

AGENDA

COMMUNITY SERVICES COMMITTEE

REGULAR MEETING
October 24, 2012
9:30 A.M.

Laguna Woods City Hall
Council Chambers
24264 El Toro Road
Laguna Woods, CA 92637

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed.

Any person wishing to address the Community Services Committee on any matter, whether or not it appears on this agenda, may do so under the appropriate section of the agenda. Whenever possible, lengthy testimony should be presented to the Committee in writing (12 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the **Public Comment** section of the meeting.

I. CALL TO ORDER

II. ROLL CALL

III. PRESENTATIONS

IV. COMMITTEE BUSINESS

A. 2013 Community Services Grant Recommendations

RECOMMENDED ACTION: Recommend to the City Council approval of grant awards for competitive Community Services totaling \$75,000: Braille Institute \$20,000, South County Outreach \$20,000, Trauma Intervention Program \$5,000, Dayle McIntosh Center \$10,000, Laura's House \$2,500, Laguna Canyon Foundation \$2,500, and the Foundation of Laguna Woods Village \$15,000; and \$75,000 to Age Well Senior Services: Adult Day Services \$22,500, Transportation \$22,500 and Florence Sylvester Memorial Senior Center \$30,000.

B. Status Report on City Hall Project

RECOMMENDED ACTION: Discuss the schedule for the City Hall/Library Site Accessibility Improvements project and the schedule for the Sunday Movie Matinee.

C. Commendation for Service on the Community Services Committee

RECOMMENDED ACTION: Consider establishing a procedure for recognizing the contributions of individuals who serve on the Community Services Committee and review draft with Committee.

D. Holiday Decorations at City Hall

RECOMMENDED ACTION: Discuss with the Committee volunteers to set up the holiday display at the back of the Council Chambers: Christmas tree, Hanukkah Menorah and Kwanzaa Display.

V. SUBCOMMITTEE REPORTS

- A. Social and Health Services – meets third Thursday at 10 a.m.
- B. Arts, Culture & Recreation – meets fourth Friday at 10 a.m.
- C. Community Relations – meets first Monday at 10 a.m.
- D. Transportation Programs/Services – meets third Monday at 10 a.m.

VI. INTERACTION WITH COMMITTEES AND ORGANIZATIONS

- A. Greening Committee
- B. Friends of the Library

VII. PROJECT UPDATES

- A. Street Improvement Project Updates
- B. Landscape Improvement Project Updates
- C. City Hall Improvement Projects Updates

VIII. COMMITTEE MEMBER COMMENTS

IX. PUBLIC COMMENTS

X. ADJOURN

Next regular Community Services Committee meeting is scheduled for November 28, 2012.

RECAP

COMMUNITY SERVICES COMMITTEE

REGULAR MEETING

July 25, 2012

9:30 A.M.

Laguna Woods City Hall
Council Chambers
24264 El Toro Road
Laguna Woods, CA 92637

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed.

Any person wishing to address the Community Services Committee on any matter, whether or not it appears on this agenda, may do so under the appropriate section of the agenda. Whenever possible, lengthy testimony should be presented to the Committee in writing (12 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the **Public Comment** section of the meeting.

I. CALL TO ORDER

Meeting called to order at 9:35 am by Committee Chairman Coles.

II. ROLL CALL

Present: Coles, Gormin, Greenes, Lawyer, Levine, Oakes, Rhodes Sheppard, Singer

Absent: None

III. PRESENTATIONS

No presentation.

IV. COMMITTEE BUSINESS

A. Promoting and Celebrating Diversity in the City

Community Services Manager, Patrick Foley reviewed with the committee a list of ethnic clubs in Laguna Woods. A letter will be drafted to the presidents of the various ethnic clubs inviting them to a future Committee meeting to discuss their ideas for promoting diversity in the City.

B. Status of City Hall Project

The Community Services Manager discussed with the committee the City Hall's project schedule and the potential for conflict with the movie schedule. The item was continued to the next meeting for an update on the project schedule.

C. Commendation for Volunteer Service

The committee discussed a variety of ways to recognize the contributions of individuals who volunteer to work at City Hall or serve on committees. After a variety of comments from members of the committee, the item was continued to the next meeting to review a draft Certificate of Appreciation.

V. SUBCOMMITTEE REPORTS

Representatives from each of the subcommittees gave a brief update on the status of their current activities.

VI. INTERACTION WITH COMMITTEES AND ORGANIZATIONS

A. Greening Committee

No report at this time.

B. Friends of the Library

Workshop on portable electronic reading devices being planned for the fall.

VII. PROJECT UPDATES

A. Street Improvement Project Updates

The staff is working on acquiring the remaining property for the Moulton Smart Street Phase II project.

B. Landscape Improvement Project Updates

The landscaping work continues on the Moulton Parkway medians.

C. City Hall Improvements Project Update

The City Hall accessibility improvements project to begin in August.

VIII. COMMITTEE MEMBER COMMENTS

None

IX. PUBLIC COMMENTS

None

X. ADJOURN

The meeting was adjourned at 10:30 a.m.

Next regular Community Services Committee meeting will be held on August 22, 2012.



CERTIFICATE OF APPRECIATION RICHARD (DICK) ROBECHEK

WHEREAS, Dick Robeckek was one of the first volunteers at City Hall after incorporation in 1999; and

WHEREAS, Dick Robeckek was committed to giving of his time to serve the City and its residents; and

WHEREAS, Dick Robeckek was appointed to the Community Services Committee in 2006 and participated fully in all Committee sponsored events and could be counted on to volunteer for whatever task needed to be done; and

WHEREAS, Dick Robeckek served on the Community Relations, Environmental Programs and Transportation subcommittees of the Community Services Committee providing valuable input on a variety of City programs and services.

NOW, THEREFORE, We the members of the Community Services Committee of the City of Laguna Woods, California do hereby commend and thank Dick Robeckek for his numerous years of service, and selfless dedication to serving the City and its residents.

Dated this ____ day of _____ 2012

Community Services Committee Members
(Signatures and/or Comments)

City of Laguna Woods Agenda Report

FOR: October 24, 2012 Community Services Committee

TO: Chair and Members of the Community Services Committee

FROM: Social and Health Services Subcommittee

Agenda Item: 2013 Community Services Grant Recommendations

Recommendations

- A. Award a total of \$75,000 in competitive Community Services grants to seven (7) grantees: The Braille Institute \$20,000, South County Outreach \$20,000, Trauma Intervention Program \$5,000, Dayle McIntosh Center (DMC) \$10,000, Laura's House \$2,500, Laguna Canyon Foundation \$2,500 and the Foundation of Laguna Woods Village \$15,000.
- B. Award a total of \$75,000 in Community Services grants to Age Well Senior Services for:
- Adult Day Services \$22,500
 - Transportation services \$22,500
 - General operations at Florence Sylvester Memorial Senior Center \$30,000

Background

A public notice inviting applications for grants was published in the Globe newspaper on August 9, 2012. Application packets were mailed to twelve (12) non-profit organizations that requested information. The following nine (9) applications were received by the August 31, 2012 deadline, totaling \$160,900:

<u>Organization</u>	<u>Funding Request</u>
▪ The Braille Institute	\$20,000
▪ South County Outreach	\$20,000
▪ Trauma Intervention Program	\$5,000
▪ Laura's House	\$5,000

ITEM IV

▪ Dayle McIntosh Center	\$10,000
▪ Foundation of Laguna Woods	\$15,000
▪ Laguna Canyon Foundation	\$2,500
▪ Pilgrimage Community Counseling	\$8,400
▪ Age Well Senior Services	\$75,000

Discussion

On September 13, September 20 and October 18, 2012, the Social and Health Services Subcommittee and staff reviewed the nine applications for grant funding. After a thorough review and discussion of each application, the subcommittee recommended award of seven competitive grants and Age Well Senior Services for a total of \$150,000.

All the grant applicants were invited to attend today's Community Services Committee meeting and will be given the opportunity to provide additional information on their grant proposals.

The following information summarizes the subcommittee's grant recommendations for 2013 and the status of programs and services for organizations provided funds in the first six months of 2012:

1. Age Well Senior Services (\$75,000)

The Social and Health Services Subcommittee is recommending that Age Well Senior Services (AWSS), be awarded \$75,000 as requested. This allocation provides \$22,500 for transportation services, \$22,500 for adult day care services, and \$30,000 for the Florence Sylvester Memorial Senior Center.

The City restricts the use of City funds in transportation and adult day services. The Subcommittee reviewed the applications with particular attention to transportation and adult day services to ensure compliance with the following City conditions:

Transportation

- City funds are to be used exclusively for Laguna Woods' residents that are handicapped or economically disadvantaged and have no other options for transit services.
- No City funds are to be used to subsidize transit services for Laguna Woods' residents that are physically and/or financially capable of using transportation

ITEM IV

services provided by the City, their residential communities or the Orange County Transit Authority (OCTA).

Adult Day Services

- The City of Laguna Woods' community services grant funding is specifically for scholarships to Laguna Woods' residents who are under financial constraints and not covered by insurance or any other funding source for adult day services.
- The City's grant funds are strictly prohibited from being used to subsidize the shortfall between fees for adult day service received from insurance, private pay or any other funding sources and the total cost to Age Well Senior Services.

Quarterly reports received to date have included compliance information.

Programs and Services provided between January – June 2012

Adult day services

A total of 65.4 additional days of service were provided for financially limited LW residents who have no funding source or insurance coverage for the additional days of adult day services. This provided a respite from care-giving for 20 residents.

Transportation

There were 1,747 trips provided to handicapped or economically disadvantaged residents who have no other option for transportation service and 182 shopper shuttle trips were provided for residents of Whispering Fountains senior apartment complex.

Florence Sylvester Memorial Senior Center

The senior center provided 2,970 congregate meals to 171 Laguna Woods' residents and 24,441 home delivered meals to 212 homebound seniors.

2. Braille Institute (\$20,000)

The Subcommittee is recommending funding at \$20,000 as requested. The organization is providing an important service to a substantial number of visually impaired residents of Laguna Woods which help them adjust to sight loss and remain independent and self confident.

Programs and Services provided between January – June 2012

All classes, services and programs are without charge and 211 residents participated in adaptive skills training, enrichment classes and individual and group support sessions. Services included: in-home visits, home orientation training, telephone training and multi-week class sessions.

3. South County Outreach (\$20,000)

South County Outreach is recommended for funding at \$20,000 as requested. Their services and programs provide emergency food, rental assistance, and utilities assistance to needy and low-income residents.

Programs and Services provided between January – June 2012

Emergency food support was provided to 105 residents of Laguna Woods, 2 residents received emergency utility assistance, and 4 residents enrolled in a computer skills training program.

4. Trauma Intervention Programs (TIP) (\$5,000)

The Subcommittee is recommending funding of \$5,000 as requested for a program to conduct Emotional First Aid Seminars to prepare residents to assist others in need of emotional support and provide follow up to TIP clients.

Programs and Services provided between January – June 2012

The organization conducted a 4-hour Emotional First Aid Seminar in June. In the last 6 months TIP has provided follow up services to 15 residents of Laguna Woods and assisted 60 residents by providing them with TIP Resources Guides.

5. Laura's House (\$2,500)

The Subcommittee is recommending funding for the program to end family violence in later life at \$2,500.

Programs and Services to be provided in 2013

The program will increase awareness in the community about elder abuse and provide residents with strategies to prevent abuse in later life. The program consists of 4 components: prevention, intervention, maintenance, and outreach.

6. Dayle McIntosh Center (DMC) (\$10,000)

The Subcommittee is recommending \$10,000 in funding as requested. The Aging with Vision Loss Program is primarily to help individuals adjust to their vision loss and provides the necessary assistance and training to ensure that the individual continues to live an independent lifestyle.

Programs and Services provided between January – June 2012

The program in the last 6 months provided 89 hours of specialized services to 28 visually impaired or blind residents of Laguna Woods and conducted 6 peer support monthly meetings attended by 93 residents.

7. Foundation of Laguna Woods Village (\$15,000)

The Subcommittee is recommending \$15,000 in funding as requested. The foundation's program provides temporary emergency aid and relief to elderly, physically, and economically disadvantaged persons who are residents of Laguna Woods.

Programs and Services provided between January – June 2012

During this period, the foundation assisted over 133 residents of the City by providing payments on their behalf for doctor bills, drug prescriptions, caregiver assistance, nursing care, food and other temporary emergency needs.

The following New Program was recommended for funding in 2013

Laguna Canyon Foundation (\$2,500)

The Subcommittee is recommending funding at \$2,500 as requested. The foundation's Wilderness Volunteer Program will seek to increase the volunteer participation of Laguna Woods's residents by offering volunteer training designed for seniors. The volunteers will help with events targeted to residents with limited mobility to increase their participation in outdoor activities they previously may not have been inclined to participate in.

The following new program was not recommended for funding in 2013

Pilgrimage Family Therapy Center, Inc (\$8,400)

The Subcommittee is not recommending funding for the Pilgrimage Family Therapy Center's Multi-Lingual Counseling program. The program is geared towards residents with English as a second language and the funding would be used for marketing the program and paying therapists more funds than the sliding scale provides for those utilizing their services. The subcommittee felt that sufficient need did not exist in Laguna Woods for this type of service which also included family, group counseling, anger management and issues relating to PTSD.

Conclusion

The Subcommittee's grant award recommendations total \$150,000. This amount is included in the City budget approved by the City Council. The Community Services Committee's recommendations will be forwarded to the City Council for consideration at its November 14th meeting. Attachment 1 shows the organizations and programs submitted for grant funding with the recommended grant awards.

Attachment 1: Grant Funding Recommendations

Report prepared by: Patrick Foley, Community Services Manager

2013 GRANT FUNDING RECOMMENDATIONS

ORGANIZATION	PROGRAM	REQUEST	RECOMMENDED
Braille Institute	Training for residents with sight loss	\$20,000	\$20,000
Trauma Intervention Program	TIP liaison conduct seminars, and train volunteers	\$5,000	\$5,000
South County Outreach	Community Outreach to assist low income residents with emergency food, rental assistance and utility assistance	\$20,000	\$20,000
Laura's House	End Family Violence in later life	\$5,000	\$2,500
Dayle McIntosh Center	Aging with vision loss mobility training for seniors who are blind	\$10,000	\$10,000
Foundation of Laguna Woods Village	Temporary emergency aid and relief for low income seniors	\$15,000	\$15,000
Laguna Canyon Foundation	Wilderness Volunteer Program to increase residents participation in outdoor activities	\$2,500	\$2,500
Pilgrimage Family Therapy Center, Inc.	Multi-Lingual Counseling	\$8,400	NOT RECOMMENDED
	Total Budget	\$85,900 \$75,000	\$75,000
Age Well Senior Services	Adult Day Services	\$22,500	\$22,500
Age Well Senior Services	Transportation	\$22,500	\$22,500
Age Well Senior Services	Florence Sylvester Memorial Senior Center	\$30,000	\$30,000
	TOTAL BUDGET	\$75,000 \$75,000	\$75,000

The total recommended for grant funding \$150,000.