

AGENDA

COMMUNITY SERVICES COMMITTEE

REGULAR MEETING

July 24, 2013

9:30 AM

Laguna Woods City Hall
Council Chambers
24264 El Toro Road
Laguna Woods, CA 92637

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed.

Any person wishing to address the Community Services Committee on any matter, whether or not it appears on this agenda, may do so under the appropriate section of the agenda. Whenever possible, lengthy testimony should be presented to the Committee in writing (12 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the **Public Comment** section of the meeting.

I. CALL TO ORDER

II. ROLL CALL

III. PRESENTATIONS

None

IV. COMMITTEE BUSINESS

- A. Review the Potential for a Cookie Contest or a Chautauqua Community Event in FY 2013-2014

RECOMMENDED ACTION: Review with the Committee the potential for sponsoring a Cookie Contest or a Chautauqua Community Event and decide which event will be feasible this fiscal year.

B. Laguna Woods Day at the Orange County Fair in July 2014

RECOMMENDED ACTION: Review and discuss participation in Laguna Woods Day at the Orange County Fair in July 2014.

C. Status of City Map & Guide Update

RECOMMENDED ACTION: Review and discuss the process to update information in the City's map and guide by staff with the Community Relations Subcommittee, and the tentative schedule for collecting corrections, graphics work and printing.

D. City Business Directory Update

RECOMMENDED ACTION: Review with the committee the status of the City Business Directory update being done by staff with the Community Relations Subcommittee and the information to be included for each business.

E. Planning for the City's 15th Year Birthday Celebration

RECOMMENDED ACTION: Review with the committee ideas for celebrating the City's 15th Birthday on March 24, 2014, including:

- Date and time
- Location
- Birthday cake and other refreshments
- Writing contest
- Laguna Woods Birthday Banner
- Pictures of people, places and other interesting perspectives of the City

F. City Calendar of Events for FY 2013-2014

RECOMMENDED ACTION: Review with the committee the calendar of upcoming and FY 2013-2014 activities and programs.

V. SUBCOMMITTEE REPORTS

- A. Social and Health Services – meets third Thursday at 10 a.m.
- B. Arts, Culture & Recreation – meets fourth Friday at 10 a.m.
- C. Community Relations – meets first Monday at 10 a.m.
- D. Transportation Programs/Services – meets third Monday at 10 a.m.

VI. INTERACTION WITH COMMITTEES AND ORGANIZATIONS

- A. Greening Committee
- B. Friends of the Library

VII. PROJECT UPDATES

- A. Street Improvement Project Updates
- B. Landscape Improvement Project Updates
- C. City Hall Storm Drain Project Update

VIII. COMMITTEE MEMBER COMMENTS

IX. PUBLIC COMMENTS

X. ADJOURN

Next regular Community Services Committee meeting is scheduled for August 28, 2013.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

I declare under penalty of perjury that I posted this notice of agenda at the locations designated by Resolution 02-33.

7/19/13
Date



Marc Donohue, Deputy City Clerk

RECAP COMMUNITY SERVICES COMMITTEE

REGULAR MEETING
June 26, 2013
9:30 A.M.

Laguna Woods City Hall
Council Chambers
24264 El Toro Road
Laguna Woods, CA 92637

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed.

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I. CALL TO ORDER

Meeting called to order at 9:30 am.

II. ROLL CALL

Present: Oakes, Coles, Gorman, Leeper, Portlock, Singer, Unatain,
Unger

Absent: Levine, Rhodes, Sheppard

III. PRESENTATIONS

Certificate of Appreciation: Irena Lawyer,

Certificate of Appreciation: Shirley Greenes

IV. COMMITTEE BUSINESS

A. Preliminary Planning for Chautauqua Community Event

The Assistant City Manager, Doug Reilly reviewed with the committee the various issues to be addressed in planning for a Chautauqua event including:

- Availability of appraisers
- Types of Items to be appraised
- Limit on the number of items per individual

- Locations where the event could be held
- Types of activities and/or programs to include with the event
- Variety of food and refreshments
- Fee to be charged for appraisals and food
- Scheduling a date

The committee discussed these items and the Assistant City Manager will follow up on the availability of appraisers and the potential dates and location for the event.

B. Upcoming Community Events

The Community Services Manager, Patrick Foley reviewed with the Committee the following upcoming events:

- June 30th Sunday Movie Matinee: “Quartet”
- July 10th Author presentation on the book: The Millionaire and the Mummies at 2 p.m.
- August 17th Downloading eBooks from the Library 10 a.m. till 2 p.m.

C. Update City Map

Assistant City Manager, Doug Reilly updated the committee on the process for updating the city map.

D. Update City Business Directory

The committee briefly discussed the update of the Business Directory and referred in to the Community Relations subcommittee.

V. SUBCOMMITTEE REPORTS

Representatives from each of the subcommittees gave a brief update on the status of their current activities.

VI. INTERACTION WITH COMMITTEES AND ORGANIZATIONS

A. Greening Committee

Committee member Gorman stated that the committee would be meeting next month and that their last meeting they heard a presentation on the use of solar panels on residential homes.

B. Laguna Woods Friends of the Library

The Friends and the OC Library will host an e reader workshop in on August 17th from 10 am till 2 pm.

VII. PROJECT UPDATES

A. Street Improvement Project Updates

Assistant City Manager Doug Reilly updated the Committee on the work being done at various locations on Moulton Parkway. The El Toro Road widening project is complete except for some minor punch list items.

B. Landscape Improvements Project Update

Assistant City Manager Doug Reilly updated the Committee on the median landscaping project on Moulton Parkway and the sidewalk going into Laguna Beach from City's Woods End Wilderness Park.

C. City Hall Storm Drain Project Update

Community Services Manager Patrick Foley updated the committee on the city hall storm drain project that will begin in late August.

VIII. COMMITTEE MEMBER COMMENTS

None

IX. PUBLIC COMMENTS

None

X. ADJOURN

The meeting was adjourned at 10:35 a.m.

Next regular Community Services Committee meeting will be held on July 24, 2013.



July 5, 2013

Leslie Keane, City Manager
City of Laguna Woods
24264 El Toro Rd.
Laguna Woods, CA 92637

Dear Leslie,

With much enthusiasm, we are making our final preparations for the opening of the 2013 OC Fair on Friday, July 12th, when we will invite the community to "Come & Get It" – come and get the food...come and get the rides...come and get the music...come and get the exhibits...come and get the fun!

This year we will pay tribute to Orange County's cities and communities in a special way. Each weekday, a different city(ies) will be featured at the OC Fair in the following ways:

- **Special Welcome** – City(ies) of the Day residents will be welcomed at our admission gates with special video messages.
- **Community Flag Salute** – Wednesday, Thursday and Friday at 12:30pm in front of the Hangar Building, performers representing each City will lead our guests in the singing of the National Anthem and the raising of the American flag.
- **\$2 Discount with City Coupon** – Orange County residents will receive a discount with special coupons available at their City Parks & Recreation Offices, Libraries, Public Counters, area retailers, etc.
- **"Summer in the Cities"** – a multi-media extravaganza in Main Mall twice nightly paying tribute to the iconic places, land marks and people that make up our Orange County communities, created from photographs submitted by Orange County residents.
- **OC in Bloom** – a beautiful floral exhibit in our Floral and Garden Building featuring official City Flowers.

Laguna Woods Day at the 2013 OC Fair is Wednesday, July 24. Please let me know if you are interested in joining your residents at the OC Fair that day.

Warm regards,

A handwritten signature in cursive script that reads "Michele".

Michele A. Richards
Chief Business Development Officer
(714) 708-1716



W Laguna Woods WOOD WORKS

SUMMER

CITY OF LAGUNA WOODS

2013

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Cool Down— It is Going to Get Hot!

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NEWSLETTER EDITOR

Leslie Keane

City Manager

NEWSLETTER CONTRIBUTORS

Doug Reilly, Assistant City Manager



CITY OF LAGUNA WOODS



WOOD WORKS is published by the City of Laguna Woods and is distributed as a public service to the homes and businesses of the City. The City of Laguna Woods welcomes your comments, suggestions and questions regarding WOOD WORKS. Please call or write:

Editor, WOOD WORKS

City of Laguna Woods

24264 El Toro Road

Laguna Woods, CA 92637

(949) 639-0500

lkeane@lagunawoodscity.org

Visions of Laguna Woods... You Are Invited to Participate



April 2002 City Exercise Challenge

In March 2014, the City will celebrate its 15th birthday. As a part of the celebration, the City is collecting stories about Laguna Woods' past (1997 forward) and present... the events that have happened... the memories that have been created... the people who have made our commu-

nity special. Selected stories will be printed and showcased on the City's website.

If you are interested in telling your story and being part of Visions of Laguna Woods, please:

Write a synopsis of no longer than 200 words describing your essay. The synopsis should explain what you want to write about in your full essay and why. The due date for the synopsis is September 30, 2013. Decisions about which essays to include in the compilation will be made by the City's Community Services Committee in October.

Submit your synopsis...

- By regular mail to 24264 El Toro Road Laguna Woods CA 92737
- By email to lkeane@lagunawoodscity.org
- By fax to 949-639-0591
- Hand delivered to City Hall at 24264 El Toro Road Laguna Woods CA 92737

Authors of selected essays will be notified of their inclusion in the compilation. Once notified, authors will be asked to:

- Complete an essay of between 500 and 1,500 words on their topic by January 31, 2014.
- Sign a release authorizing the City of Laguna Woods to edit the essay and publish it.
- Provide a biography of up to 200 words that will accompany the essay.
- Submit any original photographs that would be a good accompaniment to the essay (photos are not required.)

If you have questions about this project, please contact City manager Leslie Keane at (949) 639-0511 or lkeane@lagunawoodscity.org. 🌳

Fiscal Year 2013-2014 Program Schedule

Month	Community Services Committee	Friends of the Library	Other
July 2013	July 10 Lecture John Adams July 21 Sunday Movie Matinee 42, J Robinson story		
August 2013	Magic of Belle Isle Aug 25th Sunday Movie Matinee	E-Reader Open House Aug 17 th 10am – 2pm	
September 2013	Goods Exchange Sept 21 8:3 am to 1 pm		9-11 Remembrance Ceremony city hall
October 2013			
November 2013			
December 2013	TBA Cookie Contest Set Up Holiday Display City Council		
January 2014	TBA Sunday Movie Matinee		
February 2014	Academy Award nominated movie TBA		
March 2014	March 24 City B Day Celebration		
April 2014	Sunday Movie Matinee TBA		
May 2014			
June 2014	Sunday Movie Matinee TBA		