

- 7.1 Conditional Use Permit CUP-1500 to allow for (a) the establishment of an automobile service station, (b) the establishment of a vehicle washing facility, (c) alcoholic beverage sales, (d) tobacco and cigarette sales, (e) alternative provisions to off-street parking regulations set forth in the Laguna Woods Municipal Code, and (f) exceptions and modifications to the wall height provisions set forth in the Laguna Woods Municipal Code, at 24202 Moulton Parkway, Laguna Woods, CA 92637

City Manager Macon made a presentation.

Mayor Moore opened the public hearing.

Michael Pauls, representing the applicant, made a presentation and provided the City with two letters of support from residents.

City Manager Macon noted that the letters of support would be added to the record.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff and the applicant answered related questions.

Moved by Councilmember Horne, seconded by Mayor Pro Tem Conners, and carried on a 4-0 vote with Councilmember Hatch absent, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT CUP-1500 TO ALLOW FOR (A) THE ESTABLISHMENT OF AN AUTOMOBILE SERVICE STATION, (B) THE ESTABLISHMENT OF A VEHICLE WASHING FACILITY, (C) ALCOHOLIC BEVERAGE SALES, (D) TOBACCO AND CIGARETTE SALES, (E) ALTERNATIVE PROVISIONS TO OFF-STREET PARKING REGULATIONS SET FORTH IN THE LAGUNA WOODS MUNICIPAL

CODE, AND (F) EXECEPTIONS AND MODICATIONS TO THE WALL HEIGHT PROVISIONS SET FORTH IN THE LAGUNA WOODS MUNICIPAL CODE AT 24202 MOULTON PARKWAY, LAGUNA WOODS, CA 92637, AND DETERMINING THAT THE CONDITIONAL USE PERMIT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

This vote was conducted by roll call.

7.2 Community Development Block Grant (CDBG) Public Facilities & Improvements Projects Proposal

City Manager Macon made a presentation.

Mayor Moore opened the public hearing.

With no requests to speak, the public hearing was closed.

Councilmembers discussed the item.

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne, and carried on a 4-0 vote with Councilmember Hatch absent, to:

1. Ratify the City Manager’s submittal of a proposal to the County of Orange requesting \$150,000 in Community Development Block Grant (CDBG) funds under the Fiscal Year 2022-23 Public Facilities & Improvements grant program (County of Orange RFP No. 012-212301) to support the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 6”, which generally consists of curb ramp and detectable warning improvements on Moulton Parkway and sidewalk improvements on El Toro Road.

AND

2. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RATIFYING THE SUBMITTAL OF A PROPOSAL TO THE COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, PROSPECTIVELY ACCEPTING THE AWARD OF SUCH CDBG FUNDS, AND MAKING RELATED AUTHORIZATIONS REALTED TO THE FISCAL YEAR 2022-23 PUBLIC FACILITIES & IMPROVEMENTS GRANT PROGRAM (COUNTY OF ORANGE RFP NO. 012-212301)

This vote was conducted by roll call.

VIII. CITY COUNCIL BUSINESS

8.1 City Council Meeting Schedule

City Manager Macon introduced the item.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Horne, seconded by Mayor Pro Tem Conners, and carried on a 4-0 vote with Councilmember Hatch absent, to schedule an adjourned regular meeting of the City Council for February 9, 2022 at 2:00 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. This vote was conducted by roll call.

8.2 California Assembly Bill 1595 (Quirk-Silva and Choi) (2021-2022)
(agendized by Mayor Moore)

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne, and carried on a 4-0 vote with Councilmember Hatch absent, to adopt a position in support of California Assembly Bill 1595 (Quirk-Silva and Choi) (2021-2022) (Veterans cemetery: County of Orange) and authorize the Mayor to sign related correspondence. This vote was conducted by roll call.

8.3 Compensation Equity Guidelines for Public Employees in Orange County
(agendized by Mayor Moore)

Mayor Moore made a presentation.

Councilmembers discussed the item and staff answered related questions.

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Mayor Pro Tem Conners stated that the most recent meeting had been cancelled.

Mayor Moore expressed an interest in discussing the use of Zoom for public meetings in the future.

9.2 Orange County Fire Authority

Councilmember Hatch was not present to provide a report.

9.3 Orange County Library Advisory Board

Mayor Moore stated that there had been no meeting since the last meeting and commented on future meetings.

9.4 Orange County Mosquito and Vector Control District

Councilmember Horne provided a report and shared a PowerPoint presentation from the Orange County Mosquito and Vector Control District for Laguna Woods.

Mayor Pro Tem Conners and Mayor Moore briefly responded to Councilmember Horne's presentation.

9.5 San Joaquin Hills Transportation Corridor Agency

Mayor Pro Tem Conners provided a report.

9.6 South Orange County Watershed Management Area

Mayor Moore stated that there will be a meeting soon and commented on an international boundary waters meeting that she attended.

9.7 Other Comments and Reports

Councilmember Horne reported on the California Senior Legislature.

Mayor Moore reported on her presentation of a plaque to the City of Lake Forest for their 30th anniversary, note regarding Shen Yun's cultural contributions, and volunteerism at a food bank for Martin Luther King Jr. Day. She also commented on volunteerism.

At Mayor Moore's request, City Attorney Patterson commented on smoke alarm gifts.

Mayor Moore and Councilmember Horne briefly responded to City Attorney Patterson's comments.

X. CLOSED SESSION – None

XI. CLOSED SESSION REPORT – None

XII. ADJOURNMENT

The meeting was adjourned at 4:35 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday, February 9, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, February 16,

ITEM 6.1 – Attachment A

2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: February 16, 2022

CAROL MOORE, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
February 9, 2022
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Moore called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:02 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Hatch, Horne, Tao, Conners, Moore
 ABSENT: -

Mayor Moore participated in-person at the meeting location. Mayor Pro Tem Conners and Councilmembers Hatch, Horne, and Tao participated via teleconference.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, City Clerk Trippy,
 Development Programs Analyst Pennington

City Manager Macon, City Attorney Patterson, and City Clerk Trippy participated in-person at the meeting location. Development Programs Analyst Pennington participated via teleconference.

III. PLEDGE OF ALLEGIANCE

Pat English, resident, led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Recognition – Black History Month

Mayor Moore introduced the item.

Councilmembers made comments.

Annie McCary, representing the Laguna Woods African American Heritage Club, made comments and responded to questions and comments from Councilmembers.

4.2 Recognition – Lunar New Year

Mayor Moore introduced the item.

Mike Yang, representing the Laguna Woods Chinese American Club, made comments.

Councilmembers made comments.

Mayor Moore read a written comment from Irene Cheng, member of the Laguna Woods Chinese American Club.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS – None

VI. CONSENT CALENDAR

Approval of the Consent Calendar was moved by Councilmember Horne and seconded by Councilmember Hatch.

At Mayor Moore’s request, City Manager Macon commented on Item 6.4.

Moved by Councilmember Horne, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.6. This vote was conducted by roll call.

6.1 Teleconferencing for Meetings

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.2 Edible Food Recovery Program Services

Approved an assignment agreement assigning the existing agreement with OneOC for edible food recovery program services to Abound Food Care and authorized the Mayor to execute the assignment agreement, subject to approval as to form by the City Attorney.

6.3 Information Technology Services

Approved an amendment of the agreement with Practical Data Solutions for information technology services and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney.

6.4 Solid Waste Handling Services

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A SECOND AMENDMENT OF THE AGREEMENT WITH CR&R INCORPORATED FOR SOLID WASTE HANDLING SERVICES, AND AUTHORIZING ITS EXECUTION

6.5 Waste Disposal Agreement

Authorized the City Manager to give the County of Orange written notice of the City’s irrevocable election to renew the waste disposal agreement with the County of Orange for an additional term of 10 years (July 1, 2025 through June 30, 2035) on the same terms and conditions as are applicable during the term of the existing agreement.

6.6 2021 Pavement Management Relief Funding Program

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, WHICH CERTIFIES THAT THE CITY COUNCIL HAS AUTHORIZED THE PROJECT LIST SUBMITTAL FOR CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT OF 2021 (CRRSAA) FUNDING THROUGH THE ORANGE COUNTY TRANSPORTATION AUTHORITY 2021 PAVEMENT MANAGEMENT RELIEF FUNDING PROGRAM

VII. PUBLIC HEARINGS

7.1 2021-2029 General Plan Housing Element Update

City Manager Macon made a presentation.

Mayor Moore opened the public hearing.

Public testimony was provided by the following residents:

- Pat English – expressed concerns/opposition
- Kathryn Freshley – expressed concerns/opposition
- Richard “Dick” Rader – asked a clarifying question

City Manager Macon responded to the public testimony.

Public testimony was provided by the following residents:

- Pat English – expressed concerns/opposition

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions.

At Mayor Moore’s request, the City Council took a recess from 3:49 p.m. to 3:53 p.m.

Mayor Moore read the recommended action and made comments.

City Manager Macon made comments.

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEGATIVE DECLARATION FOR THE 2021-2029 GENERAL PLAN HOUSING ELEMENT UPDATE, ADOPTING THE 2021-2029 GENERAL PLAN HOUSING ELEMENT UPDATE, AND PROVIDING DIRECTION AND MAKING FINDINGS RELATED TO ADOPTION OF THE 2021-2029 GENERAL PLAN HOUSING ELEMENT REQUIRED BY APPLICABLE STATE LAW

This vote was conducted by roll call.

Mayor Moore made comments.

VIII. CITY COUNCIL BUSINESS – None

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Mayor Pro Tem Conners stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Councilmember Hatch provided a report.

Mayor Moore briefly commented on the Orange County Fire Authority.

9.3 Orange County Library Advisory Board

Mayor Moore stated that there will be a meeting soon.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Conners stated that there had been no meeting since the last meeting.

Mayor Moore briefly commented on the Orange County Mosquito and Vector Control District.

9.5 San Joaquin Hills Transportation Corridor Agency

Mayor Pro Tem Connors stated that she would provide a report at next week's meeting.

9.6 South Orange County Watershed Management Area

Mayor Moore stated that she would provide a report at next week's meeting.

9.7 Other Comments and Reports

At Mayor Moore's request, City Manager Macon provided a report on the City Hall/Public Library Project and answered a related question.

X. CLOSED SESSION – None

XI. CLOSED SESSION REPORT – None

XII. ADJOURNMENT

The meeting was adjourned at 4:07 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, February 16, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: February 16, 2022

CAROL MOORE, Mayor

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6.2
CITY TREASURER'S REPORT

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City of Laguna Woods
City Treasurer's Report
For the Month Ended January 31, 2022

ITEM 6.2

CASH AND INVESTMENTS

	Beginning Balances As of 12/31/21	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 1/31/22	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 486,330	\$ 1,778,975	\$ (627,460)	\$ (800,000)	\$ 837,844	6.07%	
Cash Balances, Multi-Bank Securities (MBS) Account (Note 2 and 4)	\$ 6,225	\$ 2,171	\$ (6,378)	\$ -	\$ 2,018	0.01%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 5,211	\$ 4,202	\$ (2,171)	\$ -	\$ 7,242	0.05%	
Petty Cash	\$ 1,500	\$ 70	\$ (135)	\$ -	\$ 1,435	0.01%	
Total Cash and Cash Equivalents	\$ 499,267	\$ 1,785,417	\$ (636,145)	\$ (800,000)	\$ 848,539	6.14%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF) (Notes 2 and 3)	\$ 1,739,217	\$ 1,183	\$ -	\$ -	\$ 1,740,400	12.60%	
Orange County Investment Pool (OCIP) (Notes 2 and 3)	\$ 8,699,090	\$ -	\$ -	\$ 800,000	\$ 9,499,090	68.79%	
Total Pooled Money Investment Accounts	\$ 10,438,306	\$ 1,183	\$ -	\$ 800,000	\$ 11,239,489	81.39%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit (fair value) (Note 2)	\$ 1,732,906	\$ -	\$ -	\$ (12,174)	\$ 1,720,731	12.46%	
Total Investments - Interest and Income Bearing	\$ 1,732,906	\$ -	\$ -	\$ (12,174)	\$ 1,720,731	12.46%	30.00%
TOTAL	\$ 12,670,479	\$ 1,786,600	\$ (636,145)	\$ (12,174)	\$ 13,808,760	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (2,881,780)	\$ 3,719,624	\$ 837,844
Cash Balances, MBS Account	\$ 2,018	\$ -	\$ 2,018
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 7,242	\$ -	\$ 7,242
Petty Cash	\$ 1,435	\$ -	\$ 1,435
LAIF	\$ 1,740,400	\$ -	\$ 1,740,400
OCIP	\$ 9,499,090	\$ -	\$ 9,499,090
Certificates of Deposit	\$ 1,720,731	\$ -	\$ 1,720,731
Totals	\$ 10,089,136	\$ 3,719,624	\$ 13,808,760

(See NOTES on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
For the Month Ended January 31, 2022

ITEM 6.2

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Money Funds and Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
87164YQG2	2018-8	SYNCHRONY BANK RETAIL/MORGAN	41 months	12/07/18	12/11/18	100,000	100,680	99,572	2.400	Semi-Annual	05/19/19	Green***	3.329	05/19/22
90348JEA4	2018-6	UBS BANK USA	48 months	10/01/18	10/05/18	245,000	249,893	245,000	3.250	Monthly	11/05/18	Green***	3.250	10/05/22
61760ARV3	2018-7	MORGAN STANLEY PRIVATE BK NATL	60 months	11/06/18	11/15/18	245,000	256,517	245,000	3.550	Semi-Annual	05/15/19	Green***	3.550	11/15/23
02589AA28	2018-9	AMERICAN EXPRESS NATL	60 months	12/04/18	12/04/18	240,000	251,513	240,000	3.550	Semi-Annual	06/04/19	Green***	3.550	12/04/23
33715LCZ1	2018-10	FIRST TECHNOLOGY FED CU MTN VIEW	60 months	12/07/18	12/12/18	245,000	257,093	245,000	3.600	Monthly	01/12/19	Green***	3.600	12/12/23
949763ZA7	2019-1	WELLS FARGO BK N A	60 months	04/09/19	04/10/19	245,000	254,602	245,000	2.850	Monthly	05/10/19	Green*	2.850	04/10/24
75472RBB6	2020-1	RAYMOND JAMES BK NATL ASSN	60 months	02/06/20	02/14/20	245,000	248,761	245,000	1.750	Semi-Annual	08/14/20	Green***	1.750	02/14/25
59013KGJ9	2020-2	MERRICK BANK	60 months	03/24/20	03/31/20	100,000	101,673	100,000	1.800	Monthly	05/01/20	Green***	1.800	03/31/25
Accrued Interest - Month End												7,242		
Total CDs						1,665,000	1,727,973	1,664,572						

(*) At the time of purchase and until September 2017, CDs were rated or ranked using an IDC Financial Publishing, Inc. (IDC) compiled ranking, and includes a one-number summary rank of quality comprised of 35 key financial ratios. Ranks range from 1 (the lowest) to 300 (the highest) and fall into one of the following six groups per Table 1. Post September 2017, CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. Table 2 below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Table 1: CD Rankings (used prior to September 2017)

IDC Rank	Group Meaning
200-300	Superior
165-199	Excellent
125-164	Average
75-124	Below Average
2-74	Lowest Ratios
1	Highest Probability of Failure

Table 2: Veribanc Color Rankings (used beginning in September 2017)

Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	1,740,400	1,740,400	1,740,400	Pending	N/A	N/A	N/A	N/A	N/A
N/A	N/A	Orange County Investment Pool (OCIP)	N/A	Various	Various	9,499,090	9,499,090	9,499,090	Pending	N/A	N/A	N/A	N/A	N/A
Total PMIA						11,239,489	11,239,489	11,239,489						

(See NOTES on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
 For the Month Ended January 31, 2022

ITEM 6.2

CASH AND INVESTMENTS

	Beginning Balances As of 12/31/21	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 1/31/22
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (Note 2) <small>(CERBT holds all assets and administers the OPEB Trust)</small>	\$ 148,842	\$ -	\$ (10)	\$ (4,338)	\$ 144,494
Employer Pension Contributions Trust					
CalPERS California Employers' Pension Prefunding Trust (CEPPT) (Note 2) <small>(CEPPT holds all assets and administers the Employer Pension Contributions Trust)</small>	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Funds - Held in Trust	<u>\$ 148,842</u>	<u>\$ -</u>	<u>\$ (10)</u>	<u>\$ (4,338)</u>	<u>\$ 144,494</u>

(See NOTES on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
For the Month Ended January 31, 2022

CASH AND INVESTMENTS

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect January 2022 vendor invoicing processed after the date of this report.

Note 2 - During January 2022, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to or withdrawals from the LAIF account. The balance includes an adjustment in the amount of \$222.79 to reflect the fair market value of the investment at June 30, 2021.

OCIP / The City transferred \$800,000 to OCIP from the checking account. There were no withdrawals from the OCIP account. The balance includes an adjustment in the amount of \$15,046.16 to reflect the fair market value of the investment at June 30, 2021.

Investments / There were no maturities or purchases of investments. Investments were adjusted in the amount of (\$12,174.15) to report balances at fair market value as of January 31, 2022.

OPEB Trust / The City made no contributions to or withdrawals from the OPEB Trust. The OPEB Trust experienced a net loss of (\$4,348.37) in January 2022.

Employer Pension Contributions Trust / In April 2021, the City elected to participate in the CEPPT. The City has not yet made contributions to the CEPPT.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported in January 2022 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month / Quarter Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$1,183	October 1, 2021 thru December 31, 2021	See Notes	April 2022	Total pool interest yield for January 2022 was 0.234% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
OCIP	Monthly	\$8,250	August and September 2021	See Notes	See Notes	The OCIP January 2022 statement had not been received at the time of this report; with the exception of the transfer, balance reported is as of December 31, 2021. Interest is posted three months in arrears and fees are posted monthly. Accrued interest pending payment at December 31, 2021 was \$10,392.72. December 2021 interest rate was 0.396% and fees were 0.058%.

Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$2,171.28 and transferred out \$6,377.83 in cash balances to the City's checking account in January 2022. Cash balances to be invested or paid out are classified separately on page 1 of 4. The City's portfolio also has \$7,241.59 in accrued interest, not yet vested.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.



 Elizabeth Torres, City Treasurer

2/10/22
 Date

6.3 WARRANT REGISTER

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CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

February 16, 2022

This Report Covers the Period 01/01/2022 through 01/31/2022

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 01/03/2022	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / December 2021	653.01
Debit 01/04/2022	AUTHORIZE.NET	Online Credit Card Processing Fees / December 2021	12.00
Debit 01/04/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/03/2021	3,003.94
Debit 01/04/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/03/2021	1,966.19
Debit 01/06/2022	ADP TAX	Payroll Taxes / Pay Period Ended 12/31/2021	9,020.36
Debit 01/06/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/31/2021	18,398.29
Debit 01/07/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 12/31/2021	2,838.46
Debit 01/07/2022	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 12/03/2021 & 12/17/2021	379.14
Debit 01/11/2022	CALPERS - HEALTH	Employee Benefit Program / January 2022	7,501.22
Debit 01/11/2022	BUSINESS PLANS	Employee Benefit Program / January 2022	49.64
Debit 01/12/2022	BUSINESS PLANS	Employee Benefit Program / January 2022	37.26
Debit 01/14/2022	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / January 2022	255,071.73
Debit 01/15/2022	U.S. BANK	Bank Service Charges / December 2021	83.76
Debit 01/19/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/17/2021	3,003.94
Debit 01/19/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/17/2021	1,952.67
Debit 01/19/2022	BUSINESS PLANS	Employee Benefit Program / January 2022	7.70
Debit 01/19/2022	BUSINESS PLANS	Employee Benefit Program / January 2022	416.67
Debit 01/20/2022	ADP TAX	Payroll Taxes / Pay Period Ended 01/14/2022	8,834.35
Debit 01/20/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/14/2022	17,903.29
Debit 01/21/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 01/14/2022	2,838.46
Check Number	Warrants:		
5374 01/07/2022	ACC BUSINESS	City Hall Internet Service / November 2021	603.58
5375 01/07/2022	AT&T	Telephone / 452-0600 / December 2021	2,161.71
5376 01/07/2022	AT&T	Telephone / 639-0500 / December 2021	222.70
5377 01/07/2022	AT&T	Telephone / 458-3487 / December 2021	44.13
5378 01/07/2022	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / November 2021	1,342.09
5379 01/07/2022	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / October - December 2021	477.00
5380 01/07/2022	CALIFORNIA INTERNET LP	City Hall Internet Service / February 2022	349.00
5381 01/07/2022	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / October - December 2021	1,067.16
5382 01/07/2022	J&M TROPHIES	Plaques	66.81
5383 01/07/2022	MANAGED HEALTH NETWORK	Employee Benefit Program / January 2022	18.81
5384 01/07/2022	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	3,190.00
5385 01/07/2022	OMNI ENTERPRISE INC	Janitorial Services / November 2021	2,320.00
5386 01/07/2022	PASCO DOORS	City Hall Maintenance	420.00
5387 01/07/2022	PETTY CASH	Replenish Petty Cash / December 2021	-
5388 01/07/2022	RICOH USA, INC.	Copier Lease / January 2022	214.20
5389 01/07/2022	STATE WATER RESOURCES	Annual Storm Water Permit Fee / October 2021 - September 2022	10,602.00
5390 01/07/2022	SUNSET PROPERTY SERVICES	Street Sweeping Services / December 2021	3,480.00
5391 01/07/2022	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	3,113.76
5392 01/07/2022	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / December 2021	4,306.75
5393 01/14/2022	360CIVIC	Website Hosting / December 2021	200.00

CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

February 16, 2022

This Report Covers the Period 01/01/2022 through 01/31/2022

Date	Vendor Name	Description	Amount
5394	01/14/2022 AT&T	White Pages / January 2022	4.59
5395	01/14/2022 AT&T	Telephone / 583-1105 / December 2021	22.91
5396	01/14/2022 AT&T	Telephone / 581-9821 / December 2021	120.04
5397	01/14/2022 COUNTY OF ORANGE	Automated Fingerprint ID System / January 2022	636.00
5398	01/14/2022 COUNTY OF ORANGE	Surveyor Services	385.67
5399	01/14/2022 COUNTY OF ORANGE	South Orange County Watershed Management Area Cost-Share / Fiscal Year 2021-22	3,369.59
5400	01/14/2022 GOVERNMENT FINANCE OFFICERS	Annual Comprehensive Financial Report Review Fee	460.00
5401	01/14/2022 MARC DONOHUE	Administrative Services / December 2021	150.00
5402	01/14/2022 MICHAEL BAKER INTERNATIONAL	Planning Services / December 2021	6,305.50
5403	01/14/2022 OCEAN BLUE ENVIRONMENTAL SERVICES, INC.	Crime Scene Cleanup	921.50
5404	01/14/2022 ONEOC	Edible Food Recovery Program Services / November - December 2021	739.66
5405	01/14/2022 PV MAINTENANCE INC	Street, City Hall & Park Maintenance Services / December 2021	11,810.54
5406	01/14/2022 RICOH USA, INC.	Copier Usage / December 2021	99.36
5407	01/14/2022 STAPLES	Office & Janitorial Supplies	227.88
5408	01/14/2022 THE GAS COMPANY	Gas Service - City Hall / December 2021	351.15
5409	01/14/2022 VERIZON WIRELESS	Building Division iPads Data Plans / December 2021	72.09
5410	01/21/2022 CALIFORNIA YELLOW CAB	Taxi Voucher Services / December 2021	846.00
5410	01/21/2022 CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / December 2021	67.00
5411	01/21/2022 CIVIL SOURCE	Engineering Services / November 2021	8,402.50
5412	01/21/2022 COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2021	264.00
5413	01/21/2022 EL TORO WATER DISTRICT	Water Service / November 2021	3,476.88
5414	01/21/2022 JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / December 2021	197.50
5415	01/21/2022 KONE INC.	City Hall Elevator Maintenance / January 2022	225.00
5416	01/21/2022 LSA ASSOCIATES, INC.	Planning Services / December 2021	534.75
5417	01/21/2022 MATRIX IMAGING PRODUCTS, INC.	Document Scanning Services	2,965.97
5418	01/21/2022 ORANGE COUNTY REGISTER-NOTICES	Public Notices / December 2021	1,476.00
5419	01/21/2022 PARK CONSULTING GROUP, INC	Software Consulting Services / December 2021	7,368.75
5420	01/21/2022 PRACTICAL DATA SOLUTIONS	IT Support Services / December 2021	4,741.51
5421	01/21/2022 RJM DESIGN GROUP	Landscape Architectural Services / December 2021	9,975.00
5422	01/21/2022 SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / December 2021	420.00
5423	01/21/2022 SOUTHERN CALIFORNIA EDISON	Electric Services / November 2021	6,131.70
5424	01/21/2022 TYLER TECHNOLOGIES, INC.	Annual Maintenance Fee - Financial Software / February 2022 - January 2023	106.00
5425	01/21/2022 WILLDAN ENGINEERING	Code Enforcement Services / December 2021	2,520.00
5426	01/21/2022 IBUILD SPECTRUM INC.	City Hall/Public Library Project	135,542.70
5427	01/28/2022 ACC BUSINESS	City Hall Internet Service / December 2021	603.58
5428	01/28/2022 BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / December 2021	15,266.75
5429	01/28/2022 CALIFORNIA DEPT. OF TAX & FEE ADMINISTRATION	Use Tax Filing / 2021 Calendar Year	41.00
5430	01/28/2022 CITY OF LAGUNA BEACH	Animal Control & Shelter Services / December 2021	9,264.00
5431	01/28/2022 CIVIL SOURCE	Engineering Services / December 2021	15,980.00
5432	01/28/2022 COUNTY OF ORANGE	800 MHz Communication Charges / January - March 2022	826.00
5433	01/28/2022 DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / February 2022	581.71
5434	01/28/2022 MANAGED HEALTH NETWORK	Employee Benefit Program / February 2022	18.81
5435	01/28/2022 NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / January 2022	100.00
5436	01/28/2022 OMNI ENTERPRISE INC	Janitorial Services / December 2021	2,480.00
5437	01/28/2022 RICOH USA, INC.	Copier Lease / February 2022	214.20

**CITY OF LAGUNA WOODS
WARRANT REGISTER
February 16, 2022**

This Report Covers the Period 01/01/2022 through 01/31/2022

Date	Vendor Name	Description	Amount	
5438	01/28/2022	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / December 2021	2,278.59
5439	01/28/2022	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	190.00
5440	01/28/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / February 2022	120.18
			Total Bank Debits and Warrants:	\$ 591,182.09
 <i>Petty Cash Expenditures Paid Out</i> (See Note 2)				
	Orange County Clerk-Recorder	Retrieval of Recorded Documents	\$15.00	
	Orange County Clerk-Recorder	Document Recording	\$50.00	
			Total Petty Cash:	\$65.00
			TOTAL	\$ 591,247.09

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of January 2022, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.


Note 3 - The table below summarizes credit card expenditures paid via Check #5391 to U.S. Bank totaling \$3,113.76:

Microsoft	Office 365 Subscription	\$318.15
Adobe	Computer Software	\$84.95
Zoom	Video Conferencing	\$69.98
Microsoft	Office 365 Online Services	\$1,680.00
Dropbox	Website Services	\$720.00
FedEx	Postage	\$167.90
Mrdirect	City Hall Maintenance	\$67.88
Coffee Bean & Tea Leaf	Refreshments	\$4.90
		Total Credit Card Reimbursement:
		\$3,113.76

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

2/10/22
Dated

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6.4 TELECONFERENCING FOR MEETINGS

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RESOLUTION NO. 22-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

WHEREAS, on February 26, 2020, the County of Orange Health Officer declared a Local Health Emergency and the Chairwoman of the Board of Supervisors, acting as the Chair of Emergency Management Council, proclaimed a Local Emergency finding that the imminent and proximate threat to public health from the introduction of COVID-19 created conditions of extreme peril to the safety of persons and property within the territorial limits of Orange County; and

WHEREAS, on March 2, 2020, the Orange County Board of Supervisors adopted resolutions No. 20-011 and 20-012 ratifying the Local Health Emergency and Local Emergency, referenced above; and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency in response to COVID-19, pursuant to Section 8625 of the California Emergency Services Act (Article 1 [commencing with Section 8550] of Chapter 7 of Division 1 of Title 2); and

WHEREAS, on March 11, 2020 the World Health Organization publicly characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the spread and the effects of COVID-19; and

WHEREAS, the State of California (California Department of Industrial Relation's Division of Occupational Safety and Health's Revised COVID-19 Prevention Emergency Temporary Standards effective January 14, 2022) and County of Orange Health Officer (Orders and Strong Recommendations revised January 14, 2022) continue to impose or recommend measures to promote social distancing; and

WHEREAS, on March 17, 2020, the Governor of the State of California issued Executive Order N-29-20 that, in an effort to confront and contain COVID-19, suspended certain provisions of the Ralph M. Brown Act providing local

agencies with greater flexibility to hold meetings via teleconferencing; and

WHEREAS, on September 16, 2021, the Governor of the State of California signed Assembly Bill 361 (2020-2022) (“AB 361”) amending the Ralph M. Brown Act providing local agencies with greater flexibility to hold meetings via teleconferencing during a proclaimed state of emergency when: (1) state or local officials have imposed or recommended measures to promote social distancing and/or (2) the legislative body of the local agency has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees (California Government Code Section 54953(e)(1)); and

WHEREAS, AB 361 was chaptered into law as an urgency statute with its effectiveness waived until October 1, 2021, subject to the Governor of the State of California’s Executive Order N-15-21 dated September 20, 2021; and

WHEREAS, in order to continue holding meetings via teleconferencing, AB 361 requires the legislative body of a local agency to periodically make the findings set forth in California Government Code Section 54953(e)(3).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council does hereby find the following:

(A) A state of emergency has been proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 [commencing with Section 8550] of Chapter 7 of Division 1 of Title 2); and

(B) The City Council has reconsidered the circumstances of the state of emergency; and

(C) The state of emergency continues to directly impact the ability of the members of the City Council to meet safely in person; and

(D) State and local officials continue to impose or recommend measures to promote social distancing.

SECTION 3. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2022.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 22-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

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6.5
EDIBLE FOOD RECOVERY PROGRAM
SERVICES

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ASSIGNMENT AGREEMENT

This ASSIGNMENT AGREEMENT (“ASSIGNMENT”) is made and entered into as of February ____ 2022 (“ASSIGNMENT DATE”), by and among OneOC (“ASSIGNOR”), in favor of Abound Food Care (“ASSIGNEE”), with consent of the City of Laguna Woods, a California municipal corporation (“CITY”) with reference to the following facts:

A. CITY and ASSIGNOR entered that certain AGREEMENT FOR CONSULTANT SERVICES (“AGREEMENT”) for edible food recovery program services, dated November 1, 2021, following CITY’s City Council’s approval of the same on October 20, 2021.

B. Per Section 17 of the AGREEMENT, ASSIGNOR “shall not assign or transfer this Agreement or any portion of this AGREEMENT or the performance of any of [ASSIGNOR]’s duties or obligations under this AGREEMENT without the prior written consent of the City Council.”

C. ASSIGNOR desires to assign the AGREEMENT in its entirety and all of ASSIGNOR’s duties and obligations under the AGREEMENT to ASSIGNEE, and ASSIGNEE desires to accept the AGREEMENT in its entirety and all of ASSIGNOR’s duties and obligations under the AGREEMENT.

D. CITY consents to the assignment of the AGREEMENT from ASSIGNOR or ASSIGNEE.

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. ASSIGNOR irrevocably assigns and transfers to ASSIGNEE from and after the ASSIGNMENT DATE all of ASSIGNOR’s right, title and interest in the AGREEMENT.

2. ASSIGNEE assumes and agrees to perform all terms, covenants and conditions of the AGREEMENT on the part of the ASSIGNOR therein required to be performed arising on or after the ASSIGNMENT DATE subject to the terms of the AGREEMENT.

3. CITY releases and forever discharges ASSIGNOR, as well as its shareholders, directors, officers, employees, agents and representatives, from all further obligations arising under the AGREEMENT, and from all manner of actions, causes of action, suits, debts, damages, expenses, claims and demands whatsoever that CITY has or may have against any of the foregoing persons, arising out of or in any way connected to performance under the AGREEMENT on and after the ASSIGNMENT DATE. The parties intend that this ASSIGNMENT is a novation and that the ASSIGNEE be substituted for ASSIGNOR. CITY recognizes ASSIGNEE as ASSIGNOR’S successor-in-interest in and to the AGREEMENT.

4. The person or persons executing this ASSIGNMENT on behalf of ASSIGNOR and ASSIGNEE represent and warrant that he/she/they has/have the authority to so execute this ASSIGNMENT and to bind ASSIGNEE to the performance of its obligations under the AGREEMENT.

5. This ASSIGNMENT may be executed in one or more counterparts, each of which will be deemed an original, but all of which constitute one and the same document. An email or similar transmission of a counterpart executed by a party hereto will be regarded as executed by such party for purposes hereof.

IN WITNESS WHEREOF, ASSIGNOR and ASSIGNEE have executed this ASSIGNMENT as of the date first set forth above.

ASSIGNOR:

OneOC

By: _____

Name: _____

Title: _____

ASSIGNEE:

Abound Food Care

By: _____

Name: _____

Title: _____

With consent of the City of Laguna Woods.

CITY OF LAGUNA WOODS:

By _____
Carol Moore, Mayor

APPROVED AS TO FORM:

Alisha Patterson, City Attorney

6.6
SURVEILLANCE CAMERA USE AT CITY
FACILITIES POLICY

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RESOLUTION NO. 22-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING ADMINISTRATIVE POLICY 3.5 PERTAINING TO SURVEILLANCE CAMERA USE AT CITY FACILITIES

WHEREAS, staff has prepared Administrative Policy 3.5 (attached hereto as Exhibit A and incorporated herein by this reference) pertaining to surveillance camera use at City facilities for consideration by the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The administrative policy attached hereto as Exhibit A is adopted and is a statement of the City’s surveillance cameras use at City facilities policy.

SECTION 2. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2022.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 22-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

**CITY OF LAGUNA WOODS
ADMINISTRATIVE POLICY 3.5**

SURVEILLANCE CAMERA USE AT CITY FACILITIES

3.5.01. Statement of Purpose.

This Administrative Policy is intended to establish standards and guidelines related to the use of surveillance cameras at City of Laguna Woods facilities as a means of aiding in the safety and security of persons and property.

3.5.02. Scope.

This Administrative Policy applies to surveillance cameras operated by the City at public buildings, parks, parking lots, and other facilities.

This Administrative Policy does not apply to cameras operated by the County of Orange or any other lessee of City facilities; cameras operated by the Orange County Sheriff's Department or any other City service provider; cameras that are principally used by the City to monitor any part of the public road system (e.g., video detection cameras); cameras that are principally used by the City for purposes other than surveillance (e.g., video conferencing); and, automated license plate readers.

3.5.03. Placement of Surveillance Cameras.

The City Manager is authorized to direct and manage the placement of surveillance cameras, except that in no circumstance shall cameras be placed in a manner that surveils the insides of restrooms, lactation rooms or locations, or other areas where individuals have a reasonable expectation of privacy. Such limitation shall extend only to those areas in which a reasonable expectation of privacy exists, and not to areas adjacent to, or providing ingress, egress, or access of any kind to such areas, provided that placement does not allow for intrusion into such areas.

Nothing in this Administrative Policy shall be construed as creating an expectation that surveillance cameras shall be placed at all, or in any specific areas.

3.5.04. Operation of Surveillance Cameras.

Surveillance cameras may be operated continuously, intermittently, or periodically, and may capture video, images, or audio at the discretion of the City Manager.

Nothing in this Administrative Policy shall be construed as creating an expectation that surveillance cameras shall be operated with any specific frequency or capture any particular type of content.

3.5.05. Access to Captured Content.

The City Manager and City Attorney are authorized to access content captured by surveillance cameras, as well as delegate access to the same when necessary.

Generally, content from surveillance cameras are public records that must be made available for public inspection and copying under California Government Code Section 6250 et seq. (“California Public Records Act”). However, such content could contain sensitive material that, if released to the public, could create a safety or security risk (e.g., views of areas of public buildings that are not open to the public), endanger the safety of a person involved in an investigation, endanger the successful completion of an investigation, or infringe on the privacy rights of third parties. For these reasons, the City will not release content to the public without first screening the content and redacting or removing content that is exempt from disclosure under the California Public Records Act or other applicable law.

Nothing in this Administrative Policy shall be construed as creating an expectation that surveillance cameras shall be monitored or the content captured otherwise accessed with any specific frequency. While surveillance cameras may be monitored in-real-time, or the content captured otherwise accessed, from time-to-time, the use of surveillance cameras is primarily passive in nature.

3.5.06. Retention of Captured Content.

Content from surveillance cameras shall be retained for at least the period(s) required by applicable law including, but not limited to, California Government Code Section 34090.6. In the event of any filed claim or pending litigation for which content from surveillance cameras may be evidence, such content shall be retained until otherwise authorized by the City Attorney.

After the retention period(s) has (have) ended, and in the absence of a hold by the City Attorney, content from surveillance cameras may be destroyed in accordance with the procedure set forth in California Government Code Section 34090.6.

City Council Adoption: February XX, 2022

7.1
BUILDING, PLANNING, ENCROACHMENT,
AND GRADING PERMIT FEES

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: February 16, 2022 Regular Meeting

SUBJECT: Building, Planning, Encroachment, and Grading Permit Fees

Recommendation

1. Receive staff report.

AND
2. Open public hearing.

AND
3. Receive public testimony.

AND
4. Continue the public hearing to the regular meeting of the City Council on March 16, 2022 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637.

Overview

Staff plans to recommend that the City Council adopt new building, planning, encroachment, and grading permit fee schedules. Due to the need for additional time to finalize agenda and meeting materials for this item, staff recommends that the City Council open the public hearing, receive public testimony, and then continue the public hearing to the next regular meeting of the City Council on March 16, 2022.

A staff report (including a presentation from ClearSource Financial Consulting, the City's fee study and cost allocation consultant) and additional opportunity for public testimony would be provided at that meeting.

The annual fee study process calculates how fees would need to be established in order to recover the City's reasonable costs of providing services. State law prohibits the City from charging more than its reasonable costs. While the City may charge less than its reasonable costs, the practical implication of doing so is that subsidies would then be borne by taxpayers as the City covers its costs with property tax, sales tax, or other revenues that could otherwise be used to fund and maintain other programs, projects, and services.

If the City Council adopts new building, planning, encroachment, and grading permit fee schedules, they would take effect no less than sixty (60) calendar days following the date of adoption, in accordance with state law.

Building and Planning Services Fees

Staff plans to recommend the adoption of new building and planning services fee schedules, which would increase and modify the existing fees that the City charges to recover no more than the reasonable costs of providing building and planning review, permitting, inspection, and related activities and services. Building and planning services fees are charged to both public and private parties, as applicable, including, but not limited to, individuals, businesses, and homeowners' associations, for a variety of purposes, projects, alterations, and improvements.

Encroachment Permit Fees

Staff plans to recommend the adoption of a new encroachment permit fee schedule, which would increase and modify the existing fees that the City charges to recover no more than the reasonable costs of providing review, permitting, and inspection of encroachments on public property/right-of-way, and related activities and services. Encroachment permit fees are charged to both public and private parties, as applicable, including, but not limited to, individuals, businesses, and homeowners' associations when work or activities are to occur on public property/right-of-way.

Grading Permit Fees

Staff plans to recommend the adoption of a new grading permit fee schedule, which would increase and modify the existing fees that the City charges to recover no more than the reasonable costs of providing grading review, permitting,

inspection, and related activities and services. Grading permit fees are charged to both public and private parties, as applicable, including, but not limited to, individuals, businesses, and homeowners' associations for a variety of purposes, projects, and work (e.g., earthwork, excavation).

Environmental Review

This action is not subject to the California Environmental Quality Act (Pub. Resources Code, Sec. 21000 et seq.) ("CEQA") pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guideline section 15378(b)(4) excludes "government funding mechanisms or other government fiscal activities" from its definition of "project" when they "do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment," as is the case here. Even if this action were subject to CEQA, it would be categorically exempt under CEQA Guideline section 15273, which applies to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by the City, when such charges are for the purpose of (1) meeting operating expenses, including employee wage rates and fringe benefits, and (2) purchasing or leasing supplies, equipment, or materials – as is the case with the building, planning, encroachment, and grading permit fees. Finally, this action is exempt from CEQA based on CEQA Guideline section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

Fiscal Impact

Sufficient funds to support this project are included in the City's budget.

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8.1

**SOUTHERN CALIFORNIA ASSOCIATION OF
GOVERNMENTS' 2022 GENERAL ASSEMBLY
DELEGATE AND ALTERNATE DELEGATE**

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: February 16, 2022 Regular Meeting

SUBJECT: Southern California Association of Governments' 2022 General Assembly Delegate and Alternate Delegate

Recommendation

Appoint members of the City Council to serve as a delegate and alternate at the Southern California Association of Governments' 2022 General Assembly.

Background

The Southern California Association of Governments ("SCAG") will host its annual General Assembly on May 5, 2022 in Palm Desert. Each year, member cities appoint a delegate and alternate to propose and vote on policy matters on their behalf at the General Assembly.

Mayor Moore has indicated that she plans to attend the General Assembly.

Discussion

SCAG has requested that the City Council appoint a delegate and alternate for the 2022 General Assembly. If only one member of the City Council attends, there is no requirement to appoint an alternate.

Fiscal Impact

SCAG will offer the delegate (or alternate) a complimentary hotel accommodation for the night of May 5, 2022, validated overnight parking, and meals.

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8.2
THREAT OF FENTANYL
(AGENDIZED BY MAYOR MOORE)

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RESOLUTION NO. 22-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, SUPPORTING LAW ENFORCEMENT EFFORTS TO ELIMINATE THE THREAT OF FENTANYL

WHEREAS, the increasing prevalence of fentanyl poses a significant public health and safety risk to Orange County communities; and

WHEREAS, nationwide drug-related deaths exceeded 100,000 between April 2020 and April 2021. Fentanyl is a significant contributing factor to this alarming statistic; and

WHEREAS, Orange County fentanyl-related deaths have increased 1100% from 37 in 2016 to 432 in 2020. In that same period, statewide fentanyl-related deaths increased over 1600% from 239 to 3,857; and

WHEREAS, many fentanyl-related deaths are the result of drug dealers selling counterfeit pills containing illicit fentanyl. The person consuming is unaware of the fentanyl presence; and

WHEREAS, the Orange County Sheriff’s Department continues efforts to interdict and seize illicit narcotics. From 2017-2020, Sheriff’s narcotics teams seized 388 pounds of fentanyl. These seizures potentially contained 88 million lethal doses and had a total street value of \$43 million. Each dose taken off the street represents a potential life saved; and

WHEREAS, the Orange County Sheriff’s Department and municipal police agencies have begun issuing advisements to all those arrested for selling narcotics. The advisement states that if a dealer sells, furnishes, or distributes drugs to someone, and that person dies as a result of using the drugs, they can be charged with murder. Similarly, the Orange District Attorney’s Office adopted a policy to advise offenders convicted of certain drug-related charges that if they commit a drug-related crime again and someone dies as a result they can be charged with murder; and

WHEREAS, the federal Drug Enforcement Agency has launched a public campaign, “One Pill Can Kill,” to raise awareness that pills purchased outside of a licensed pharmacy are illegal, dangerous, and potentially deadly. This message is also reiterated in the Orange County Sheriff’s Department’s “Above the Influence”

school education program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council joins with Orange County law enforcement in committing to eliminate the threat of fentanyl to our community.

SECTION 2. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2022.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 22-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk



January 25, 2022

LISA A. BARTLETT

ORANGE COUNTY BOARD OF SUPERVISORS
SUPERVISOR, FIFTH DISTRICT

ORANGE COUNTY HALL OF ADMINISTRATION
333 W. SANTA ANA BLVD.
10 CIVIC CENTER, SANTA ANA, CALIFORNIA 92701
PHONE (714) 834-3550 FAX (714) 834-2670
<http://bos.ocgov.com/fifth/>

Mayor and City Council
City of Laguna Woods
24264 El Toro Rd
Laguna Woods, CA 92637

Dear Honorable Mayor and Council Members,

On January 25, 2022, the Orange County Board of Supervisors adopted the enclosed Resolution joining Orange County Law Enforcement in its commitment to eliminating the threat of fentanyl in Orange County. Fentanyl continues to pose a significant public health and safety risk to local communities. From 2016 through 2020, fentanyl-related deaths in Orange County increased at an alarming rate of 1100%!

Between 2017-2020, the Orange County Sheriff's Department (OCSD) seized over 388 pounds of fentanyl, which potentially contained 88 million lethal doses and had a total street value in \$43 million. OCSD, along with municipal police agencies, have begun advising all those arrested for selling narcotics that if a dealer sells, furnishes, or distributes drugs to someone, and that person dies as a result of using drugs, they can be charged with murder.

Through the adoption of this Resolution, the Orange County Board of Supervisors affirms its commitment to devote resources to the interdiction of narcotics, holding accountable drug traffickers, and raising public awareness about the dangers of drug use.

I respectfully request your City adopt a Resolution supporting the County of Orange and Orange County Law Enforcement's effort to eliminate the threat of fentanyl in our communities.

Thank you in advance for your anticipated support. Should you have any questions or require additional information, please do not hesitate to contact my office (714) 834-3550.

Sincerely,

A handwritten signature in blue ink that reads "Lisa A. Bartlett".

Lisa A. Bartlett
Supervisor, Fifth District

C: **City Manager**

Encl. - Fentanyl Resolution adopted by the Board of Supervisors on January 25, 2022

Fentanyl Resolution

WHEREAS, the increasing prevalence of fentanyl poses a significant public health and safety risk to Orange County communities; and

WHEREAS, nationwide drug-related deaths exceeded 100,000 between April 2020 and April 2021. Fentanyl is a significant contributing factor to this alarming statistic; and

WHEREAS, Orange County fentanyl-related deaths have increased 1100% from 37 in 2016 to 432 in 2020. In that same period statewide fentanyl related deaths increased over 1600% from 239 to 3,857; and

WHEREAS, many of these deaths are the result of drug dealers selling counterfeit pills containing illicit fentanyl. The person consuming is unaware of the fentanyl presence; and

WHEREAS, the Orange County Sheriff's Department continues efforts to interdict and seize illicit narcotics. From 2017-2020 Sheriff's narcotics teams seized 388 pounds of fentanyl. These seizures potentially contained 88 million lethal doses and had a total street value is \$43 million. Each dose taken off the street represents a potential life saved; and

WHEREAS, the Orange County Sheriff's Department and municipal police agencies have begun issuing advisements to all those arrested for selling narcotics. The advisement states that if a dealer sells, furnishes, or distributes drugs to someone, and that person dies as a result of using the drugs, they can be charged with murder. Similarly, the Orange District Attorney's Office adopted a policy to advise offenders convicted of certain drug-related charges that if they commit a drug-related crime again and someone dies as a result they can be charged with murder; and

WHEREAS, the Drug Enforcement Agency has launched a public campaign, "One Pill Can Kill," to raise awareness that pills purchased outside of a licensed pharmacy are illegal, dangerous, and potentially deadly. This message is also reiterated in the Orange County Sheriff's Department's "Above the Influence" school education program; and

THEREFORE, BE IT RESOLVED that the Orange County Board of Supervisors joins with Orange County law enforcement in committing to eliminate the threat of fentanyl to our community. The County of Orange commits to devoting resources to the interdiction of narcotics, holding accountable drug traffickers, and raising public awareness about the dangers of drug use.

Dated this twenty-fifth day of January 2022