



AGENDA of THE LAGUNA WOODS CITY COUNCIL

**Regular Meeting
May 16, 2012
2:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

COUNCILMEMBERS: Hack Rhodes Robbins
 Ring, Mayor Pro Tem Conners, Mayor

IV. PRESENTATIONS

None

V. CITY COMMENDATIONS AND PROCLAMATIONS

5.1 National Military Appreciation Month, May 2012

5.2 Water Awareness Month, May 2012

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

6.1 City Council Minutes

RECOMMENDED ACTION: Approve the minutes from the April 18, 2012 regular meeting.

6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

6.3 Treasurer's Reports

RECOMMENDED ACTION: Receive and File the April 2012 monthly and Third Quarter (January-March 2012) Fiscal Year 2011-12 Quarterly Treasurer's Reports.

6.4 Warrant Register

RECOMMENDED ACTION: Approve the May 16, 2012 Warrant Register in the amount of \$540,323.97.

6.5 2011 Annual General Plan Progress Report

RECOMMENDED ACTION (Staff and Land Use/Design Review Committee): Approve submittal of the 2011 General Plan Annual Update to appropriate agencies.

6.6 Taxi Voucher Program

RECOMMENDED ACTION: Authorize the continuation of the following taxi voucher programs at current rates, for the period July 1, 2012 – June 30, 2013:

- Taxi Bucks
- Non Emergency Medical
- Train Station/Irvine Spectrum

6.7 City Hall Accessibility Improvements

RECOMMENDED ACTION: Reject all bids and direct staff to re-scope and rebid the project.

VII. PUBLIC HEARINGS

7.1 Ban on Polystyrene Foam Food Service Ware

RECOMMENDED ACTION (Staff and Community Services Committee):

- A. Receive Staff Report
- B. Open Public Hearing
- C. Receive Public Comment
- D. Close Public Hearing
- E. Approve a resolution adopting a negative declaration, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING NEGATIVE DECLARATION 12-01 FOR AN AMENDMENT

TO THE LAGUNA WOODS MUNICIPAL CODE,
BANNING POLYSTYRENE FOAM FOOD SERVICE WARE

F. Introduce and approve first reading of an ordinance establishing a ban on the use of polystyrene food services ware, entitled:

1. AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE WARE

OR (including community centers, clubhouses, houses of worship and other buildings used by members of the public, as recommended by the Community Services Committee)

2. AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE WARE

VIII. CITY COUNCIL

8.1 Proposition 29: California Cancer Research Act (agendized by Mayor Conners)

RECOMMENDED: Consider taking a position of support.

IX. COMMITTEE REPORTS

9.1 Transportation Corridor Agencies (Councilmember Hack)

9.2 Orange County Library Board (Councilmember Robbins)

9.3 Orange County Fire Authority (Councilmember Rhodes)

9.4 Southern California Water Committee (Councilmember Hack)

9.5 Coastal Greenbelt Authority (Mayor Conners)

9.6 Laguna Canyon Foundation (Councilmember Rhodes)

9.7 Vector Control District Board (Councilmember Robbins)

X. PUBLIC COMMENTS

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

State law requires Councilmembers to provide a report on all meetings or events they attend for which the City pays fees, travel or other expenses. These are informational reports and no action is taken on the item.

A. League of California Cities/Orange County Quarterly Meeting, April 19, 2012 – Mayor Pro Tem Ring and Councilmember Hack

B. OC Sheriff's Medal of Honor Luncheon, April 26, 2012 – Councilmember Rhodes

C. Water Advisory Committee of Orange County, May 4, 2012 – Councilmember Hack

D. City Selection Committee, May 10, 2012 – Mayor Connors and Mayor pro Tem Ring

11.2 Other Meetings, Comments and Announcements

XII. CLOSED SESSION

12.1 The City Council will meet in closed session to confer with legal counsel regarding two matters of potential litigation, pursuant to the provisions of Government Code Section 54956.9(c).

12.2 Pursuant to Government Code Section 54956.8, to give direction with respect to the acquisition of real property:

Location: Along the east and west sides of Moulton Parkway in the vicinity of Santa Maria Avenue.

City Negotiator: Leslie A. Keane

Negotiating Party: Golden Rain Foundation

Under Negotiation: Instructions to negotiator regarding terms

XIII. CITY MANAGER

13.1 Medical Marijuana Dispensary Regulations

RECOMMENDED ACTION: Approve introduction and first reading of an ordinance modifying current medical marijuana dispensary regulations, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING SECTION 13.26.025 OF THE
LAGUNA WOODS MUNICIPAL CODE AND MAKING
MODIFICATIONS TO REGULATIONS GOVERNING
MEDICAL MARIJUANA DISPENSARIES

XIV: ADJOURNMENT

The meeting will be adjourned to an adjourn meeting of the City Council at 2:00 p.m. on Wednesday, June 6, 2012 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

5.1

**PROCLAMATION – NATIONAL MILITARY
APPRECIATION MONTH**

Proclamation
City of Laguna Woods
National Military Appreciation Month
May 2012

WHEREAS, the freedom and security that citizens of the United States enjoy today are direct results of the continued vigilance given by the United States Armed Forces over the history of our great nation; and

WHEREAS, the sacrifices that such members of the United States Armed Forces and of the family members that support them, have preserved the liberties that have enriched this nation making it unique in the world community; and

WHEREAS, the United States Congress has declared May as National Military Appreciation Month, calling all Americans to remember those who gave their lives in defense of freedom and to honor the men and women of all of our Armed Services who have served and are now serving our Country, together with their families; and

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim the month of May as National Military Appreciation Month.

Dated this 16th day of May

Cynthia Conners
Mayor

Attest: Yolie Trippy
Deputy City Clerk

5.2
PROCLAMATION – WATER AWARENESS
MONTH

Proclamation
City of Laguna Woods
Water Awareness Month
May 2012

WHEREAS, municipal agencies and governments continue to seek cost-effective and efficient systems to obtain and deliver water to meet the needs of California residents, agriculture and the economy; and

WHEREAS, the need to develop a diverse portfolio approach to water supply reliability that includes a balanced combination of conservation, water reuse and new supplies is critical to the region's future; and

WHEREAS, local water supplies are dependent on statewide infrastructure and are subject to weather changes; and

WHEREAS, during May 2012, water districts, cities, counties and organizations throughout California will sponsor activities to educate the public regarding water management efforts on the part of residential users, businesses, industry and others; and

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim May 2012 as California Water Awareness Month within our City and urges all citizens to join in supporting local water agencies and organizations in their efforts to help Orange County residents to: *Save Water - Do More With Less!*

Dated this 16th day of May, 2012.

Cynthia S. Conners, Mayor

Attest: Yolie Trippy, Deputy City Clerk

6.1-6.7
CONSENT CALENDAR SUMMARY

City of Laguna Woods Agenda Report

FOR: May 16, 2012 City Council Meeting
TO: Honorable Mayor and Councilmembers
FROM: Leslie A. Keane, City Manager 
Agenda Item: Consent Calendar

Recommendation:

Approve all proposed actions on the May 16, 2012 Consent Calendar by single motion and Council action.

Discussion:

In general, the Consent Calendar contains routine matters or matters that have already been discussed by Council. It is adopted in total with a single motion and Council action. However, if any councilmember or member of the public has questions or wishes to discuss an item further, it may be removed from the Consent Calendar and placed later in the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The May 16th Consent Calendar contains the following seven items:

- 6.1 Approval of the minutes from the April 18, 2012 regular City Council meetings, as submitted.

- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not approved, all ordinances and resolutions must be read out loud in their entirety during the Council Meeting.
- 6.3 Approval of a motion to receive and file the April 2012 monthly and Fiscal Year 2011-12 third quarter Treasurer's Reports. These reports identify the City's current liquid assets and their location. At the end of April, the City had approximately \$7.4 million in cash on hand and in other liquid assets.
- 6.4 Approval of the May 16, 2012 Warrant Register, as submitted, in the total amount of \$540,323.97. A list of all warrants is included in the agenda packet; detailed information about individual warrants is available in the Finance Manager's office.
- 6.5 Authorization for staff to submit the 2011 General Plan Annual Update. State law (Government Code Section 65400) requires general law cities to submit an annual report on their progress toward accomplishing General Plan goals and objectives. The attached report summarizes General Plan implementation measures as ongoing, implemented, partially implemented, not yet implemented and abandoned. As of the end of 2011, 85% of the City's implementation measures were either implemented or ongoing; none were abandoned. The Land Use and Design Review Committee reviewed the annual update at its April 12, 2012 meeting and unanimously recommended approval and submission to appropriate agencies.
- 6.6 Reauthorization of three components of the City's taxi voucher program for the period July 1, 2012 through June 30, 2013 – general travel, non-emergency medical and Irvine train station. All voucher prices would remain the same as would program eligibility. Vouchers are available only to residents aged 60 or older and for trips that originate or end within the City of Laguna Woods; they are non-transferable. Vouchers to the airport would be discontinued effective June 30, 2012.
- 6.7 Rejection of all bids received for the City Hall accessibility project. The City issued a public notice soliciting bids for this project in March, with bids due on April 27, 2012. The response date was extended to May 4th to clarify document issues. The City received the following (3) three bids:

	Unique Performance <u>Construction</u>	Gosney <u>Construction</u>	California <u>Building & Const.</u>
Project Bid	\$ 256,601	\$272,225	\$390,000
Bid Alternates	<u>32,500</u>	<u>64,000</u>	<u>73,896</u>
Total Project Cost	\$289,101	\$336,225	\$463,896

All bids received exceed available funding. This project is funded partially with Community Development Block Grant (CDBG) funds and partially with General Funds. As such, the bid packet included a variety of bid options which staff believes may have increased the overall cost. Staff is recommending that the bids be rejected and the scope modified so that it can be rebid as a more cohesive project.

The above matters are routine and/or have been reviewed by the Council on other occasions. Staff recommends that they be approved as part of the May 16, 2012 Consent Calendar.

If you have questions about any of the above items, feel free to call me prior to the meeting so that I may provide additional information.

6.1
MINUTES

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
April 18, 2012
2:00 P.M.**

I. CALL TO ORDER

Mayor Connors called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Councilmember Rhodes led the flag salute.

III. ROLL CALL

COUNCILMEMBERS: PRESENT: Hack, Rhodes, Robbins, Ring, Connors
 ABSENT: None

STAFF PRESENT: City Manager Keane; Assistant City Manager Reilly; Public Safety
 Director Macon; Deputy City Clerk Trippy; City Attorney Cosgrove

IV. PRESENTATIONS – None

V. CITY COMMENDATIONS AND PROCLAMATIONS

Moved by Councilmember Hack, seconded by Councilmember Rhodes, and carried unanimously to approve City Commendations and Proclamations:

5.1 Proclamation – Environmental Awareness Days, April 22 – 27, 2012

Mayor Connors announced that the Laguna Woods Goods Exchange will take place at City Hall on Saturday, April 21st from 8:30 a.m. – 1:00 p.m. She discussed the various services that will be provided on the day of the event and encouraged residents bring in their unwanted items.

VI. CONSENT CALENDAR

City Manager Keane announced that staff has additional updates regarding Item 6.8 and requested the item be removed from the Consent Calendar. The item will be presented at the May 16, 2012 meeting.

Moved by Councilmember Robbins, seconded by Councilmember Hack, and carried unanimously to approve Consent Calendar Items 6.1 – 6.7 and 6.9 – 6.10.

6.1 City Council Minutes

Approved the minutes from the March 21, 2012 regular meeting.

- 6.2 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

6.3 Treasurer's Report

Received and filed the March 2012 monthly Treasurer's Report.

6.4 Warrant Register

Approved the April 18, 2012 Warrant Register in the amount of \$592,974.36.

6.5 Annual Audit Services

Approved a three year agreement for annual auditing services and two one year options for renewal, with Gruber and Associates, Inc.

6.6 Construction and Demolition Regulations

Adopted **Ordinance No. 12-05** pertaining to construction and demolition materials management, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 4.24 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO CONSTRUCTION AND DEMOLITION MATERIALS MANAGEMENT

6.7 FY 2012-13 COMMUNITY DEVELOPMENT BLOCK GRANT

- A. Authorized the City Manager and Mayor to execute agreements with the County of Orange for the receipt of Community Development Block Grant (CDBG) Funds in FY 2012-13, subject to approval as to form by the City Attorney.
- B. Designated the City Manager and Community Services Manager as staff responsible for the City's FY 2012-13 CDBG Projects.

6.9 Engineering and Traffic Signal Maintenance Contract Services

Authorized the City Manager to execute an agreement with CivilSource, Inc. for City engineering, traffic engineering, and street light operation and engineering services, subject to approval of the contract as to form by the City Attorney.

6.10 Moulton Smart Street Improvements

Authorized the City Manager to execute an agreement with David Evans and Associates,

Inc. in the amount of \$180,370, plus authorize change orders not to exceed 15%, for landscape architectural and oversight services for the final phase of the Moulton Smart Street improvements, subject to approval of the contract as to form by the City Attorney.

VII. PUBLIC HEARING – None

VIII. CITY COUNCIL

8.1 Earthquake Insurance Affordability Act

City Manager Keane announced that there has been proposed legislation from both the senate and congress pertaining to earthquake insurance and she introduced Public Safety Director Chris Macon.

Public Safety Director Macon summarized the agenda report and noted that the proposed legislation is designed to lower the cost of premiums by 20%, at no cost to tax payers, by allowing the federal government to guarantee bonds.

Councilmember Hack remarked that the Earthquake Insurance Affordability Act would provide a Federal guarantee with a rationale that eliminates a profit motive and makes it more affordable to consumers.

Mayor Connors expressed her opinion that the cost for earthquake insurance are outweighed by the benefits for those who live in a co-op or condominium. She expressed support of the proposal. She and Councilmember Rhodes commented on the high deductible associated with earthquake insurance.

Public Safety Director Macon clarified that the deductible is typically based on 15% of the amount insured, and that total damages must reach that amount in order for coverage to take effect. This is often a disincentive to purchase the insurance. He noted that homeowners believe that the Federal Emergency Management Agency (FEMA) will provide assistance in the event of a catastrophic earthquake; however, FEMA typically has a limit that does not exceed \$30,000 per household if funding is even available. And FEMA's assistance is generally a loan which the homeowner must pay back.

Councilmember Hack discussed the difference between individual loss and the proposed legislation's broader coverage. He suggested that the homeowner's associations (HOA) consider supporting the proposed legislation.

Moved by Councilmember Hack, seconded by Mayor Connors, and carried unanimously to approve the City's support for the Earthquake Insurance Affordability Act and authorized staff to draft letters in support for the Mayor's signature.

IX. CITY MANAGER

9.1 Disaster Recovery Initiative

Public Safety Director Macon summarized the agenda report and noted that the Initiative

will improve the City's public safety/emergency management capabilities and open new opportunities for non-emergency pre-disaster grant assistance. Council has already taken steps toward Local Hazard Mitigation Plan (LHMP) by adopting two ordinances regarding Fire Hazard Severity Zones and approving a regulations pertaining to Flood Insurance.

Councilmember Hack discussed the various disasters which the City has faced over the years and expressed support for the Disaster Recovery Initiative projects.

Mayor Connors thanked staff for keeping the community safe and for finding grant funding to implement such programs. She asked if any new building standards would apply only to renovations, since the City is considered to be built out. She asked if staff has considered a program for generator back-up to existing cell towers and gas stations.

City Manager Keane stated that once the City has approved a project, it generally cannot go back and modify the requirements. The City could make the renovations voluntary and/or provide funding, if available, for any new regulations.

City Attorney Cosgrove concurred with City Manager Keane that the City certainly could not modify its regulations under the development/permitting process.

Councilmember Rhodes asked if accidents at the San Onofre Nuclear Generating Station (SONGS) would be included; he noted a meeting he attended at SONGS and asked if resident Bert Moldow could be allowed to comment on issues at the nuclear station.

Public Safety Director Macon noted that radiological accident issues that might occur are addressed on the LHMP list.

Councilmember Rhodes noted that this type of incident should be at the top of the list as a priority.

Public Safety Director Macon replied that the first five types of incidents are considered priorities; but the remainder are not listed in any order of priority.

Bert Moldow, resident, stated that there is no way to predict earthquakes and that the community should consider the consequences to risks associated with SONGS. He discussed the various health risks and the idea of energy shortage versus surplus, and referred residents to the www.sanonofresafety.org website.

Councilmember Hack noted that it took special negotiations to assure that the elderly community in Laguna Woods would have access for certain necessities during a brown-out. He also remarked on the issues related to coal-fired electricity and the laws preventing nuclear waste disposal. He agreed that it is a rationale process for NRC to close SONGS until safety issues are resolved; but remarked that the larger problem is how to produce sufficient energy.

Mayor Connors reminded Council and the audience that the topic of discussion is the City's plan for Hazard Mitigation.

Councilmember Rhodes noted that he wanted to discuss an evacuation plan, in the event of a disaster.

City Manager Keane replied that an evacuation plan is not a part of the LHMP, but will be prepared following completion of the mitigation plan.

Councilmember Robbins suggested that a system should be implemented to notify residents of the exit areas, in the event of a major disaster.

Mayor Conners announced that the City has a reverse 9-1-1 notification system in place in the event of emergencies.

The City Council reached consensus to proceed with the Disaster Recovery Initiative projects, as submitted, in order to improve the City's public safety/emergency management capabilities and open new opportunities for non-emergency disaster grant assistance.

X. COMMITTEE REPORTS

10.1 Transportation Corridor Agencies (Mayor Hack)

Councilmember Hack reported that the Agency discussed toll fees and ways to develop modernized roads through public-private partnerships.

10.2 Orange County Library Board (Councilmember Robbins)

Councilmember Robbins reported that the Board's Finance Committee will meet on May 3, 2012 and that the next full Board meeting is scheduled for May 31, 2012, both of which he plans to attend.

Mayor Conners reported that OC Library personnel are planning to provide additional training to various senior facilities as a result of a successfully E-Library event which took place at City Hall.

10.3 Orange County Fire Authority (Councilmember Rhodes)

Councilmember Rhodes reported that a ceremony will take place on April 20th to acknowledge the agreement between OCFA and the City of Santa Ana. He also reported that an equity study showed discrepancies between donor cities and under-funded cities. An Equity study is being formed which will return to the Board with recommendations for possible adjustments to address the discrepancies. He reported that the Community Civic Association and Village Disaster Preparedness Task Force will co-sponsor a Fire Safety Program at 1 p.m. on April 26th at Club House 5 for Village residents.

Councilmember Hack asked how the retirement pensions for the firefighters for the City of Santa Ana would be integrated into OCFA's retirement system; and the effect it would have, if any, on other Authority members.

Councilmember Rhodes stated that Santa Ana's retirement system is equitable with that of OCFA. As new firefighters are hired, they will be under OCFA's retirement system; existing firefighters will remain the responsibility of Santa Ana.

Councilmember Hack asked if the City of Santa Ana will be responsible for the firefighters it had formerly employed, while new recruits will be enrolled in OCFA's retirement plan.

City Manager Keane clarified that firefighters previously employed by the City of Santa Ana were covered under CalPers for the period they were employed by Santa Ana; as new hires to OCFA they will be covered by the Orange County Employees' Retirement System (OCERS) for the period they are employed by OCFA.

Councilmember Rhodes stated that the City of Santa Ana will save \$10 million each year as a result of the merge and will go through a retraining process.

- 10.4 Southern California Water Committee (Mayor Hack)
Councilmember Hack reported that the next quarterly meeting is scheduled for April 27, 2012. The Committee will discuss whether or not to remove the proposed ballot initiative, due to the current economic state.
- 10.5 Coastal Greenbelt Authority (Mayor Pro Tem Connors)
Mayor Connors reported that there was no meeting.
- 10.6 Laguna Canyon Foundation (Councilmember Rhodes)
Councilmember Rhodes reported that the Foundation will hold its first Advisor Emeritus meeting on April 19, 2012. He further reported that the Foundation received \$12,096 in grant funds from the Orange County Conservation Corps which will provide funding for the "work to restore and improvement projects". He stated that agreements are underway to establish a nature center in the Aliso and Wood Canyon Wilderness Park and that there are only 16 parcels remaining for the completion of the land acquisition process.
- 10.7 Vector Control District Board (Councilmember Robbins)
Councilmember Robbins stated that there were no reports of West Nile Virus (WNV) either in the City or the neighboring cities of Lake Forest and Laguna Hills. There have been no reports of human cases of the WNV since March 31, 2012. Councilmember Robbins reminded the public to empty out any standing water from potted planters that would otherwise attract mosquitoes.

XI. PUBLIC COMMENTS

Robert Groz, resident, suggested that the City enforce traffic regulations inside the gated community under the California Vehicle Code. He noted that he understood that the City had previously offered this service, but that the Golden Rain Foundation (GRF) declined the offer.

Mayor Connors stated that Council will discuss it with staff and will determine if it will be placed on the agenda for a future meeting.

Ellie (no last name provided), resident, discussed an incident she experienced at Gate 14 when traffic was delayed for one and one-half hours as a result of a traffic accident at El

Toro Road. She believes that the lack of exits in the area mentioned is a “recipe for disaster.” She asked why the additional exit in the area is kept locked.

City Manager Keane stated that Gate 14 has had only one exit for many years; however, OCFA required an additional exit and the community worked with the City of Aliso Viejo to develop a second exit for disasters. This exit opens into a park area in the City of Aliso Viejo and the Village agreed that it would be locked unless an evacuation was required.

Councilmember Hack discussed the negotiations between OCFA, Aliso Viejo, and the Village which took place ten years ago that prompted the additional exit. As a result of the agreement, the gate can be unlocked only for major disasters such as a wildland fire evacuation.

City Manager Keane noted that the gate can be opened by OCFA or the Orange County Sheriff’s Department, based on the agreement with the community association in Aliso Viejo.

The resident expressed her opinion that this is not a realistic solution. She expressed frustration with the lack of assistance she received from the gate guards and Village security.

Mayor Connors suggested that concerned residents should speak with GRF to address the lack of communication with the gate guards.

Caroline Epstein, resident, stated that she is aware that another locked gate exists which is located at Avenida Del Sol and asked who is responsible for that gate.

City Manager Keane stated that the homeowners’ association (HOA) and/or adjacent property owners would be responsible and that the City has no authority in this matter.

Councilmember Hack concurred with City Manager Keane that the City has no authority to operate the gates and that the issue must be addressed with the HOA.

XII. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

12.1 Reports on Meetings Attended per Government Code SS53232.3

A. Water Advisory Committee of Orange County, April 13, 2012

Councilmember Hack reported that the speaker at this meeting from the Air Quality Management District discussed the possible effects of the Salton Sea on air quality if the declining water is not restored to certain levels.

12.2 Other Meetings, Comments and Announcements

Mayor Connors reported on her attendance at the Village Space Balloon Club event. The Club launched a space balloon from Catalina Island which landed in Riverside County.

ITEM 6.1

Councilmember Rhodes announced that Soka University is celebrating their 11th Year Anniversary with an international festival on Saturday, May 5, 2012 from 10:30 a.m. – 5:30 p.m. He will be there at 2:00 p.m. for the ceremonial introductions, and he encouraged the public to attend the festivities.

Mayor Connors reported that the Laguna Beach Animal Shelter will host a free clinic for Laguna Woods dog/cat spay/neuter during the month of May; reservations must be made by April 30, 2012. She also noted recent sightings of coyotes in the vicinity of Gates 9, 10 and 11. She warned residents to take precaution by keeping their pets on leash, walking in pairs and carrying a stick or noise maker.

XIII. CLOSED SESSION

13.1 The City Council met in closed session to confer with legal counsel regarding two matters of potential litigation, pursuant to the provisions of Government Code Section 54956.9(c).

The City Council reconvened in open session at 4:59 p.m. City Attorney Cosgrove advised that there was no reportable action.

XIV. ADJOURNMENT

The meeting was adjourned at 5:00 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday May 2, 2012 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: May 16, 2012

CYNTHIA S. CONNERS, Mayor

6.2
WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(No Report)

6.3
TREASURER'S REPORTS

City of Laguna Woods
Monthly Treasurer's Report
April 30, 2012

CASH ON HAND1. Investments/General Fund

Local Agency Investment Fund	\$	6,940,462
Subtotal	\$	6,940,462

2. Investments/Transportation Fund

Local Agency Investment Fund	\$	65,000
Subtotal	\$	65,000

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$	370
Analyzed Checking Account	\$	322,440
Subtotal	\$	322,810
TOTAL	\$	7,328,272

Note: LAIF reports interest earnings quarterly.



CITY of LAGUNA WOODS

Cynthia Conners
Mayor

April 29, 2012

Bob Ring
Mayor Pro Tem

TO: Honorable Mayor and Councilmembers

Bert Hack
Councilmember

FROM: Ernestine Jones, Finance Manager 

Marty Rhodes
Councilmember

SUBJECT: Quarterly Treasurer's Report: 3rd Quarter,
FY 2011/2012 (January 1 – March 31, 2012)

Milt Robbins
Councilmember

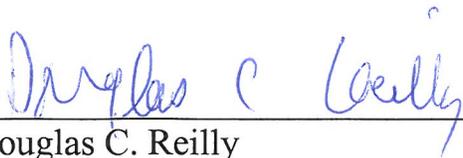
Leslie A. Keane
City Manager

Attached is the 3rd Quarter, FY 2011/2012 Treasurer's Report for the period January 1 – March 31, 2012. The information provided includes a:

- ◆ Report showing quarter-ended Cash on Hand in the City's interest-bearing Local Agency Investment Fund (LAIF) account and in the City checking account and petty cash funds;
- ◆ Copy of the latest LAIF Remittance Advice showing quarter-ended principal balance and interest earned.

As City Treasurer, I certify that:

- ◆ All investment actions executed since the last report have been made in full compliance with the City of Laguna Woods Investment Policy; and
- ◆ The City of Laguna Woods will meet all expenditure obligations that might reasonably be anticipated for the next six months.



Douglas C. Reilly
Assistant City Manager & City Treasurer

City of Laguna Woods

Quarterly Treasurer's Report

January 1 - March 31, 2012

CASH ON HAND

1. Investments/General Fund

Local Agency Investment Fund	\$	6,776,173
------------------------------	----	-----------

Subtotal	\$	6,776,173
----------	----	-----------

2. Investments/Transportation Fund

Local Agency Investment Fund	\$	229,289
------------------------------	----	---------

Subtotal	\$	229,289
----------	----	---------

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$	413
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Analyzed Checking Account	\$	375,448
---------------------------	----	---------

Subtotal	\$	375,861
----------	----	---------

TOTAL	\$	7,381,323
--------------	----	------------------

Note: LAIF reports interest earnings quarterly.



JOHN CHIANG

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	LAGUNA WOODS
Account Number	98-30-413

As of 04/13/2012, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2012.

Earnings Ratio		.00001033084098709
Interest Rate		0.38%
Dollar Day Total	\$	628,827,772.34
Quarter End Principal Balance	\$	6,998,966.14
Quarterly Interest Earned	\$	6,496.32

**State of California
Pooled Money Investment Account
Market Valuation
3/31/2012**

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	\$ 17,422,080,482.50	\$ 17,436,902,610.82	\$ 17,437,805,500.00	NA
Notes	\$ 14,977,688,026.40	\$ 14,977,532,097.26	\$ 15,019,802,000.00	\$ 24,833,290.00
Federal Agency:				
SBA	\$ 534,134,101.92	\$ 534,134,101.92	\$ 534,481,633.25	\$ 560,284.25
MBS-REMICs	\$ 364,494,180.83	\$ 364,494,180.83	\$ 398,517,355.21	\$ 1,734,748.09
Debentures	\$ 976,090,670.91	\$ 976,089,837.57	\$ 975,898,250.00	\$ 1,898,749.25
Debentures FR	\$ -	\$ -	\$ -	\$ -
Discount Notes	\$ 4,791,501,388.76	\$ 4,797,382,500.10	\$ 4,798,731,000.00	NA
GNMA	\$ 23,601.72	\$ 23,601.72	\$ 23,791.92	\$ 231.18
IBRD Debenture	\$ 399,921,857.92	\$ 399,921,857.92	\$ 400,000,000.00	\$ 588,888.00
IBRD Deb FR	\$ 300,000,000.00	\$ 300,000,000.00	\$ 300,084,000.00	\$ 445,456.67
CDs and YCDs FR	\$ 400,000,000.00	\$ 400,000,000.00	\$ 400,000,000.00	\$ 292,546.67
Bank Notes	\$ -	\$ -	\$ -	\$ -
CDs and YCDs	\$ 6,475,010,947.96	\$ 6,475,010,947.96	\$ 6,474,105,775.80	\$ 7,969,493.06
Commercial Paper	\$ 399,835,583.34	\$ 399,997,999.98	\$ 399,996,666.67	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ -	\$ -	\$ -	\$ -
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 4,300,640,000.00	\$ 4,300,640,000.00	\$ 4,300,640,000.00	NA
AB 55 & GF Loans	\$ 13,005,304,171.26	\$ 13,005,304,171.26	\$ 13,005,304,171.26	NA
TOTAL	\$ 64,346,725,013.52	\$ 64,367,433,907.34	\$ 64,445,390,144.11	\$ 38,323,687.17

Fair Value Including Accrued Interest

\$ 64,483,713,831.28

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (1.001211113). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$20,024,222.26 or \$20,000,000.00 x 1.001211113.

6.4
WARRANT REGISTER

CITY OF LAGUNA WOODS
 WARRANT REGISTER
 May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
PREPAID WARRANTS:				
<i>Automatic Bank Debits</i>				
Debit	04/12/2012	ADP PAYROLL SERVICES	Pay period ended 4/06/12	30,109.53
Debit	04/12/2012	ICMA RETIREMENT CORPORATION	Pay period ended 4/06/12	1,594.03
Debit	04/12/2012	ADP PAYROLL SERVICES	Processing Charges/Payroll 4/06/12	117.12
Debit	04/26/2012	ADP PAYROLL SERVICES	Pay period ended 4/20/12	29,824.40
Debit	04/26/2012	ICMA RETIREMENT CORPORATION	Pay period ended 4/20/12	1,594.03
Debit	04/26/2012	ADP PAYROLL SERVICES	Processing Charges/Payroll 4/20/12	119.05
Other				
111709	04/18/2012	AFLAC	Employee Benefit Program/May 2012	310.80
111710	04/18/2012	AT&T	Telephone/581-3974/March 2012	80.19
111711	04/18/2012	AT&T	Telephone/583-1105/March 2012	15.76
111712	04/18/2012	CALIFORNIA BLDG STANDARDS COMM	Building Fee Permit Assessment/1st Quarter 2012	782.10
111713	04/18/2012	CALIFORNIA YELLOW CAB	NEMT/March 2012	5,130.00
111714	04/18/2012	COASTAL TRAFFIC SYSTEMS, INC.	Street Maintenance/Signage	1,833.19
111715	04/18/2012	DEPARTMENT OF CONSERVATION	Quarterly SMIP Report/1st Quarter 2012	339.85
111716	04/18/2012	FOLEY, PATRICK	Employee Benefit Program	277.00
111717	04/18/2012	ICMA RETIREMENT CORPORATION	Quarterly Plan Fees/April-June 2012	250.00
111718	VOID		VOID	-
111719	04/18/2012	KONE INC.	Elevator Maintenance/April 2012	217.00
111720	04/18/2012	NIEVES LANDSCAPE, INC.	Landscape Maintenance/Repairs	650.00
111721	04/18/2012	ORANGE COUNTY TREASURER-SHERIFF	Volunteer Fingerprinting/CERT Program/Whitehead	44.00
111722	04/18/2012	ORKIN	Pest Control/April 2012	84.49
111723	04/18/2012	RHA LANDSCAPE ARCHITECTS	City Hall Special Landscape Project	1,792.63
111724	04/20/2012	STL LANDSCAPE, INC.	Moulton Smart Street/Progress Payment #2	99,558.40

CITY OF LAGUNA WOODS
WARRANT REGISTER
May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
111725	04/25/2012	AGE WELL SENIOR SERVICES	Community Services Grant/2nd Quarter 2012	18,750.00
111726	04/25/2012	CALPERS - HEALTH	Employee Benefit Program/May 2012	3,312.35
111727	04/25/2012	CAPTIONING UNLIMITED	Closed Captioning/Council Meeting/April 18, 2012	200.00
111728	04/25/2012	CIVIL SOURCE	Building Inspection Services/March 2012	3,900.00
111729	04/25/2012	COPYFORCE	Additional 2011-12 Taxi Books	862.00
111730	04/25/2012	EL TORO WATER DISTRICT	Ridge Route Park Irrigation/April 2012	227.54
111731	04/25/2012	EL TORO WATER DISTRICT	Dog Park Irrigation/April 2012	21.25
111732	04/25/2012	FLEX ONE	Program Fees/April 2012	50.00
111733	04/25/2012	FOLEY, PATRICK	Mileage Reimbursement	16.65
111734	04/25/2012	HOGLE-IRELAND	Planning Services/February 2012	9,170.00
111735	04/25/2012	JOHN & MICHELLE KOKER	Waste Diversion Deposit Refund/BP 30699C	1,350.00
111736	04/25/2012	DAVID LANGDON	Waste Diversion Deposit Refund/BP 31851C	840.00
111737	04/25/2012	MANAGED HEALTH NETWORK	Employee Benefit Program/May 2012	22.23
111738	04/25/2012	MUNICIPAL CODE CORP	Annual Code on Internet Fee	500.00
111739	04/25/2012	NIEVES LANDSCAPE, INC.	Landscape Maintenance	1,308.00
111740	04/25/2012	ORANGE COUNTY TREASURER - STREET	Street Maintenance/February 2012	5,046.63
111741	04/25/2012	PASCO DOORS	EECBG Retention Release	674.76
111742	04/25/2012	PRACTICAL DATA SOLUTIONS	IT Services/April 2012	1,080.00
111743	04/25/2012	PRINCIPAL FINANCIAL GROUP	Employee Benefit Program/May 2012	436.80
111744	04/25/2012	SBLI OF MASSACHUSETTS	Employee Benefit Program/April-June 2012	203.06
111745	04/25/2012	SCOTT FAZEKAS & ASSOCIATES	Plan Check Services/March 2012	200.00
111746	04/25/2012	SOUTH COUNTY OUTREACH	Community Services Grant/2nd Quarter 2012	3,750.00
111747	04/25/2012	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers/April 2012	88.39
111748	04/25/2012	STANDARD TEL	Telephone System Maintenance	62.50
111749	04/25/2012	THE FOUNDATION OF LAGUNA WOODS	Community Services Grant/2nd Quarter 2012	2,500.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
111750	04/25/2012	THORPE CONSTRUCTION, INC.	Waste Diversion Deposit Refund/BP 29608F	3,600.00
111751	04/25/2012	TRAFFIC DEVELOPMENT SERVICES	Moulton Smart Street Project/Retention Release	780.00
111752	04/25/2012	TRAFFIC DEVELOPMENT SERVICES	EECBG/Safety Streetlight Project/Retention Release	2,583.60
111753	04/25/2012	VERRALL, SANDRA	Cell Phone Reimburse/December-March 2012	75.00
111754	04/25/2012	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program/May 2012	199.14
111755	04/25/2012	WILLDAN	Local Hazard Mitigation/February 2012	4,497.93
111756	04/26/2012	JLS PROFESSIONAL SERVICES	Waste Diversion Deposit Refund/BP 30656C	1,200.00
111757	05/02/2012	AT&T	Telephone/458-3487/April 2012	31.93
111758	05/02/2012	CALIFORNIA YELLOW CAB	Taxi Voucher Services/March 2012	18,789.00
111759	05/02/2012	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 4/06/12	4,694.01
111760	05/02/2012	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 4/20/12	4,694.01
111761	05/02/2012	COASTAL TRAFFIC SYSTEMS, INC.	Install/Repair Street Signs	250.09
111762	05/02/2012	DAVID EVANS & ASSOCIATES INC.	Traffic Mitigation Project/Moulton Smart Street	4,266.95
111763	05/02/2012	DELTA DENTAL PLAN OF CA	Employee Benefit Program/May 2012	633.98
111764	05/02/2012	HACK, BERT	Mileage/Parking Reimbursement	192.14
111765	05/02/2012	JONES, ERNESTINE	Employee Benefit Program/April 2012	308.56
111766	05/02/2012	KONICA MINOLTA	Copier Lease/May 2012	879.52
111767	05/02/2012	MADISON MATERIALS	Bulky Item Collection/April 2012	59.00
111768	05/02/2012	NIEVES LANDSCAPE, INC.	Landscape Extra Work	250.00
111769	05/02/2012	MARQUERITE NOWAKOWSKI	Taxi Voucher Refund	50.00
111770	05/02/2012	OFFICE DEPOT	Office Supplies	96.78
111771	05/02/2012	OFFICEMAX INC	Office Supplies/Paper	240.88
111772	05/02/2012	ORANGE COUNTY TREASURER-SHERIFF	Volunteer Fingerprinting/CERT Program/Baskin	44.00
111773	05/02/2012	ORANGE COUNTY TREASURER-SHERIFF	Volunteer Fingerprinting/CERT Program/Mathews	44.00
111774	05/02/2012	ORANGE COUNTY TREASURER-SHERIFF	Communication Charges/3rd Quarter FY 2011-12	48.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
111775	05/02/2012	ORANGE COUNTY TREASURER-SHERIFF	Volunteer Fingerprinting/CERT Program/K. Mathews	44.00
111776	05/02/2012	ORANGE COUNTY TREASURER-SHERIFF	Volunteer Fingerprinting/CERT Program/Van Houten	44.00
111777	05/02/2012	PEAK LIGHTING & ELECTRIC, INC	Streetlight Maintenance/April 2012	704.52
111778	05/02/2012	RUTAN & TUCKER, LLP	City Attorney Services/March 2012	2,081.63
111779	05/02/2012	SADDLEBACK WINDOWS AND DOORS	CDBG Energy Efficiency Program	11,098.00
111780	05/02/2012	SONITROL	Alarm Monitoring/May 2012	57.19
111781	05/02/2012	SOUTHERN CALIFORNIA EDISON	City Hall Utilities/April 2012	933.35
111782	05/02/2012	SOUTHERN CALIFORNIA EDISON	Residential Streetlights/United/April 2012	1,529.02
111783	05/02/2012	SOUTHERN CALIFORNIA EDISON	Traffic Signal Controllers/April 2012	745.97
111784	05/02/2012	SOUTHERN CALIFORNIA WATER	Annual Dues/June 2012-May 2013	750.00
111785	05/02/2012	TETRA TECH, INC	CDBG Phase I Flood Study	16,896.20
111786	05/02/2012	TRANSAMERICA OCCIDENTAL	Employee Benefit Program/April-June 2012	97.79
111787	05/02/2012	YOLIE TRIPPY	Employee Benefit Program/April 2012	359.00
111788	05/02/2012	WM CURBSIDE, LLC	Waste Collection Services/March 2012	6,484.15
111789	05/02/2012	BRAILLE INSTITUTE	Community Services Grant/2nd Quarter 2012	3,750.00
111790	05/02/2012	DAYLE MCINTOSH CENTER	Community Services Grant/2nd Quarter 2012	1,000.00
111791	05/02/2012	EL TORO WATER DISTRICT	City Hall Utilities/March 2012	28.00
111792	05/02/2012	EL TORO WATER DISTRICT	City Hall Utilities/March 2012	99.09
111793	05/02/2012	GARY GATES	Employee Benefit Program/April 2012	359.59
111794	05/02/2012	PEAK LIGHTING & ELECTRIC, INC	Streetlight Maintenance/Repair	216.40
111795	05/02/2012	REDFLEX TRAFFIC SYSTEMS	Redlight Camera/March 2012	15,000.00
111796	05/02/2012	THE GAS COMPANY	City Hall Utilities/April 2012	85.47
111797	05/02/2012	VANTAGEPOINT TRANSFER AGT-457	457 Plan Contribution/April 2012	1,125.00
111798	05/07/2012	ROBERT BURNETT	Mileage/Telephone Reimbursement/January 2012	159.31
111799	05/07/2012	CAPTIONING UNLIMITED	Closed Captioning Council Meeting/May 2, 2012	200.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
111800	05/07/2012	EL TORO WATER DISTRICT	Landscape Maintenance/April 2012	2,990.74
111801	05/07/2012	KEANE, LESLIE A.	May 2012 Auto Allowance	450.00
111802	05/07/2012	MADISON MATERIALS	Bulky Item Waste Processing/April 2012	186.44
111803	05/07/2012	NIEVES LANDSCAPE, INC.	Landscape Maintenance/Extra Work	100.00
111804	05/07/2012	ORKIN	Pest Control Service/May 2012	84.49
111805	05/07/2012	SOUTHERN CALIFORNIA EDISON	Ridge Route Park/April 2012	45.52
111806	05/07/2012	TRAUMA INTERVENTION PROGRAM	Community Services Grant/2nd Quarter 2012	875.00
111807	05/07/2012	UNITED STORM WATER	Catch Basin Maintenance/Jan 2012	1,824.00
111808	05/07/2012	WARE DISPOSAL	City Hall Collection Event/April 2012	270.00
111809	05/07/2012	WILLDAN	Local Hazard Mitigation/March 2012	2,045.70
			Total Prepaid Warrants	<u>350,523.82</u>
REGULAR WARRANTS:				
111810	05/07/2012	ALISO CREEK PRINTING	Business Cards/Macon/Jones	170.24
111811	05/07/2012	ARBORGATE CONSULTING, INC.	Moulton Smart Street Phase I/Landscape Inspection	2,652.60
111812	05/07/2012	AT&T	Telephone/452-0600/April 2012	282.05
111813	05/07/2012	AT&T	Telephone/639-0500/April 2012	180.28
111814	05/07/2012	AT&T	Telephone/770-9359/April 2012	15.79
111815	05/07/2012	BANK OF AMERICA - CC	Credit Card Charges/April 2012	158.27
111816	05/07/2012	COMMPRO	Website Hosting/May 2012	295.00
111817	05/07/2012	CYNTHIA CONNERS	May 2012 Compensation	300.00
111818	05/07/2012	CLIFTON CRAWFORD	Taxi Voucher Refund	13.50
111819	05/07/2012	DENNIS D. NELSON, PE	Engineering Services/January-February 2012	12,677.78
111820	05/07/2012	HERB FALK	Taxi Voucher Refund	50.00
111821	05/07/2012	GREAT CLEANING SERVICE	Janitorial and Day porter Services/April 2012	817.99

CITY OF LAGUNA WOODS
 WARRANT REGISTER
 May 16, 2012

Check Number	Check Date	Vendor Name	Check Description	Amount
111822	05/07/2012	HACK, BERT	May 2012 Compensation	300.00
111823	05/07/2012	OFFICE DEPOT	Office Supplies/Battery	10.76
111824	05/07/2012	ORANGE COUNTY TREASURER-SHERIFF	Sheriff Services/April 2012	110,320.92
111825	05/07/2012	ORANGE COUNTY TREASURER-SHERIFF	Communication Charges/4th Quarter FY 2011-12	218.00
111826	05/07/2012	REDFLEX TRAFFIC SYSTEMS	Redlight Camera/April 2012	15,000.00
111827	05/07/2012	MARTIN RHODES	May 2012 Compensation	300.00
111828	05/07/2012	RING, ROBERT	May 2012 Compensation	300.00
111829	05/07/2012	ROBBINS, MILTON	May 2012 Compensation	300.00
111830	05/08/2012	AT&T	White Pages/May 2012	3.78
111831	05/08/2012	BALLIET, MICHAEL	Waste & Recycling Consulting/March-April 2012	2,783.75
111832	05/08/2012	DENNIS D. NELSON, PE	Engineering Services/March 2012	12,463.17
111833	05/08/2012	LEAGUE OF CA CITIES - OC DIV	General Meeting/Ring/Hack/Macon/April 2012	120.00
111834	05/08/2012	NIEVES LANDSCAPE, INC.	Landscape Maintenance/May 2012	10,725.41
111835	05/08/2012	SOUTHERN CALIFORNIA EDISON	Residential Streetlights/Third/April 2012	4,272.67
111836	05/08/2012	SOUTHERN CALIFORNIA EDISON	Right of Way/April 2012	2,062.35
111837	05/08/2012	WLC ARCHITECTS	CDBG City Hall/Library Site	13,005.84
			Total Regular Warrants	<u>189,800.15</u>
			Total Register	540,323.97
			April Credit Card Statement Detail	
Debit		FEDEX	Delivery Services	25.54
Debit		OC REGISTER	Newspaper Delivery	37.72
Debit		PLAYERS	Great Laguna Woods Gift Exchange Event/Staff Lunch	45.01
Debit		HOME DEPOT	Estimate for Carpeting	50.00

6.5
2011 ANNUAL GENERAL PLAN
PROGRESS REPORT

City of Laguna Woods

General Plan Annual Report
2011

Community Development Department



City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
T: (949) 639-0500
F: (949) 639-0521

Prepared by: Deborah Drasler
ddrasler@lagunawoodscity.org

May 2012

CITY COUNCIL

Cynthia Conners - Mayor

Bob Ring - Mayor Pro Tem

Bert Hack - Councilmember

Marty Rhodes - Councilmember

Milt Robbins - Councilmember

CITY MANAGER

Leslie A. Keane, City Manager

COMMUNITY DEVELOPMENT

Deborah Drasler, City Planner

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1. Introduction

California Government Code Section 65300 requires that each City adopt a General Plan to guide the long-term physical development of the City. The General Plan encompasses seven elements, including the: Land Use Element; Housing Element; Circulation Element; Open Space Element; Conservation Element; Safety Element; and Noise Element. Future physical development of the City, as well as the formulation of municipal programs and services needed to support such development, will be guided through Objectives, Policies, and Implementation Measures set forth in each general plan element. Adopted in 2003, the Laguna Woods General Plan provides the foundation for the City to function as a distinct and unique community. The policies, programs and other measures discussed in this document serve as a blueprint for development in the community. Primary among the City General Plan's objectives is the development of a self-sustaining community that provides for goods, services, housing, employment and recreational opportunities.

Government Code Section 65400 mandates that certain cities and all 58 counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the California Housing and Community Development (HCD) Department. This report has been prepared to summarize the status of the Laguna Woods General Plan and the progress in its implementation for the year 2011. Significant programs and policy measures that were developed or adopted over the reporting period are included in this report to provide concrete examples of the City's progress towards general plan implementation. Also included in this report are figures, tables and information requested by the HCD. Prepared in accordance with state law, these serve to illustrate the City's progress towards meeting its share of regional housing needs. This is discussed in greater detail in chapter five, titled "Regional Housing Needs Assessment."

The preparation of this report is not only a statutory measure developed to meet state law. The General Plan Annual report provides a clear systematic look at the City's progress in meeting its general plan goals. This process serves as a valuable tool for staff to gain perspective on the effectiveness of general plan implementation measures, and areas that might require a different approach. Lastly, the results of this report will serve as a guide for decision makers (i.e., City Council) in prioritizing future policy revisions, resource allocations and other projects.

2. Background

The City

The City of Laguna Woods was incorporated in March 1999 and encompasses approximately 2,270 acres. Laguna Woods is located in south Orange County between the San Joaquin Foothills and the Santa Ana Mountains. The City is bordered on the north, east and southeast by the City of Laguna Hills, on the south by the City of Aliso Viejo, on the southwest by the City of Laguna Beach, on the northwest by the City of Irvine and on the west by unincorporated County of Orange. The City has approximately 18,000 residents, the majority of which live within the gated senior community of Laguna Woods Village (formerly Leisure World). The City has five commercial centers and several other community facilities and commercial properties. The City is approaching build out with limited

vacant land available for new or infill development. The majority of vacant land within the City has been included in the Urban Activities Center (UAC) Specific Plan area for planning purposes. A Specific Plan application (SP-697) has been submitted by the Golden Rain Foundation, to develop nine parcels that cover approximately 72 acres of land outside the Laguna Woods Village Community walls and gates. As of this writing, the specific plan application is deemed incomplete. The City will consider land use, housing, traffic, infrastructure and fiscal balance in its analysis of the Specific Plan proposal.

Laguna Woods General Plan

Preparation of the General Plan began with a series of community workshops held in early 2001. Perspectives and issues presented by members of the community set the course for the new General Plan. The General Plan Coordinating Committee, appointed by the City Council, considered each draft component of the new General Plan and provided input at monthly meetings from February 2001 through June 2002. The City of Laguna Woods Community Services Committee provided input on the draft document at public meetings in March and August 2002. In September 2002, the City of Laguna Woods Planning Advisory Committee recommended that the City Council certify the Environmental Impact Report prepared in conjunction with the General Plan and adopt the draft General Plan. The Laguna Woods City Council held a public hearing, certified the Environmental Impact Report and adopted the City of Laguna Woods General Plan on October 16, 2002. The General Plan Housing Element was subsequently certified by the HCD, Division of Housing Policy Development on April 7, 2003.

3. General Plan Amendments 2011

The City of Laguna Woods did not process any general plan amendments during the 2011 reporting period.

However, in 2010, the City of Laguna Woods processed a general plan amendment which modified the City's land use element and land use map, identifying new "Residential Community" and "Community Facilities" land use designation. Additionally, the general plan amendment modified the City's land use element to reflect the name change from Leisure World to Laguna Woods Village (Formerly; known as Leisure World) as well as amend all tables of the Land Use Element to account for the new land use designation. Because State law requires that the zoning code be consistent with the City's general plan, staff processed concurrently a city-wide zoning code modification that included an update of the land use designations and zoning districts in the City's zoning code. The goal was to simplify language, land use designations, policy guidelines and standards in order to improve consistency between the documents and make their implementation more effective. Additionally, staff included in the zoning code modification, reference to "emergency and transitional housing shelters" in conformance to State law to ensure that the development of these uses is compatible with surrounding uses and the unique development characteristics of the community. The ordinance allows emergency and transitional housing shelters in Community Commercial (CC) zoning districts by right and in the Community Facility Public/Institutional ((CF-P/I) and Community Facility Private (CF-P) zoning districts subject to a Conditional Use Permit.

While the general plan and zoning code amendment was approved at the December 15, 2010 City Council public hearing, the second reading of the ordinances for the zoning code amendments was

presented at the January 19, 2011 City Council public hearing and became effective on February 19, 2011

While no general plan amendments were approved during this most recent reporting period, the City continues its commitment to promoting housing element goals and meeting the City’s Regional Housing Needs Assessment (RHNA) allocation. A brief summary of amendments and their recent developments are included.

Past General Plan Amendments

Date	Action	Description
October 2002	Current General Plan adoption	Adoption of the Land Use, Housing, Circulation, Open Space, Conservation, Safety and Noise Elements.
October 2005	General Plan Amendment (GPA 05-01)	General Plan Amendment to change a property from Commercial to High Density Residential.
July 2007	General Plan Amendment (GPA 07-01)	General Plan Amendment for the annexation of 170 acres of land from neighboring cities for Open Space.
January 2009	General Plan Housing Element Update (GPA 09-01)	Housing Element Update
December 2010	General Plan Land Use Element and Map Amendment	General Plan Amendment incorporating new “Residential Community” and “Community Facilities” land use designation, and reflecting the name change from Leisure World to Laguna Woods Village.

4. Significant Projects and Program Approvals

The City Council is the decision making body for the City of Laguna Woods. The Council serves as the Planning Commission for land use decisions and has established a committee structure to make recommendations on proposed projects and programs. Each committee is comprised of eleven residents and/or business people that are appointed by City Council members for two year terms. The committees have designated areas of interest and include the following:

- Community Services Committee
- Land Use and Design Review Committee
- Public Safety Committee

The purpose of this section is to highlight City activities, programs and public services within the 2011 reporting period. These activities and programs are instrumental to the ongoing implementation of the general plan.

Water Quality Ordinance Revisions: In November 2010, the City modified several ordinances related to water quality, including trash and debris, grading, and water quality. These modifications were made to ensure continued compliance with State law and to reduce water pollution.

Ongoing Programs:

City Hall Services: Laguna Woods City Hall hosts a library branch of the County of Orange. With hours from 10 a.m. to 4:30 p.m. Monday through Friday, residents can request books and other library resources located in other branches via the internet and have them sent to the City Hall branch for checkout. In addition, City Hall housed a satellite office for the Department of Fish and Wildlife and providing meeting space for the Service Corp of Retired Executives (SCORE), State Assemblyman Donald P. Wagner and U.S. Congressman John Campbell.

Laguna Woods Green Home Certification Program: The City of Laguna Woods continued the voluntary green home certification program established in March of 2009. The purpose of the program is to encourage residents to incorporate sustainable appliances and building practices into their homes to promote the environmental health of the community. The Laguna Woods Green Homes Program is available for all residential units, existing or new. Homeowners may apply for proposed certification at three levels — Green, Star Green and Star Green Plus — based on points for particular environmental improvements.

Household Hazardous Waste, Electronic Waste and Bulky Item Collection Program: Under the Household Hazardous Waste (HHW) and Electronic Waste (E-Waste) collection program residents contact City Hall to schedule collections at their homes of either type of waste. E-Waste just requires a call to City Hall to request a pickup. HHW collection requires that residents obtain a box or heavy plastic bag from City Hall to fill with their waste, such as pesticides, paint, paint thinners and more, and sign up for a pickup. A state-licensed contractor picks up the box at the residence and disposes of the HHW contained inside properly. Each is provided on a monthly basis. As part of the HHW collection program, the City also funds a mail-in “Sharps” program for medical needles and maintains an old cell phone, battery, fluorescent bulb, photo copier ink jets and dry medication drop-off at City Hall. In 2009, the City added an in-home bulky item collection program for items too large or heavy to be moved by a resident. In 2010, with the renewal of the City’s waste hauler franchise, bulky and other types of items were collected monthly at no charge to residents. During the 2011 reporting period the City collected 10,907 lbs of HHW, 12,508 lbs of E-Waste, 171 tons of bulky items, 141 gallon containers of sharps, 2,210 lbs of batteries, 469 compact fluorescent bulbs and 2,016 feet of straight fluorescent tubes, and 453 lbs of non-controlled medicines.

Integrated Waste Management Franchise – In 2010, the City Council extended the integrated waste management franchise initially awarded to Ware Disposal, Inc. in 2005 for five years. The extension continued services at current rates—except for the annual increase in tipping fees paid to the County of Orange that was the subject of a separate agreement—which allows a one-time service fee increase based on labor rates paid under a new contract to be negotiated in 2012, sharing California beverage container redemption revenues with the City, and free monthly collection of bulky and other items left in designated areas throughout the City.

Environmental Improvement Pilot Program: In 2011, the City continued to implement the Environmental Improvement Pilot Program which began in October 2009 to reduce building permit fees for residents that install water and energy efficient products. The program reduced fees by an

average of 15% for products including nail-in windows, hot water recirculation systems, photo-voltaic systems, energy efficient central heat and a/c systems and tankless water heaters.

Community Services Organization Grants: The City of Laguna Woods annually awards community services grants to non-profit organizations that provide services that benefit residents or workers through specific programs or projects. The City awarded \$130,000 in grants in the 2011 reporting period and will continue this program as future budgets allow.

Battery Recycling Ordinance: The City continued to enforce an ordinance adopted in February 2006 which corresponds with state law making it illegal to dispose of household and rechargeable batteries in regular trash. The ordinance requires retail businesses with \$1 million or more in sales of batteries in the City to maintain an on-site battery recycling program that is convenient, safe and environmentally friendly.

Taxi Voucher Program: The City’s very popular taxi voucher program allows residents 60 years and older to travel anywhere in Orange County. The program subsidizes the cost of a taxi trip by up to 90%. There are three types of taxi voucher services: general travel, special destination trips and non-emergency medical trips. Special destination vouchers for senior residents allow travel to John Wayne Airport, the regional airport, and the Irvine Transportation Center, which includes rail and bus services. In 2011, the City Council raised the special destination voucher to John Wayne Airport to bring costs within the budget for FY 2011/2012. In 2010, the City Council had already increased the age for residents purchasing special destination vouchers to John Wayne Airport to 70, and limited general travel vouchers to not include the airport.

Park In-Lieu Fee Ordinance: In 2011, the City continued to allocate and spend park in-lieu fees collected in prior years, including phase II of the Ridge Route Linear Park project, the design and construction of City Centre Park and improvements at Woods End Park. No fees were collected during the 2011 reporting period, but the City has collected \$425,628 since adoption of its park in-lieu fee ordinance.

Energy Grant Program: The City continued a program that provides for the purchase and installation of additional insulation, new dual pane windows with low “E” glass, doors, heat pumps, ceiling fans and other similar energy efficient improvements for qualified low income seniors who own their residential unit. The program is funded through a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD). The City expects to spend between \$125,000 and \$200,000 each fiscal year through FY 2012.

Capital Improvement Program: The following capital improvement projects are proposed, underway or have been completed in the 2011 calendar year:

#	PROJECT NAME	Status
1	City Hall Acquisition	Complete
2	City Hall Renovation	Underway
3	Moulton Parkway Widening/Smart Street Project Segment 3, Phase I – Hardscape Segment 3, Phase I – Landscape Segment 3, Phase II	Complete Underway Underway

4	El Toro Road/Aliso Creek Road Intersection Widening and Landscape Improvements Phase I Phase II	Complete Future
5	Moulton Parkway Landscaping – South City limit to Via Campo Verde	Future
6	Ridge Route Linear Park Project Phase I Phase II	Complete Underway
7	City Centre Park	Complete
8	El Toro Road/Avenida Sevilla Storm Drain Project	Complete
9	Santa Maria Ave Pavement Resurfacing – Moulton Pkwy to Avenida Sosiega	Complete
10	Slurry Seal Program	Future
11	El Toro Road Resurfacing – Aliso Creek Road to Calle Sorona	Complete
12	Reconstruct Santa Maria Ave to provide multimodal trail on south side of street	Complete
13	El Toro Road Landscaping – Calle Sonora to Moulton Parkway	Future
14	Traffic Signal Right Turn Arrows	Underway
15	Aliso Creek Watershed Flood Control Design Study Phase I Phase II	Underway Future

5. Regional Housing Needs Assessment Allocation

In accordance with State Housing law, the Southern California Association of Governments (SCAG) has prepared a Regional Housing Needs Assessment (RHNA) that quantifies the need for housing in each jurisdiction in the SCAG region between 2006 and 2014. The RHNA provides estimates of existing and future housing needs for each municipality and regional government. Local governments are mandated by State Law to implement this plan by providing concrete measures that will work to meet their local affordable housing allocation.

The existing need is determined from information about current residents including the number of low-income families paying more than 30% of income for housing. Future need is based on projected growth in the number of households and the number of units needed to maintain a target vacancy rate. State law requiring that new, affordable housing not be concentrated in existing low income neighborhoods also guides the geographic distribution of RHNA dwelling units. The RHNA can include replacement housing, as well as new construction. The allocation for new construction units by income category is indicated in the following table:

Total Construction Need by Income for Planning Period 2006-2014

Very Low	Low	Moderate	Above Moderate	Total
25	23	27	60	135
19%	17%	20%	44%	100%

Source: Southern California Association of Governments

The City of Laguna Woods is still in the process of meeting its affordable housing allocation for the period of 2006 – 2014. No new residential units have been proposed or constructed, and no residential units have been permanently lost during this reporting period. In rare cases, occupancy of existing units has been restricted on a temporary basis due to fire or other construction deficiencies. In no case have these units been lost, or unable to be occupied once repairs have been completed.

6. Implementation of General Plan Elements

To better assess the progress toward full implementation of the General Plan, the following section provides a detailed look at all the goals and policies established in each General Plan Element. Each goal and policy is assigned one of the following status designations: “Implemented,” “Ongoing,” “Partially Implemented,” “Started,” “Not Yet Implemented” or “Abandoned.” Brief comments regarding implementation are also provided to give a better assessment of the City’s implementation status. The comments are not intended to be comprehensive, but provide examples of City efforts in implementing policies for the specific subject area.

Land Use Element: The Land Use Element serves as a guide to community leaders for deciding upon future development of the City. The Land Use Element is central to development of the other elements of the General Plan. The subject matter of each of the General Plan Elements (e.g. Housing, Circulation, Open Space, etc.) is inextricably linked to the Land Use Element. The Land Use Element was originally adopted in 2002 and was amended in 2003 to add additional implementation measures, 2005 to change the land use designation of a 3.054 acre commercial parcel to “High Density Residential”, 2007 to apply the “Open Space” land use designation to approximately 178.55 acres to annexed land, and amended in 2010 to account for the new “Residential Community” and “Community Facilities” land use designations, and to reflect the name change from “Leisure World” to “Laguna Woods Village”.

The following is a summary of the Land Use Element objectives, policies and implementation measures:

Land Use Element	Implementation Status
Objective I: Promote land uses that accommodate the diverse needs of City of Laguna Woods residents.	
Policy I.A: Facilitate development of a variety	

Land Use Element	Implementation Status
of housing types that appeal to a broad spectrum of prospective new residents.	
I.A.1 Accommodate rezoning of properties consistent with Residential designations shown on the General Plan Land Use Map and with Housing Element goals for new dwelling unit construction.	Implemented: In 2010 staff amended the General Plan Land use Element and Land Use Map to describe and account for the new “Residential Community” and “Community Facilities” land use designations. Additionally, the City Council adopted chapter 13.23 establishing Emergency and Transitional Housing Shelter Regulations within the City’s Municipal Code which became effective in 2011. City staff will continue to identify opportunities that will allow for adequate affordable housing.
I.A.2 Approve rezoning of Open Space land to non-residential use consistent with the General Plan Land Use Map only after sufficient land is zoned for Residential use consistent with Housing Element goals for new dwelling unit construction.	Implemented: The majority of previously zoned Open Space land within the City has been designated as Urban Activities Center specific plan. The specific plan has not yet been developed, but must be consistent with general plan policies. In 2007 the City annexed 178.55 acres “Laguna Laurel” from the County of Orange and designated the land Open Space.
I.A.3 Adopt a Zoning Ordinance provision requiring that replacement, redevelopment, and/or relocation of any Leisure World [Laguna Woods Village] Clubhouse facility will not result in a net loss of land area reserved and maintained for recreational uses.	Implemented: Section 13.08.030 (e) of the City of Laguna Woods Zoning Code adopted April 16, 2003.
Policy I.B: Actively participate with property owners and their representatives to expand the range of retail goods and services.	
I.B.1 Prepare a City marketing brochure to supplement broker and property owner offerings to prospective commercial tenants and prospective residents.	Ongoing: The City has prepared a City Map / Guide to promote City services and businesses within the City. The City will continue to promote Laguna Woods to new residents and businesses.
I.B.2 Adopt Zoning Ordinance procedures for site-specific parking studies reflecting demand based on existing or proposed commercial tenant mix.	Implemented: Section 13.18.070 of the City of Laguna Woods Zoning Code adopted April 16, 2003.

Land Use Element	Implementation Status
<p>I.B.3 Accommodate requests of property owners for zone changes consistent with land use designations on the General Plan Land Use Map.</p>	<p>Ongoing: In 2005 an application to rezone a commercial office property to multifamily residential use was approved. As part of the approved 2010-2011 zoning code modification project, staff reviewed each property’s zoning district, general plan designation, and land use. Additionally, a survey request was sent to all property owners and their representatives in order to solicit input for this project. As a result, ten properties were rezoned.</p>
<p>Objective II: Enhance the value and desirability of properties.</p>	
<p>Policy II.A: Develop a strategy for promoting excellence in property maintenance and building design.</p>	
<p>II.A.1 Adopt Zoning Ordinance standards for design review that include architectural guidelines for new and renovated commercial projects.</p>	<p>Ongoing: The City of Laguna Woods Zoning Code was adopted April 16, 2003. The City development standards continue to evolve to respond to changes in land use.</p>
<p>II.A.2 Include noise, view, light and glare, and traffic generation considerations in developing buffer zone requirements in the Zoning Ordinance to ensure compatibility of non-residential development with nearby residential uses.</p>	<p>Implemented: Section 13.16. of the City of Laguna Woods Zoning Code was adopted April 16, 2003.</p>
<p>II.A.3 Continue to implement the scenic highway provisions of the Zoning Ordinance.</p>	<p>Ongoing: There have been no revisions to the scenic highway provisions within the City.</p>
<p>II.A.4 Continue to include maintenance and periodic upgrading of landscaped medians in the City’s annual budget.</p>	<p>Ongoing: Median maintenance is part of the current public works budget. Median upgrades have been included in the City’s Capital Improvement Plan.</p>
<p>II.A.5 Continue the current Code Enforcement program including inspection and compliance provisions associated with the City’s Stormwater Program.</p>	<p>Ongoing: Land use, building department and stormwater program compliance programs are ongoing.</p>

Land Use Element	Implementation Status
<p>II.A.6 Adopt a Zoning Ordinance provision requiring preparation of a Specific Plan for the “Urban Activities Center” designated on the Land Use Plan prior to approval of development on any of the subject parcels and including performance and development standards consistent with Section II.C.2, <i>Specific Plan Concept</i>.</p>	<p>Implemented: Section 13.14.040 of the City of Laguna Woods Zoning Code adopted April 16, 2003.</p>
<p>II.A.7 Incorporate stormwater design considerations or Standard Urban Stormwater Mitigation Plans (SUSMP’s) and the implementation of Best Management Practices (BMP’s), to the maximum extent practicable, in new development and significant redevelopment projects to improve water quality and ensure compliance with the City Local Implementation Plan (LIP).</p>	<p>Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan and Water Quality Ordinance adopted January 2003 and revised in 2010. Specific design considerations are addressed as part of the Water Quality Management Plan review. In 2010, the City modified several ordinances related to water quality, including trash and debris, grading, and water quality. These modifications were made to ensure continued compliance with State law and reduce water pollution.</p>
<p>Policy II.B: Monitor land use decisions and legislation of other units of government that may affect the quality and value of properties in the City of Laguna Woods.</p>	
<p>II.B.1 Actively participate as a City in area-wide and regional forums in opposing a commercial airport at the former Marine Corps Air Station at El Toro.</p>	<p>Implemented: The Great Park concept was approved for the former Marine Corps Air Station at El Toro. Land was sold to private developer in 2005 and early construction has begun.</p>
<p>II.B.2: Monitor legislative updates provided by the California League of Cities.</p>	<p>Ongoing: The City continues to monitor legislative updates provided by the California League of Cities.</p>
<p>II.B.3 Work with nearby cities and special districts on issues of mutual benefit or interest.</p>	<p>Ongoing: The City has partnered with the City of Laguna Hills on several road improvement issues and continues to work with El Toro Water District on wastewater, water conservation and stormwater issues.</p>
<p>Objective III: Promote innovation in design and development of properties that reflects the unique needs of the City of Laguna Woods market.</p>	

Land Use Element	Implementation Status
Policy III.A: Identify opportunities in new construction and re-use projects for optimizing accessibility for people with special needs.	
III.A.1 Consider adopting zoning and subdivision requirements for connecting sidewalks and multi-purpose trails between new and existing commercial, institutional and residential destinations.	Partially Implemented: The City has constructed a multipurpose trail linking existing commercial, institutional, and residential uses. Requirements have not yet been adopted as part of the Zoning and Subdivision Codes.
III.A.2 Consider adopting Zoning Ordinance standards for alternative modes of transportation in commercial, institutional, and multiple family residential developments.	Partially Implemented: The City has pursued golf cart linkages between existing commercial, institutional, and residential uses. Section 13.18.090 of the Zoning Code “Transportation Demand Management” includes provisions for alternative modes of transportation. Additionally in 2011, the City designated several public right-of-way areas as multimodal trails on which golf carts are allowed to travel.
Objective IV: Maintain and enhance revenues to the City.	
Policy IV.A: Consider the fiscal impacts of land use decisions.	
IV.A.1 Require applicants for new uses, to be defined by project size or type, to submit fiscal impact analyses including projected revenues to the City and costs of municipal services.	Ongoing: A fiscal analysis is part of the standard review process for significant land use projects.

Housing Element: The Housing Element is intended to guide City decision-making through an action program including policies, procedures, and incentives for maintaining and expanding the housing supply in the City of Laguna Woods for all income groups. The Housing Element identifies specific actions that will be taken to implement objectives and policies to ensure that there are adequate sites to achieve housing diversity, facilitate the development of affordable housing, improve the existing affordable housing stock and promote equal housing opportunity. The Housing Element was amended in January 2009.

The following is a summary of the Housing Element objectives, policies and implementation measures:

Housing Element	Implementation Status
<p>Objective 1: Maintain and improve residential neighborhoods and support quality housing for all residents.</p>	
<p>Policy 1.A: Work towards full implementation of the 2006-2014 Housing Element objectives, policies, and programs in the Housing element</p>	
<p>Program 1.A.1 Provide a progress report on the 2006-2014 Housing Element programs and quantified objectives as part of the annual General Plan status reports to the State.</p>	<p>Ongoing: The annual general plan progress report for past years has been submitted to the Governor’s Office of Planning and Research and the Department of Housing and Community Development. City staff will continue to submit progress reports in future years.</p>
<p>Policy 1.B: Promote, encourage, and facilitate efforts to preserve the City’s housing stock.</p>	
<p>Program 1.B.1 Continue to promote on-going building maintenance activities. To promote building maintenance, the City will:</p> <ul style="list-style-type: none"> • Identify available funds for building maintenance activities and energy efficiency upgrades. • Disseminate public information on available housing programs, such as the energy efficient equipment retrofit program (CDBG) at public counters and the City’s website. • Assist property owners and property managers in their efforts to identify and mitigate housing maintenance issues. 	<p>Ongoing: The City receives money in the form of Community Development Block Grants (CDBG), for use in an energy efficient equipment retrofit program. The City continues to apply for CDBG funds, and will continue to implement the program each year as funds allow.</p>
<p>Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	
<p>Policy 2.A: Promote construction of units consistent with the new construction needs identified in the Regional Housing Needs Assessment (RHNA).</p>	
<p>Program 2.A.1 Work with property owners in the development of Specific Plans to guide the development of Urban Activities Center parcels to</p>	<p>Not yet Implemented: In December 2011, the property owners submitted a Specific Plan and General Plan amendment to develop nine parcels</p>

Housing Element	Implementation Status
include residential development.	that cover approximately 72 acres of Urban Activities Center land. The City is currently reviewing the Specific Plan application.
Policy 2.B: Mitigate governmental constraints to the accommodation of special needs residents.	
<p>Program 2.B.1 Participate in the County of Orange Consolidated Plan program and in the Continuum of Care to provide housing for special needs populations, particularly extremely and very low income persons. Participation will include assigning a representative to participate in meetings and events sponsored by these programs. In addition, the Resource Guide for Orange County Homeless and other publications that support the program goals will be distributed from City Hall.</p>	<p>Partially Implemented: The City of Laguna Woods participated in the development of the County of Orange Consolidated Plan drafted for the years of 2010 – 2015. While the City provides numerous information pamphlets on an array of resources, they are yet to distribute a resource guide for Orange County homeless.</p>
<p>Program 2.B.2 Revise the Laguna Woods Zoning Ordinance to identify zones that will allow the development of transitional housing facilitate transitional housing and supportive housing developments that serve extremely and very low income households, consistent with Government Code Section 65583(c)(1). Because transitional and supportive housing can be configured in different ways – either as regular multi-family housing or as group quarters the Zoning Ordinance amendment will ensure that transitional and supportive housing that function as a residential use will be treated as residential uses and only subject to those restrictions that apply to other residential uses of the same type in the same zone.</p>	<p>Implemented: As part of a larger Zoning Code Update that occurred in 2010 and adopted in 2011, the City added Chapter 13.23 to the Laguna Woods Municipal Code establishing Emergency and Transitional Housing Shelter regulations.</p>
<p>Program 2.B.3 Review and revise the Laguna Woods Zoning Ordinance to provide for emergency homeless shelters that serve extremely and very low income households as a by-right use and develop objective standards to regulate emergency shelters as provided for under Government Code Section 65583(a)(4). Evaluate the Neighborhood Commercial (NC), Community Commercial (CC), Highway Commercial (HC) or Urban Activities (UAC) zones for inclusion of emergency homeless shelters as a by-right use.</p>	<p>Implemented: As part of a larger Zoning Code Update that occurred in 2010 and adopted in 2011, the City added Chapter 13.23 to the Laguna Woods Municipal Code establishing Emergency and Transitional Housing Shelter regulations.</p>

Housing Element	Implementation Status
<p>Policy 2.C Address the housing needs of special populations and extremely low income households through emergency shelters, transitional housing, supportive housing, and single-room occupancy units.</p>	
<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	
<p>Policy 3.A: Recognize the City’s leadership role in the maintenance, preservation, improvement, and development of affordable housing.</p>	
<p>Program 3.A.1 Encourage and facilitate the development of affordable housing by:</p> <ul style="list-style-type: none"> • Supporting non-profit organizations that address housing issues. • Serving as an intermediary between non-profit organizations and interested residential developers. • Assisting in application preparation and other efforts to secure funding sources for development of housing for extremely low-, very low-, low- and moderate-income residents. • Making available regional and local housing program information to residents, and assisting residents in contacting housing assistance organizations. • Inform interested developers about the range of housing allowed in areas outside of Laguna Woods Village, including housing for families. • Inform interested developers about the State density bonus program incentives available for development of affordable housing program. • Program incentives available for development of affordable housing. 	<p>Ongoing: The City is continuing to work with past and present residential developers to promote affordable housing. In the 2009 reporting period, two additional deed restricted affordable unit were created through modifications to a property’s Conditional Use Permit. The City will continue to work with future residential developers and to create zoning code ordinances that promote affordable housing.</p>

Housing Element	Implementation Status
<p>Program 3.A.2 Continue to encourage and facilitate the use of the City’s density bonus provisions to provide affordable housing opportunities. Revise the density bonus provisions in the City’s Municipal Code to be consistent with State density bonus law.</p>	<p>Ongoing: The City’s density bonus requirement provisions are current with the income range of low and very-low income households. The development incentives vary from a case by case basis in order to adapt to different development proposals.</p>
<p>Program 3.A.3 Develop an inclusionary ordinance that requires new development to contribute toward provision of affordable housing. Standards will address minimum project size, percentage of units to be dedicated as inclusionary housing, definition of affordability required, exceptions to the ordinance, timeframe of affordability, and alternative opportunities for satisfying the inclusionary requirement.</p>	<p>Implemented: In January 21, 2009 the City adopted Section 13.25 titled Inclusionary Housing to the Laguna Woods Zoning Code.</p>
<p>Program 3.A.4 Encourage residents to apply, when available, for the Section 8 rental assistance program (through County of Orange Housing Authority) for extremely and very low-income rental households. Inform local rental property owners and eligible residents of Section 8 assistance and Section 8 waitlist openings through flyers and the City’s website. Provide technical assistance during the application process to interested residents. While the City endeavors to maintain the current level of assistance through the Section 8 (72 vouchers) program, the City has no jurisdiction over the funding and operation of the Section 8 voucher program.</p>	<p>Ongoing: The City provides Section 8 housing information and application forms. The City receives information for Section 8 housing through the County of Orange.</p>
<p>Program 3.A.5 Continue to use CDBG funds to fund projects that improve and maintain the quality of the City’s housing stock and residential infrastructure. While the City endeavors to maintain the current level of assistance through the CDBG program, the City has no jurisdiction over the funding and operation of CDBG program.</p>	<p>Ongoing: The City continues to use CDBG funds to fund energy efficiency programs. The city will continue to fund the energy efficient program as CDBG funds allow.</p>

Housing Element	Implementation Status
<p>Program 3.A.6 The City has received no complaints regarding any discriminatory actions and will continue to enforce all fair housing law. The City Manager is responsible for addressing and/or referring fair housing complaints and questions to the Fair Housing Council of Orange and/or HUD. The City will provide information on fair housing rights and responsibilities, and seek to remedy known acts of discrimination within the community. The City will disseminate fair housing information at City Hall and throughout Laguna Woods in a variety of community places.</p>	<p>Ongoing: The City provides information about fair housing laws and procedures on request.</p>
<p>Objective 4: Facilitate housing, transportation and physical accommodations to aid persons with disabilities.</p>	
<p>Policy 4.A: Maintain zoning/development standards that guide development of affordable housing near public transportation, and promote project designs that are accessible and accommodating to the disabled.</p>	
<p>Program 4.A.1 Establish reasonable accommodation procedures in the Zoning Ordinance and as applicable, the Building Code, to provide disabled individuals or households equal housing opportunity through residential unit modifications intended to improve mobility and accessibility, and to provide the flexibility necessary for developing housing for individuals with disabilities.</p>	<p>Not yet Implemented: The City will consider measures that will encourage residential modifications that promote increased mobility and accessibility.</p>
<p>Program 4.A.2 Partner with property owners to identify and accomplish the retrofit of dwelling units and common facilities for handicapped accessibility. The City will participate at board meetings of the housing mutual's and the Golden Rain Foundation, the principal property owner in the City, to encourage retrofitting.</p>	<p>Not yet Implemented: While City officials often meet with the representatives of major property owners, a mutual approach to promoting retrofitting within the community is yet to be developed.</p>

Circulation Element: The purpose of the Circulation Element is to guide development of the transportation system to support existing development and planned growth in response to community needs. The Circulation Element addresses the street and highway network, railroads, transit services, and bicycle and pedestrian facilities within the community. The Circulation Plan and supporting

objectives, policies, and implementation measures are consistent with the land use and other provisions and standards of the City’s General Plan.

The following is a summary of the Circulation Element objectives, policies and implementation measures:

Circulation Element	Implementation Status
<p>Objective I: Improve and expand transportation options within the City and to destinations outside the City.</p>	
<p>Policy I.A: Maintain and enhance an integrated vehicular circulation network to accommodate local needs and land uses.</p>	
<p>I.A.1 Monitor arterial roadways and intersections within the City with the goal of maintaining Level of Service (LOS) D on roadway segments and at intersections.</p>	<p>Ongoing: The City reviews intersection performance as part of its regular public works function and as part of the CEQA project review for City and surrounding jurisdictions.</p>
<p>I.A.2 The City shall develop a Traffic Impact Analysis Procedures Manual to guide the conduct of traffic studies. The Manual shall define procedures for analyzing proposed development traffic impacts on roadways both within and outside the City, for determining appropriate and effective mitigation measures, and for establishing procedures ensuring that new development pays at least its fair and proportionate share of required mitigation measures. The Manual shall identify the types and sizes of projects requiring a traffic impact analysis, and a process for preparing the analysis, including analysis methodologies, and development of significance criteria consistent with level of service performance criteria identified in the Circulation Element. The Manual shall also identify procedures for analyzing land development within the Urban Activities Center to ensure that overall trip generation totals identified in the General Plan are not exceeded, and that General Plan roadway standards continue to be met. The Manual shall include methods to ensure consistency with the requirements of the County of Orange Congestion Management Plan and the Growth Management Plan.</p>	<p>Not yet Implemented: The process started in 2010 for the drafting, review and adoption of a City Traffic Impact Analysis Procedures Manual. The City continues to conduct both project specific and regional analysis to better understand roadway segments in the community. Under the current program, traffic analysis is conducted at a project level as part of the environmental review. Work continued in 2011 to standardize the traffic review process, which staff expects to complete in 2012.</p>

Circulation Element	Implementation Status
I.A.3 Define on-site and off-site circulation infrastructure improvements necessary to mitigate impacts of new development.	Ongoing: A thorough review of circulation impacts for new developments is part of the project and environmental review process.
I.A.4 Work with the Orange County Transportation Authority and the County of Orange in phased implementation of Master Plan of Arterial Highways to meet the particular needs of the City.	Ongoing: The City continues to comply with Master Plan of Existing Arterial Highways (MPAH) implementation, a requirement to qualify for Measure M and the new Measure M2 (effective April 1, 2011) funds.
Policy I.B: Develop strong working relationships with management and staff of the Orange County Transportation Authority (OCTA), Laguna Woods Village Transportation, South County Senior Services, and other appropriate agencies to highlight the transit needs of the City of Laguna Woods residents, including the special needs of seniors, and to enhance and coordinate transit services in the City.	
I.B.1 Support the provision of safe and efficient intercity and intracity public transportation for residents and workers in the City of Laguna Woods.	Ongoing: The City continually works with the OCTA on a regular basis to discuss ways and methods to improve the quality of public transportation. In 2011, City staff and a councilmember representative participated in a Countywide transit study of OCTA bus services.
I.B.2 Encourage the use of public transportation.	Ongoing: The City distributes maps/guides with information about private and public bus, taxi and other public transportation.
I.B.3 Explore funding sources for the operation, maintenance and improvement of local transit services, including bus shelter and transfer point amenities.	Ongoing: The City continues to comply with Master Plan of Existing Arterial Highways (MPAH) implementation, a requirement to qualify for Measure M and the new Measure M2 funds. Staff identified additional funding sources during the 2011 reporting period, gaining agreement from the OCTA Board of Directors and the Orange County Board of Supervisors to provide funding \$6.9 million for the completion of the Moulton Smart Street Project, Segment 3, Phase II, and \$500,000 in federal funds for completion of the El Toro Road/Aliso Creek Road intersection improvements, Phase II. Staff will continue to pursue funding opportunities in

Circulation Element	Implementation Status
	future years.
I.B.4 Increase staff involvement in oversight of fixed route bus and paratransit services.	Ongoing: Staff continually submits direct and regular input regarding proposed new or changed transit and paratransit services, including changes to OCTA ACCESS service. City staff and a councilmember representative participated in a Countywide transit study of OCTA bus services in 2011. City staff also participated in review of the proposed Countywide transit study implementation measures as a member of the OCTA Technical Advisory Committee to the OCTA Board of Directors.
I.B.5 Work with the Orange County Transportation Authority (OCTA) and Laguna Woods Village Transportation to coordinate bus service schedules to minimize wait time for fixed route service.	Ongoing: Laguna Woods Village Transportation services have full access to OCTA bus stops to facilitate transfers. City staff serves as the liaison between the organizations for future discussion.
I.B.6 Promote future service extensions to popular destinations outside the City.	Ongoing: The City continues to promote service extensions through alternative transportation options such as the City’s Taxi Voucher Program.
I.B.7 Promote driver sensitivity training that extends to operation of wheelchair lifts and tie-downs, bus stop announcements, and understanding the needs of individuals with mobility impairments.	Ongoing: OCTA and Laguna Woods Village have regular driver sensitivity training sessions for their bus drivers. The City also requires such driver training as part of contract with private operator of taxi voucher services.
I.B.8 Provide fixed route bus information in a format easily readable by seniors.	Ongoing: The City distributes maps/guides with information in an easy-to-read format about private and public bus, taxi and other public transportation, and show major transit routes on the map.
I.B.9 Arrange training programs to provide on-site assistance to Laguna Woods’ residents to familiarize them with OCTA and Laguna Woods Village ridership options and traveling tips.	Ongoing: The City helped establish an assistance group to help residents in qualifying for OCTA ACCESS bus service. The City also participates in sponsoring transportation fairs and workshops that highlight transportation services and programs available to residents.
I.B.10 Require the dedication and improvement of rights-of-way for bus turnouts as a condition of development approval, when appropriate.	Ongoing: In 2011, the City required the dedication of right of way from Laguna Woods Village as part of the conditional use permit that

Circulation Element	Implementation Status
	approved a new golf starter building at the Village golf course. The irrevocable offer to dedicate and associated agreement was to provide right of way for the major capital improvement project – Moulton Smart Street, Segment 3, Phase II project – which is planned for construction in 2013.
I.B.11 Encourage maintenance of deep discounts for seniors using OCTA bus services and adoption of other inducements to use fixed route services, such as restaurant and merchant coupons.	Ongoing: The City continues to participate in Measure M2 reauthorization planning; including strong support for senior/disabled discounts for OCTA fixed route and ACCESS services.
I.B.12 Continually review the network of transit services to determine and encourage adoption of methods to increase ridership and respond to changing demands of the community.	Ongoing: The City regularly participates and will continue to participate in local and regional transportation needs assessments. The last of these assessments occurred in 2009.
I.B.13 Support the efforts of appropriate agencies to provide additional local and express bus services to the City of Laguna Woods, such as intercity rail station feeder service.	Ongoing: In 2008 and 2009, the City conducted the Laguna Woods Go Local Study and Transportation Needs Assessment Update. A component of this project was to evaluate potential services to improve access to regional rail systems. The OCTA is conducting further analysis regarding these potential services, but is seeking City contributions for the ongoing operations of any services to train stations and/or local shopping centers. The City has no funds available for such contributions.
I.B.14 Provide opportunities for residents to give input on current and future fixed route and para-transit services.	Ongoing: The City has several advisory committees, including the Public Safety Committee, Community Services Committee and Land Use and Design Review Committee. These committees focus citizen input on specific issues, which often include transportation and traffic. These monthly meetings provide formal opportunities for public input.
Policy I.C: Coordinate the efforts of all transit service providers to plan for and implement a package of improved services for residents and workers.	
I.C.1 Coordinate with and support transit service providers as appropriate in developing and	Ongoing: The City regularly conducts transportation needs assessments for residents of

Circulation Element	Implementation Status
implementing plans for improving transportation services, coordination, and marketing.	Laguna Woods. The City also regularly submits requests for new transportation service funding as part of the Measure M2 reauthorization effort. Lastly, the City has a map/guide that provides extensive transportation service information and routes.
I.C.2 Provide input for development of service schedules that minimizes wait time for transfers between Laguna Woods Village Transportation and OCTA fixed route bus services.	Ongoing: Staff continually submits direct and regular input regarding proposed new or changed transit and paratransit services, including changes to OCTA ACCESS service.
I.C.3 Continue to implement a bus shelter program with comfortable and convenient amenities.	Ongoing: In conjunction with local and regional transportation providers and support firms, the City provides bus shelters that support transit riders with amenities, including transfer points for Laguna Woods Village bus services.
Policy I.D: Explore opportunities to contract for new transit services based upon the needs of the community.	
I.D.1 Update the transit service needs of City of Laguna Woods residents on a regular basis to determine new destinations and changes in service demands.	Ongoing: The City conducts transportation needs assessments on a regular basis. These assessments occurred in 2001 and 2008-09. The City will continue to evaluate transportation needs in future assessments. City staff and a councilmember representative participated in a Countywide transit study of OCTA bus services in 2011. City staff also participated in review of the proposed Countywide transit study implementation measures as a member of the OCTA Technical Advisory Committee to the OCTA Board of Directors.
I.D.2 Devise transit services to meet changing community service needs.	Ongoing: As funds become available City staff will continue to identify transit services that can meet the unique needs of Laguna Woods' residents. Programs such as the popular taxi voucher program and non-emergency medical transportation taxi voucher service are examples of ongoing programs.
I.D.3 Implement new services, as appropriate, based upon budget and operation considerations.	Ongoing: As illustrated by the City's multiple taxi subsidy programs, the City looks to locate new funding sources for new programs on an

Circulation Element	Implementation Status
	ongoing basis.
<p>Objective II: Provide innovative alternatives for maintaining independence and mobility of residents.</p>	
<p>Policy II.A: Consider implementation of local demand response and shuttle service.</p>	
<p>II.A.1 Implement a demand responsive taxi voucher service to serve all residents.</p>	<p>Implemented: Contingent on available funds, the City operates a taxi voucher service and non-emergency medical transportation taxi voucher service.</p>
<p>II.A.2 Explore the feasibility of establishing a City operated or contracted shuttle service using rotating destinations and routes.</p>	<p>Partially Implemented: The OCTA conducted a study in 2010, in cooperation with the cities of Laguna Woods, Laguna Hills and Lake Forest, to assess the potential cost and ridership of shuttle service to the Irvine Transportation Center and a circulator to shopping centers along El Toro Road in the three cities. Staff worked with OCTA staff in the evaluation process and coordinated with other cities to determine the feasibility and potential benefits of both of these services. OCTA determined that City contributions would be needed for the ongoing operations of any services to train stations and/or local shopping centers. The City has no funds available for such contributions.</p>
<p>II.A.3 Accommodate and support innovative vehicles and services that meet the transit needs of the community while reducing air pollution and fossil fuel energy consumption as practicable.</p>	<p>Ongoing: The City works in conjunction with private land owners to encourage the availability of trails for golf carts, many of which are now powered by electric batteries. In 2011, the City constructed a multimodal trail (wide sidewalk) on the eastbound side of Santa Maria Avenue from Via Vista to Moulton Parkway, and a trail on the westbound side into a local shopping center, to provide for safe use of golf carts, the vast majority of which are electric-powered. The City Council also approved the use of golf carts along the length of El Toro Road from the main entrance to the Willow Tree Center on the west, to the first entrance to the Valencia Center on the</p>

Circulation Element	Implementation Status
	east.
Policy II.B: Help residents understand transit services and options.	
II.B.1 Work with transportation service providers to develop clear, readable transit maps and guides.	Ongoing: The City designed and produced a map/guide with information in an easy-to-read format about private and public bus, taxi and other public transportation.
II.B.2 Publish improved transit rider information maps and guides.	Implemented: The City distributes maps/guides with information in an easy-to-read format about private and public bus, taxi and other public transportation.
II.B.3 Post City transit maps at bus stops and transfer points throughout the City to help people travel throughout the County.	Not yet Implemented: While the map/guide is available at City Hall, staff has yet to develop a map for use at bus stops and transfer points throughout the City.
II.B.4 Distribute transit maps and guides throughout the City.	Not yet Implemented: The City’s map/guide listing information about transportation options is only currently available at City Hall.
II.B.5 Develop a Travel Training Program providing orientation on available transportation services and options.	Ongoing: The City works with volunteers and Laguna Woods Village Transportation services to provide on-site training for transit users. The City also provides a map/guide to using private taxis and other services as modes of transportation.
II.B.6 Develop a Rider Information Hotline and Referral System that provides personalized, step-by-step instructions in the use of fixed route bus, train, demand response and other transportation services.	Not yet Implemented: Transit information is provided in a general format by contacting City Hall. The City coordinates with OCTA to improve its online information related to use of local and regional transportation services.
Objective III: Maintain and improve existing circulation infrastructure.	
Policy III.A: Provide and maintain a bicycle circulation system that connects to adjacent jurisdictions consistent with the regional bicycle network.	
III.A.1 Provide Class II on-street bicycle lanes on arterial roadways consistent with the County of	Ongoing: The Moulton Smart Street project, Segment 3, Phase I, was completed in 2011 and

Circulation Element	Implementation Status
Orange Commuter Bicycle Plan.	includes Class II bike trails consistent with the County of Orange Commuter Bicycle Plan.
III.A.2 Investigate the feasibility of including a Class I bicycle path as part of a multi-purpose trail along the south side of El Toro Road between Calle Sonora and Paseo de Valencia.	Implemented: Class I trail included as part of multi-modal sidewalk/trail along El Toro Road, from Moulton Parkway to Paseo de Valencia, and on Santa Maria Avenue, from Via Vista to Moulton Parkway.
Policy III.B: Accommodate the unique needs of residents in the design and construction of pedestrian facilities.	
III.B.1 Construct sidewalks of adequate width along El Toro Road between Moulton Parkway and Paseo de Valencia, possibly as part of a multi-purpose trail, and along Moulton Parkway between El Toro Road and Calle Aragon.	Implemented: A fourteen foot wide sidewalk (ten foot wide near intersections) has been constructed on El Toro Road from just east of Moulton Parkway to Paseo de Valencia. Planning was also started on widening the sidewalk adjacent to southbound Moulton Parkway, from just south of Via Campo Verde to the entrance to the Calvary Chapel Church parking lot.
III.B.2 Determine the feasibility of providing secured, direct pedestrian and alternative vehicle access between residential communities and commercial and institutional uses.	Ongoing: The City has established 7 official golf cart crossings, constructed a golf cart path and is planning an additional golf cart path to help facilitate alternative vehicle movement between sections of Laguna Woods Village and the surrounding commercial or institutional land uses. In addition, in 2011, staff worked with a local church and new tenant in the Willow Tree Center to provide additional Americans with Disabilities (ADA) access to City sidewalks and nearby bus stops.
III.B.3 Maintain adequate time intervals for the pedestrian crosswalk phase at signalized street intersections.	Implemented: The City has installed count-down pedestrian signals at all signalized intersections and maintained crosswalk timing to ensure safe pedestrian crossings.
III.B.4 Consider enhancements for crosswalks such as easy to operate crosswalk buttons, audio warning indicators, and curb cuts at key signalized street intersections near commercial areas and Leisure World [Laguna Woods Village] gates.	Implemented: The City installed count-down pedestrian signals and touch-buttons at all signalized intersections, audio warning equipment at two signalized intersections, and modified curb ramps as needed.
Policy III.C: Maintain and enhance infrastructure	

Circulation Element	Implementation Status
to promote alternative vehicle access where feasible.	
<p>III.C.1 Determine the feasibility of including alternative vehicle access to a multi-purpose trail along the south side of El Toro Road between Calle Sonora and Paseo de Valencia.</p>	<p>Partially Implemented: The City has constructed a golf cart trail on El Toro Road near the Lutheran Church and St. Nicholas Church. This extends access to legal golf cart crossings that connect to institutional uses and an adjacent commercial center to residential areas. The City Council also approved the use of golf carts along the length of El Toro Road from the main entrance to the Willow Tree Center on the west, to the first entrance to the Valencia Center on the east.</p>
<p>III.C.2 Investigate the feasibility of developing secure, direct access points for alternative vehicles between residential communities and commercial and institutional uses.</p>	<p>Ongoing: The City has seven official golf cart crossings and constructed a golf cart path to help facilitate alternative vehicle movement between commercial, institutional and residential areas of Laguna Woods. Another multimodal path was built in 2011 on Santa Maria Avenue, from Via Vista to Moulton Parkway, to provide access to the Moulton Plaza Center. The City Council also approved the use of golf carts along the length of El Toro Road from the main entrance to the Willow Tree Center on the west, across Laguna Woods Village gates 1 and 5, to the first entrance to the Valencia Center on the east, which is adjacent to the San Sebastian apartments and condominiums.</p>
<p>III.C.3 Work with the City of Laguna Hills to determine the feasibility of providing off-street alternative vehicles connections to the Laguna Hills Mall and Saddleback Medical Center.</p>	<p>Not Yet Implemented: City officials have met with representatives from the City of Laguna Hills to discuss plans for creating golf cart crossings between Laguna Hills Mall, Saddleback Medical Center and nearby residential areas. Concerns surrounding liability and safety have prevented this issue from moving forward, however, neighborhood electric vehicles or what are more commonly called “golf cars,” which require license plates and a driver’s license to operate, can legally cross Paseo de Valencia to gain access to those locations.</p>
<p>III.C.4 Provide alternative vehicles parking areas at key commercial locations, churches, and main</p>	<p>Partially Implemented: Golf cart parking areas are currently provided at Town Centre and the</p>

Circulation Element	Implementation Status
transit stops, where feasible.	Laguna Woods Community Center.
III.C.5 Consider adopting zoning and subdivision requirements for connecting alternative vehicle trails between new and existing commercial, institutional, and residential destinations.	Not Yet Implemented: While the City has standards that promote and protect sidewalks and traditional pedestrian trails, staff has yet to develop standards that mandate the inclusion of alternative vehicle trails.
III.C.6 Consider adopting zoning ordinance standards for accommodating alternative vehicles in commercial, institutional, and multiple family residential developments.	Partially Implemented: The City has adopted zoning provisions that allow a small number of alternative vehicle parking (i.e., golf carts) in lieu of traditional vehicle spaces.
<p>Objective IV:</p> <p>Identify potential impacts on the City of Laguna Woods of land use and transportation decisions of other governmental entities.</p>	
<p>Policy IV.A: Coordinate with neighboring jurisdictions and with agencies responsible for projects affecting the City of Laguna Woods.</p>	
<p>IV.A.1 Participate with the County of Orange, the Orange County Transportation Authority, Transportation Corridor Agencies, and the Southern California Association of Governments to represent the City’s position and to facilitate implementation of an integrated circulation system that meets the needs of the City of Laguna Woods.</p>	<p>Ongoing: Staff continually submits direct and regular input regarding proposed new or changed transit and paratransit services, including changes to OCTA ACCESS service. Representatives from the City are also active in participating in meetings and providing input to the Orange County Council of Governments, County of Orange, Transportation Corridor Agencies and the Southern California Association of Governments.</p>
<p>IV.A.2 Monitor local development activity and transportation improvements in adjacent jurisdictions as well as regional transportation projects to determine benefits and impacts to the City.</p>	<p>Ongoing: Representatives from the City regularly meet with and/or provide input to surrounding local and regional governments to ensure that development activity in nearby jurisdictions does not impact infrastructure or the quality of life of residents of Laguna Woods.</p>
<p>IV.A.3 Continue working with the El Toro Reuse Planning Authority in supporting development of the former Marine Corps Air Station that is compatible with the land use objectives of the City.</p>	<p>Implemented: The former El Toro Marine Corps Air Station has been annexed into the City of Irvine and the property is being developed as the Orange County Great Park surrounded by residential and mixed use development.</p>

Conservation Element: The Conservation Element sets forth a strategy for the protection, conservation, and management of natural resources including water, soils, wildlife, and minerals to the extent possible at the local level. For an urbanized area such as the City of Laguna Woods, the scope of the Conservation Element has been modified to include air quality, water quality, energy conservation, and waste management issues.

The following is a summary of the Conservation Element objectives, policies and implementation measures:

Conservation Element	Implementation Status
<p>Objective I: Preserve and enhance the environment.</p>	
<p>Policy I.A: Protect existing riparian and wildlife habitats.</p>	
<p>I.A.1 Revise the Zoning Ordinance as required to preclude establishment of land uses and construction of buildings within the flood plain of Aliso Creek that would disturb its natural state.</p>	<p>Implemented: The City of Laguna Woods Zoning Map was adopted April 16, 2003. The Aliso Creek Corridor is zoned as an Open Space Passive District which is the most restrictive district in relation to construction of permanent structures.</p>
<p>I.A.2 Work with the Orange County Flood Control District to employ flood control devices that will maintain Aliso Creek and its flood plain in a natural state.</p>	<p>Ongoing: The City continues to work with other cities, Orange County and the Flood Control District in the watershed management of Aliso Creek. Included in the management objectives are flood control and creek restoration. In 2011, the City received funding and hired a consultant to perform the Aliso Creek Watershed Flood Control Design Study, Phase I, focused on the area at the confluence of the borders of Laguna Woods, Laguna Hills and Aliso Viejo.</p>
<p>I.A.3 Revise the Zoning Ordinance to require preservation of wildlife and riparian habitats.</p>	<p>Not yet Implemented: While not a part of the Zoning Code, the stormwater Local Implementation Plan has provision to address preservation of riparian areas for hydrologic purposes. This will indirectly lead to the preservation of wildlife and riparian habitats.</p>
<p>Policy I.B: Cooperate with other cities, governmental units, and private organizations in protecting natural resources of area-wide or regional significance.</p>	

Conservation Element	Implementation Status
<p>I.B.1 Enlist the participation of neighboring cities in developing a strategy for ensuring that the Laguna Laurel property is preserved as permanent open space and wildlife habitat.</p>	<p>Implemented: In July 2007 the City annexed Laguna Laurel into the City boundaries and designated the land Open Space – Passive.</p>
<p>I.B.2 Evaluate the feasibility of annexing the Laguna Laurel property into the City of Laguna Woods.</p>	<p>Implemented: In July 2007 the City annexed Laguna Laurel into the City boundaries and designated the land Open Space – Passive.</p>
<p>I.B.3 Actively participate with other cities, governmental entities, and organizations to establish a wildlife corridor from the mountains to the ocean, including the former Marine Corps Air Station – El Toro.</p>	<p>Ongoing: Council members of the City of Laguna Woods have historically sat on the board of directors for the Laguna Canyon and Great Park Foundations. These organizations are integral in establishing a contiguous wildlife corridor including the former Marine Corps Air Station at El Toro. In 2011, the City joined the Coastal Greenbelt Authority as a voting member, who also serves as vice chair, to provide input to OC Parks and involved city councils on planning and future park development of Laguna Coast Wilderness Park and the Aliso and Woods Canyons Park.</p>
<p>I.B.4 Revise the Zoning Ordinance to retain the Southern California Edison right-of-way at the southwesterly boundaries of the City as open space and include prohibitions on commercial uses of open space.</p>	<p>Implemented: The Southern California Edison right-of-way is listed as Open Space – Passive in the City of Laguna Woods Zoning Code. This was adopted April 16, 2003.</p>
<p>I.B.5 Encourage efforts to conserve water as a resource and reduce non-stormwater and pollution from entering the storm drain system and downstream receiving waters.</p>	<p>Ongoing: The City is supportive of the El Toro Water District’s water conservation efforts and refers conservation-related inquiries and complaints to the District. The City also enforces a Water Efficient Landscapes ordinance that reduces water consumption. The City has a Water Quality Ordinance and Local Implementation Plan to aid in the reduction of non-stormwater and pollution from entering the storm drain system and downstream receiving waters. Both conform to the requirements of the City’s National Pollutant Discharge Elimination System (NPDES) Permits, Total Maximum Daily Loads (TMDLs), and 13225 Directive. NPDES regulations often have an effect on water conservation and vice versa.</p>

Conservation Element	Implementation Status
<p>Objective II: Reduce air pollution.</p>	
<p>Policy II.A Cooperate with governmental agencies at the local, County, and State level in attaining established goals for air quality.</p>	
<p>II.A.1 Adopt Zoning and Subdivision Ordinance provisions requiring that new development and reuse projects accommodate and promote transportation alternatives to the private automobile.</p>	<p>Implemented: Section 13.18.090 of the Zoning Code “Transportation Demand Management” includes provisions for alternative modes of transportation.</p>
<p>II.A.2 Work with local bus service providers to increase ridership by accommodating construction of bus turnouts, transfer stations, and bus shelters.</p>	<p>Ongoing: The City contracted for the installation of new bus shelters citywide in 2003 and will evaluate the possibility of incorporating new bus facilities into future public works projects. In 2011, a new bus turnout was built on northbound Moulton Parkway, just north of El Toro Road, as part of the Moulton Smart Street Project, Segment 3, Phase I.</p>
<p>II.A.3 Actively participate with bus service providers to make bus travel convenient and user-friendly through installation of readily visible identification signs at bus stops and transfer stations, publication and dissemination of understandable schedules, and operation of a passenger help line.</p>	<p>Ongoing: The City continues to work with OCTA on local ridership issues and makes bus schedules and maps available at City Hall.</p>
<p>II.A.4 Implement mitigation measures in the Air Quality Management Plan of the South Coast Air Quality Management District.</p>	<p>Ongoing: The City continues to implement Air Quality Management Plan mitigation measures under requirements for new grading permit operations and as CEQA mitigation measures for new projects.</p>
<p>Objective III. Reduce water pollution.</p>	
<p>Policy III.A Cooperate with governmental agencies at the local, County, and State level in attaining established goals for surface and receiving water quality.</p>	

Conservation Element	Implementation Status
<p>III.A.1 Actively participate with surrounding cities and resource agencies in developing and implementing watershed studies and management plans to reduce pollutant levels in Aliso Creek.</p>	<p>Ongoing: The City is a member of the Aliso Creek Watershed Management Committee and a cost share partner in the water quality and compliance efforts associated with the 13225 Directive issued from the San Diego Regional Water Quality Control Board. In 2011, the City received funding and hired a consultant to perform the Aliso Creek Watershed Flood Control Design Study, Phase I, focused on the area at the confluence of the borders of Laguna Woods, Laguna Hills and Aliso Viejo.</p>
<p>III.A.2 Enforce provisions of the National Pollutant Discharge Elimination System to reduce pollutant run-off into natural and storm drain systems.</p>	<p>Ongoing: The City's Stormwater Local Implementation Plan and Water Quality Ordinance were adopted in 2002-03 and revised in 2010. Other revisions have occurred overtime, concerning Best Management Practices and other measures to reduce pollution discharge into waterways.</p>
<p>III.A.3 Develop and implement Best Management Practices (BMP's) as specified by the City Local Implementation Plan (LIP) to minimize, to the maximum extent practicable, non-stormwater runoff and pollution from entering Aliso Creek, the Laguna Lakes and other sensitive receiving waters.</p>	<p>Ongoing: The City's Stormwater Local Implementation Plan was adopted in 2003 and revised in 2010, and Laguna Lakes BMP fact sheet was developed in 2004. A Landscape Irrigation Runoff BMP Fact Sheet was developed in 2010.</p>
<p>III.A.4 Actively participate and pursue educational opportunities to inform City residents and businesses about stormwater and water quality issues.</p>	<p>Ongoing: Education is an essential component of the Stormwater Local Implementation Plan. Information flyers and other literature are available for review at City Hall. Code enforcement and inspection programs act as another mechanism for informing interested parties.</p>
<p>Objective IV: Encourage energy conservation and promote alternative sources of energy.</p>	
<p>Policy IV.A Identify opportunities available at the local level for reducing consumption of non-renewable energy resources.</p>	
<p>IV.A.1 Pursue funding for local energy conservation education programs.</p>	<p>Ongoing: The City continues to apply for Community Development Block Grant (CDBG)</p>

Conservation Element	Implementation Status
	money to implement the Energy Grant Program.
Policy IV.B Identify opportunities for securing a reliable supply of energy at reasonable cost.	
IV.B.1 Consider alternative electric power sources and their respective costs to determine the feasibility of localized generation.	Partially implemented: The City has done some initial research into local cogeneration, however, this approach does not appear to be financially feasible at this time. In 2011, the City’s Greening the Woods Committee, advisory to the City Manager, examined alternative energy sources that could be used by residents and businesses to reduce traditional energy demand and related greenhouse gases and financial costs, including solar and fuel cell technologies.
IV.B.2 Pursue funding for developing alternative energy sources.	Not yet Implemented: The City continues to monitor grant programs and other funding sources, however, none have been identified during the current reporting period. In 2010 and 2011, the City has actively participated in a County of Orange project to develop a funding program for installation of solar panels on homes and commercial properties.
Objective V: Reduce the amount of solid waste being sent to landfills.	
Policy V.A Promote solid waste recycling so as to exceed source reduction and recovery requirements mandated by Assembly Bill 939.	
V.A.1 Provide information on recycling programs to residents and businesses on a regular basis.	Implemented: The City provides information at City Hall, on the City website, and through flyers and the quarterly newsletter.
V.A.2 Work with waste hauling operators to ensure compliance with local requirements for state-mandated waste reduction.	Ongoing: The City mandates that waste haulers in the City use approved waste management facilities that meet state-mandated requirements.
V.A.3 Work with solid waste generators to reduce waste at the source and to increase recovery of recyclable materials.	Ongoing: The City works with the Laguna Woods Village community home owners association to increase recycling efforts. The City conditions new developments to minimize and reduce construction waste and in 2006 the City adopted an ordinance regulation construction

Conservation Element	Implementation Status
	and demolition waste. In 2010, the City conducted a pilot source-separated waste collection program with the cooperation of residential communities in the City. In 2011, all of the City’s residential properties have implemented comprehensive source-separated waste collection programs with the support of the City and its franchised waste hauler, Ware Disposal.
V.A.4 Provide adequate means and opportunities for collection and disposal of household hazardous materials.	Ongoing: The City currently operates a door-to-door household hazardous waste collection program, including a separate program to collect Sharps, provides for drop-off of old cell phones and small appliances, fluorescent tubes, batteries and dry medications at City Hall, holds an annual or semi-annual free goods exchange and recycling/safe disposal drop-off event at City Hall, and provides the locations of regional collection centers.

Open Space Element: Open Space is defined as: lands for the preservation of natural resources; lands for the managed production of resources; lands for outdoor recreation; and lands for public health and safety. The City of Laguna Woods Open Space Element provides for maintenance of lands for scenic beauty and wildlife habitat to meet the needs of the community.

The following is a summary of the Open Space Element objectives, policies and implementation measures:

Open space Element	Implementation Status
Objective I: Provide access to recreational opportunities for the unique population of the City of Laguna Woods.	
Policy I.A: As part of the annual budget adoption process, identify City funding and staffing available for recreation programs.	
I.A.1 Work with staff of each of the residential communities in the City of Laguna Woods to develop programs for pooling resources to meet recreational needs of residents.	Ongoing: The City and local residential community associations often share meeting and recreational facilities for various recreational programs.

Open space Element	Implementation Status
I.A.2 Coordinate with surrounding cities, the County of Orange, and with public and private Not-for-Profit organizations to expand affordable recreation and cultural opportunities for residents.	Ongoing: In the past the City has subsidized beach park passes, tickets for the Laguna Playhouse shows and continues to provide subsidized bus trips to various cultural or recreational destinations. These programs are subject to ongoing budget considerations.
I.A.3 Organize annual City events to bring people together as residents of the City of Laguna Woods.	Ongoing: The City, through the Community Services Committee, sponsors several events each year. Examples of events include an annual or semi-annual goods exchange and movie nights.
<p>Objective II.</p> <p>Include recreation and open space needs of the community in planning for development of currently undeveloped properties.</p>	
<p>Policy II.A. Actively pursue opportunities for additional local and regional public open space appropriate to the needs of the community.</p>	
II.A.1 Consider adopting a parkland dedication ordinance and in-lieu fee ordinance applicable to new commercial development, and to new residential development not subject to the City’s Quimby Act Ordinance.	Implemented: Ordinance 05-01 was adopted January 2005 and Park Fee Resolution was adopted February 2005.
I.A.2 Actively support the development of a regional park and cultural and recreation facilities at the former Marine Corps Air Station – El Toro.	Implemented: The Orange County Great Park was approved by Orange County voters to replace the former Marine Corps Air Station at El Toro. Some adjacent land was sold to private developers in early 2005 and as of 2011, construction of some elements of the park have begun, delayed by the recent poor economy, and design of other park elements continue, with construction expected to follow in 2012 through at least 2020 or later.
II.A.3 Identify the long-term need for municipal facilities including those for recreation uses.	Ongoing: The City has purchased the City Hall building and has a capital improvement planned for new and existing parks. Ridge Route Linear Park was completed in 2009 and City Centre Park was completed in 2011. In addition, a lease of the City’s Woods End Wilderness Park to OC Parks was completed as an addition to the Laguna Coast Wilderness Park was completed in 2011.

Open space Element	Implementation Status
<p>II.A.4 Work with the Laguna Canyon Foundation to include the Laguna Laurel and “Rossmoor Partners” properties as part of the Laguna Coast Wilderness Park.</p>	<p>Ongoing: The City has acquired the former Rossmoor Partners property and developed the Woods End Wilderness Park, incorporation into the Laguna Coast Wilderness Park in 2011.</p>
<p>II.A.5 Adopt Zoning Ordinance provisions to protect and preserve the wildlife habitats on portions of the 45-acre Southern California Edison right-of-way, on the 23-acre property between Via Campo Verde and the Aliso Viejo golf course, and on the 10-acre Woods End Nature Reserve property at El Toro Road at the terminus of Aliso Creek Road.</p>	<p>Partially Implemented: The City of Laguna Woods Zoning Map adopted April 16, 2003 designates the SCE right of way and Woods End Wilderness Park as Open Space - Passive. The 23 acre parcel located between Via Campo Verde and Aliso Viejo Golf Course is part of the UAC Specific Plan area. While this property is yet to be developed, a comprehensive specific plan will determine the use of this property.</p>
<p>II.A.6 Adopt Zoning Ordinance definitions for permissible uses in Open Space zones.</p>	<p>Implemented: The City of Laguna Woods Zoning Code was adopted April 16, 2003.</p>
<p>II.A.7 Adopt Zoning Ordinance provisions requiring that replacement, redevelopment, and/or relocation of any Leisure World [Laguna Woods Village] Clubhouse facility not result in a net loss of land area reserved and maintained for recreational uses.</p>	<p>Implemented: Section 13.08.030 (e) of the City of Laguna Woods Zoning Code was adopted April 16, 2003.</p>
<p>II.A.8. Encourage the inclusion of unpaved open space areas and recreational amenities within new developments, both public and private.</p>	<p>Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan. The inclusion of unpaved open space areas and recreational amenities are considered a standard Best Management Practice for reducing site runoff.</p>
<p>II.A.9. Encourage the creation, acquisition and protection of open space lands (environmentally sensitive areas, riparian corridors, wetlands, and buffer zones, etc.) that have a benefit for habitat, recreation, water quality, and the environment.</p>	<p>Ongoing: The Woods End Wilderness Park and Laguna Laurel acquisition is an example of this policy and the City continues to look for opportunities to provide public open spaces and protect sensitive habitats.</p>
<p>II.A.10. Encourage use of stormwater management principles and the location of compatible water quality treatment control projects on open space lands.</p>	<p>Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan. In 2011, water quality management plans were approved for City Centre Park and the Laguna Woods Village Gate 1 Entry.</p>

Noise Element: The development of effective strategies to reduce impacts of excessive noise is an essential part of the land use planning process. The Noise Element requires that noise sources be considered in establishing land use patterns so as to minimize exposure of residents to excessive noise. The Noise Element includes implementation measures and possible solutions that address any existing and foreseeable noise problems. It is intended that the noise exposure information incorporated in the General Plan will serve as a basis for long-range planning and project review process. It is also intended that noise exposure information be used to provide levels and noise source identification for use in the development and enforcement of the City Noise Ordinance.

The following is a summary of the Noise Element objectives, policies and implementation measures:

Noise Element	Implementation Status
<p>Objective I: Protect, to the extent feasible, sensitive noise receptors from the detrimental effects of excessive noise.</p>	
<p>Policy I.A: Use noise mitigation measures to reduce the impact from transportation noise sources.</p>	
<p>I.A.1 Request the inclusion of sound walls, earthen berms, or other acoustical barriers as part of any Caltrans, OCTA or City roadway project, where transportation noise exceeds acceptable standards.</p>	<p>Ongoing: Sound impacts and potential mitigation measures are a part of the CEQA review for roadway projects. The City continues to pursue grants for roadway projects including noise mitigation.</p>
<p>I.A.2. Participate in the planning and environmental review process for any road widening or road extensions to ensure that appropriate noise mitigation measures are included in the design of the project.</p>	<p>Ongoing: The City participates in the review of regional projects that affects Laguna Woods. An example of this is the Moulton Smart Street Project, Segment 3, Phase I, for which the City Council approved construction sound restrictions in 2010. The City also considers noise impacts for City sponsored roadway projects during CEQA reviews.</p>
<p>I.A.3. Investigate funding opportunities to reduce transportation noise impacts on residential areas that are presently exposed to noise levels exceeding the City’s noise standards.</p>	<p>Ongoing: The City continues to pursue grants for roadway projects including noise mitigation.</p>
<p>I.A.4. Request added enforcement of the State’s Vehicle Code Noise Standards by the Sheriff’s Department.</p>	<p>Ongoing: On an as needed basis, the City has increased the police presence for traffic patrol on the two major arterials within the City. In addition to speed control, officers enforce vehicle code standards for noise.</p>
<p>I.A.5. Minimize risks and noise impacts resulting</p>	<p>Implemented: The Orange County Great Park</p>

Noise Element	Implementation Status
<p>from aircraft operations by opposing reuse of MCAS—El Toro for commercial or general aviation air operations and participating in and monitoring the planning process for reuse at MCAS—El Toro.</p>	<p>was approved by Orange County voters on the former Marine Corps Air Station at El Toro. Some adjacent land was sold to private developers in early 2005 and as of 2011, construction of some elements of the park have begun, delayed by the recent poor economy, and design of other park elements continue, with construction expected to follow in 2012 through at least 2020 or later.</p>
<p>Objective II: Recognize the potential effects of noise early in the land use planning process to minimize or avoid detrimental impacts.</p>	
<p>Policy II.B: Incorporate noise considerations into land use planning decisions.</p>	
<p>II.B.1 Review proposed projects to ensure noise/land use compatibility (Table N-1) with the projected noise environment as a guide for future planning and development.</p>	<p>Ongoing: Projects and their related noise issues are reviewed as part of the CEQA process. The General Plan noise/land use compatibility standards (Table N - 1) serve as a guide for assessing potential noise impacts and the need for mitigation measures. Additional noise studies may be required depending on potential impact to existing or proposed land uses.</p>
<p>II.B.2. Utilize planning guidelines that establish acceptable noise standards for various land uses throughout the City, as indicated in Table N-2.</p>	<p>Ongoing: The Planning Guidelines in General Plan Noise Element Table N-2 serve as a tool to assess potential noise impacts and the need for mitigation measures. Additional noise studies may be required depending on the potential for a negative impact to existing or proposed land uses.</p>
<p>II.B.3. Require new residential developments located in proximity to existing roadways and commercial operations to control residential interior noise levels as a condition of approval through mitigation measures such as double-paned windows, noise walls and barriers, etc.</p>	<p>Ongoing: The standard conditions of approval for new residential projects require an acoustical report that demonstrates that new residential units meet City interior and exterior noise standards and are sound attenuated against present and projected noise levels, including roadway, aircraft, helicopter, and railroad noise sources.</p>
<p>II.B.4. Design mixed-use structures to prevent transfer of noise from commercial to residential uses.</p>	<p>Not yet Implemented: The City has yet to receive an application for a mixed use project for which the implementation measure would apply</p>

Noise Element	Implementation Status
<p>II.B.5. Require new commercial operations located in proximity to existing or proposed residential areas to incorporate noise mitigation into the project’s design.</p>	<p>Not yet Implemented: The City has issued an approval during the 2010 reporting period for a new Golf Starter Building. However, the approved project is surrounded by a 27 hole golf course and not adjacent to residential areas. Noise mitigation is part of the standard project conditioning and CEQA review.</p>
<p>Objective III: Control non-transportation noise to avoid exposure to excessive noise levels.</p>	
<p>Policy III.C: Utilize measures to regulate non-transportation noise impacts.</p>	
<p>III.C.1. Adopt and enforce a Noise Ordinance for the City of Laguna Woods.</p>	<p>Ongoing: The City adopted the noise regulation from the County of Orange upon incorporation. The City enforces those standards through the code enforcement program.</p>
<p>III.C.2. Enforce restrictions on permitted hours of construction activity included in the Noise Ordinance.</p>	<p>Ongoing: The City enforces construction noise restrictions through the code enforcement program. In addition, restrictions on hours of construction are included as standard conditions of approval in the land use entitlement process for discretionary permits.</p>
<p>III.C.3. Develop standardized conditions at the project level for the containment of construction noise (e.g., on-site vehicle speeds and vehicle equipment).</p>	<p>Implemented: The City incorporates construction noise restrictions as CEQA mitigation or as conditions of approval for individual development projects.</p>

Safety Element: The Safety Element identifies forces of nature and events resulting from human action that have the potential for causing significant harm to life and property in the City of Laguna Woods. Identification of sources of such threats allows decision makers to take preemptory action to minimize the damage, particularly as it relates to new development projects. In addition to state-mandated components, the Safety Element recognizes a heightened awareness of personal safety issues among many in the City of Laguna Woods community. In response to participants’ comments in Community Workshops, the Safety Element includes consideration of personal safety and emergency medical service issues.

The following is a summary of the Safety Element objectives, policies and implementation measures:

Safety Element	Implementation Status
<p>Objective I: Maintain and enhance the existing sense of security of residents.</p>	
<p>Policy I.A Provide the highest levels of police, fire and paramedic services as are available and fiscally feasible.</p>	
<p>I.A.1 Review on an annual basis police, fire, and emergency medical response times in the City of Laguna Woods to ensure that they meet or exceed industry standards.</p>	<p>Ongoing: Police services are provided by the Orange County Sheriff. Response times are reviewed on a regular basis by County oversight bodies. The Laguna Woods City Council has discussed this matter in past meetings and will likely address it as it deems appropriate.</p> <p>Fire services are provided by the Orange County Fire Authority. The City has a councilmember on the Authority’s Board of Directors and response times are reviewed annually by the Board.</p>
<p>I.A.2 Work with adjoining cities to achieve economies of scale in deployment of Sheriff’s patrol and detective units.</p>	<p>Ongoing: The City currently contracts with the Orange County Sheriff’s Department for Police Services. Through this contract, the City shares resources other cities.</p>
<p>I.A.3 Work with the Orange County Sheriff’s Department in offering crime prevention and reporting programs including Neighborhood Watch to residents and businesses.</p>	<p>Ongoing: The City continues to work with the Orange County Sheriff’s Department to provide educational outreach. Program topics to date include identity theft, preventing fraud and safe driver education. Informational materials are provided at City Hall.</p>
<p>Objective II: Plan for the unique personal safety concerns within the community.</p>	
<p>Policy II.A Consider providing technical and organizational support for seniors’ programs promoting a safe and secure environment for independent living.</p>	

Safety Element	Implementation Status
<p>II.A.1 Consider programs such as an information and referral hotline and low-cost emergency alert systems for individuals.</p>	<p>Implemented: City Hall has access to a local cable channel that can be used for emergency notification. The City also participates in a system called “Alert OC” that City staff can activate to call all residents and businesses in the City or within designated areas to provide them with information or emergency instructions.</p>
<p>II.A.2 Involve the Orange County Fire Authority with the community in educational programs about emergency medical response including cardio-pulmonary resuscitation training.</p>	<p>Ongoing: OCFA provides a variety of educational programs within the City. Educational materials are also available at City Hall and on the City’s website.</p>
<p>II.A.3 Consider joint ventures with other organizations to provide social services to residents.</p>	<p>Ongoing: The City provides a variety of social service programs in conjunction with other agencies. An example is the City’s subsidized taxi voucher program, funded in part by OCTA and the County of Orange.</p>
<p>Objective III. Prepare for disasters including earthquakes and flooding.</p>	
<p>Policy III.A. City government will assume the leadership role in preparation for and response to disasters at the local level.</p>	
<p>III.A.1 Prepare an Emergency Operations Plan including provisions for setting up an Emergency Operations Center.</p>	<p>Implemented: The City has established an Emergency Operations Center at City Hall and conducts multiple drills annually. The City updated the City’s Emergency Operations Plan in 2011.</p>
<p>III.A.2 Arrange mutual aid pacts for disaster recovery services including building and infrastructure damage assessment.</p>	<p>Implemented: The City has signed mutual aid agreements throughout the operational area and neighboring communities.</p>
<p>III.A.3 Inform residents and businesses about disaster preparedness and response at the local level.</p>	<p>Ongoing: The City has prepared a number of disaster preparedness brochures and has posted articles on its website.</p>
<p>III.A.4 Inform property owners of the availability of maps showing local areas particularly susceptible to seismic and flooding hazards.</p>	<p>Ongoing: The City has adopted a flood control ordinance and participates in the FEMA flood insurance program. Flood insurance rate maps and maps of seismic and landslide potential is maintained by the City. This information is</p>

Safety Element	Implementation Status
	provided to the public upon request. The City also participates in the Strong Motion Instrumentation and Seismic Hazard Mapping program by collecting standard fees prescribed by the State. In 2011, the City began development of a Local Hazard Mitigation Plan that will address seismic and flooding hazards.
III.A.5 Work with property owners in identifying measures to mitigate potential property damage from seismic and flooding hazards.	Ongoing: Through the enforcement of local building codes the City promotes seismic safety in new construction and redevelopment. Efforts include an ongoing dialog and building department policy regarding seismic strapping of water heaters and similar equipment.
Objective IV. Address transportation-related safety concerns.	
Policy IV.A Identify hazards related to vehicular use and take appropriate corrective actions.	
IV.A.1 Work with the Sheriff’s Department to identify roadway segments and intersections with higher than expected accident rates and implement appropriate preventive measures including radar-assisted speed enforcement and vehicle speed display boards.	Ongoing: The City has installed red light cameras on two high priority intersections to address traffic safety issues.
IV.A.2 Disseminate pertinent California Vehicle Code regulations including drivers’ licensing requirements and restrictions on uses of alternative modes of transportation on public streets.	Ongoing: The City sponsors or co-sponsors periodic traffic and safety fairs.
IV.A.3 Work with the Sheriff’s Department and community organizations in providing refresher courses for senior drivers.	Ongoing: The City provides literature and referrals to organizations providing these services. In addition, traffic safety is included in the public safety lecture series.

7. Conclusion

As shown in this report, the City has worked to achieve the general plan’s objectives and policies by pursuing individual implementation measures. Through the certification of the City’s Housing Element and the addition of an inclusionary housing ordinance, the City has demonstrated a commitment to

facilitating quality and affordable housing opportunities. Furthermore, the comprehensive update of the City's zoning code will help to ensure a more effective implementation of the General Plan goals and objectives. While no new residential units within the City were either lost or created during the reporting period, the City is continually working to identify opportunities that promote affordable housing. In late 2009 the City allowed a modification to the Conditional Use Permit of a housing development that restricted two units to a low income affordable housing designation. Lastly, the City's Capital Improvement Program continues to improve the transportation and circulation system, while seeking creative projects that support alternative transportation options.

The General Plan Annual report provides a clear systematic look at the City's progress in meeting its general plan goals. This process serves as a valuable tool for staff to gain perspective on the effectiveness of general plan implementation measure, and areas that might require a different approach. Lastly, the results of this report will serve as a guide for decision makers (i.e. the City Council) in prioritizing future policy revisions, resource allocation and other projects.

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Jurisdiction City of Laguna Woods
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Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information								Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
N/A	N/A	N/A	0	0	0	0	0	0	N/A	0	0
(9) Total of Moderate and Above Moderate from Table A3 ▶			0	0	0						
(10) Total by income Table A/A3 ▶ ▶											
(11) Total Extremely Low-Income Units*			0								

* Note: These fields are voluntary

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Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	N/A
(2) Preservation of Units At-Risk	0	0	0	0	N/A
(3) Acquisition of Units	0	0	0	0	N/A
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	0	0	0	0	0	0	0

* Note: This field is voluntary

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Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2006	2007	2008	2009	2010	2011	2012	2013	2014	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	25	0	0	0	0	0					25
	Non-deed restricted		0	0	0	0	0					
Low	Deed Restricted	23	15	0	0	2	0	0			17	6
	Non-deed restricted		0	0	0	0	0					
Moderate	Deed Restricted	27	0	0	0	0	0					0
	Non-deed restricted		0	0	0	0	39				39	
Above Moderate		60	119	0	0	-2	0	-39			78	0
Total RHNA by COG. Enter allocation number:		135										
Total Units ▶ ▶ ▶			134	0	0	0	0				134	31
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

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Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Program 1.A.1 Provide a progress report on the 2006-2014 Housing Element programs and quantified objectives as part of the annual General Plan status reports to the State.	Objective 1: Maintain and improve residential neighborhoods and support quality housing for all residents.	Ongoing 2008 - 2014	Ongoing: The annual general plan annual progress report for past years has been submitted to the Governor's Office of Planning and Research and the Department of Housing and Community Development. City staff will continue to send progress reports in future years.
Program 1.B.1 Continue to promote on-going building maintenance activities. To promote building maintenance, the City will: <ul style="list-style-type: none"> • Identify available funds for building maintenance activities and energy efficiency upgrades. • Disseminate public information on available housing programs, such as the energy efficient equipment retrofit program (CDBG) at public counters and the City's website. • Assist property owners and property managers in their efforts to identify and mitigate housing maintenance issues. 	Objective 1: Maintain and improve residential neighborhoods and support quality housing for all residents.	Ongoing 2008 - 2014	Ongoing: The City receives money in the form of Community Development Block Grants (CDBG), for use in an energy efficient equipment retrofit program. The City continues to apply for CDBG funds, and will continue to implement the program each year as funds allow.
Program 2.A.1 Work with property owners in the development of Specific Plans to guide the development of Urban Activities Center parcels to include residential development.	Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.	Specific Plan Adoption Before 2010	Not yet Implemented: In December 2011, the property owners submitted a Specific Plan and General Plan amendment to develop nine parcels that cover approximately 72 acres of Urban Activities Center land. The City is currently reviewing the Specific Plan application.

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<p>Program 2.B.1 Participate in the County of Orange Consolidated Plan program and in the Continuum of Care to provide housing for special needs populations, particularly extremely and very low income persons. Participation will include assigning a representative to participate in meetings and events sponsored by these programs. In addition, the Resource Guide for Orange County Homeless and other publications that support the program goals will be distributed from City Hall.</p>	<p>Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>2008 - 2010</p>	<p>Partially Implemented: The City of Laguna Woods participated in the development of the County of Orange Consolidated Plan drafted for the years of 2010 – 2015. While the City provides numerous information pamphlets on an array of resources, they are yet to distribute a resource guide for Orange County homeless.</p>
<p>Program 2.B.2 Revise the Laguna Woods Zoning Ordinance to identify zones that will allow the development of transitional housing facilitate transitional housing and supportive housing developments that serve extremely and very low income households, consistent with Government Code Section 65583(c)(1). Because transitional and supportive housing can be configured in different ways – either as regular multi-family housing or as group quarters the Zoning Ordinance amendment will ensure that transitional and supportive housing that function as a residential use will be treated as residential uses and only subject to those restrictions that apply to other residential uses of the same type in the same zone.</p>	<p>Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>One year from adoption of Housing Element</p>	<p>Implemented: As part of a larger Zoning Code Update that occurred in 2010 and adopted in 2011, the City added Chapter 13.23 to the Laguna Woods Municipal Code establishing Emergency and Transitional Housing Shelter Regulations.</p>
<p>Program 2.B.3 Review and revise the Laguna Woods Zoning Ordinance to provide for emergency homeless shelters that serve extremely and very low income households as a by-right use and develop objective standards to regulate emergency shelters as provided for under Government Code Section 65583(a)(4). Evaluate the Neighborhood Commercial (NC), Community Commercial (CC), Highway Commercial (HC) or Urban Activities (UAC) zones for inclusion of emergency homeless shelters as a by-right use.</p>	<p>Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>One year from adoption of Housing Element</p>	<p>Implemented: As part of a larger Zoning Code Update that occurred in 2010 and adopted in 2011, the City added Chapter 13.23 of the Laguna Woods Municipal Code establishing Emergency and Transitional Housing Shelter regulations.</p>

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<p>Program 3.A.1 Encourage and facilitate the development of affordable housing by:</p> <ul style="list-style-type: none"> • Supporting non-profit organizations that address housing issues. • Serving as an intermediary between non-profit organizations and interested residential developers. • Assisting in application preparation and other efforts to secure funding sources for development of housing for extremely low-, very low-, low- and moderate-income residents. • Making available regional and local housing program information to residents, and assisting residents in contacting housing assistance organizations. • Inform interested developers about the range of housing allowed in areas outside of Laguna Woods Village, including housing for families. • Inform interested developers about the State density bonus program incentives available for development of affordable housing program. • Program incentives available for development of affordable housing. 	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>2008 - 2014</p>	<p>Ongoing: The City is continuing to work with past and present residential developers to promote affordable housing. In the 2009 reporting period, two additional deed restricted affordable unit were created through modifications to a property's Conditional Use Permit. The City will continue to work with future residential developers and to create zoning code ordinances that promote affordable housing.</p>
<p>Program 3.A.2 Continue to encourage and facilitate the use of the City's density bonus provisions to provide affordable housing opportunities. Revise the density bonus provisions in the City's Municipal Code to be consistent with State density bonus law.</p>	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Municipal Code Amendment: 2009, Ongoing Use of the Provisions</p>	<p>Ongoing: The City's density bonus requirement provisions are current with the income range of low, and very-low income households. The development incentives vary from a case by case basis in order to adapt to different development proposals.</p>
<p>Program 3.A.3 Develop an inclusionary ordinance that requires new development to contribute toward provision of affordable housing. Standards will address minimum project size, percentage of units to be dedicated as inclusionary housing, definition of affordability required, exceptions to the ordinance, timeframe of affordability, and alternative opportunities for satisfying the inclusionary requirement.</p>	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>2009</p>	<p>Implemented: In January 21, 2009 the City adopted Section 13.25 titled Inclusionary Housing to the Laguna Woods Zoning Code.</p>

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<p>Program 3.A.4 Encourage residents to apply, when available, for the Section 8 rental assistance program (through County of Orange Housing Authority) for extremely and very low-income rental households. Inform local rental property owners and eligible residents of Section 8 assistance and Section 8 waitlist openings through flyers and the City's website. Provide technical assistance during the application process to interested residents. While the City endeavors to maintain the current level of assistance through the Section 8 (72 vouchers) program, the City has no jurisdiction over the funding and operation of the Section 8 voucher program.</p>	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>2008 - 2014: Advertising and technical assistance contingent on Section 8 waitlist openings.</p>	<p>Ongoing: The City provides Section 8 housing information and application forms. The City receives information for Section 8 housing through the County of Orange.</p>
<p>Program 3.A.5 Continue to use CDBG funds to fund projects that improve and maintain the quality of the City's housing stock and residential infrastructure. While the City endeavors to maintain the current level of assistance through the CDBG program, the City has no jurisdiction over the funding and operation of CDBG program.</p>	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Ongoing 2008 - 2014</p>	<p>Ongoing: The City continues to use CDBG funds to fund energy efficiency programs. The city will continue to fund the energy efficient program as CDBG funds allow.</p>
<p>Program 3.A.6 The City has received no complaints regarding any discriminatory actions and will continue to enforce all fair housing law. The City Manager is responsible for addressing and/or referring fair housing complaints and questions to the Fair Housing Council of Orange and/or HUD. The City will provide information on fair housing rights and responsibilities, and seek to remedy known acts of discrimination within the community. The City will disseminate fair housing information at City Hall and throughout Laguna Woods in a variety of community places.</p>	<p>Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Ongoing 2008 - 2014</p>	<p>Ongoing: The City provides information packets for fair housing laws and procedures on request.</p>

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Reporting Period January 1, 2011 - December 31, 2011

<p>Program 4.A.1 Establish reasonable accommodation procedures in the Zoning Ordinance and as applicable, the Building Code, to provide disabled individuals or households equal housing opportunity through residential unit modifications intended to improve mobility and accessibility, and to provide the flexibility necessary for developing housing for individuals with disabilities.</p>	<p>Objective 4: Facilitate housing, transportation and physical accommodations to aid persons with disabilities.</p>	<p>2011</p>	<p>Not yet Implemented: The City will consider measures that will encourage residential modifications that promote increased mobility and accessibility.</p>
<p>Program 4.A.2 Partner with property owners to identify and accomplish the retrofit of dwelling units and common facilities for handicapped accessibility. The City will participate at board meetings of the housing mutual's and the Golden Rain Foundation, the principal property owner in the City, to encourage retrofitting.</p>	<p>Objective 4: Facilitate housing, transportation and physical accommodations to aid persons with disabilities.</p>	<p>2008 - 2014</p>	<p>Not yet Implemented: While City officials often meet with the representatives of major property owners, a mutual approach to promoting retrofitting within the community is yet to be developed.</p>

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Laguna Woods
Reporting Period January 1, 2011 - December 31, 2011

General Comments:

No new residential development occurred during the 2011 period. As such, the City is still in the process of meeting its Regional Housing Needs Assessment (RHNA) allocation for affordable housing. The last residential units built in Laguna Woods were approved in 2005 and completed construction in the later months of 2009. The project consists of 134 age restricted condominium units, with 15 units restricted to low income affordability status. Soon after construction was completed, the applicant requested a modification to the Conditional Use Permit to allow for temporary leasing of all units. In order to gain this modification, the City conditioned that the project restrict two additional units to a low income affordable unit classification. Furthermore, the period of affordability for all 17 units was increased from 30 to 45 years. Modification to the Conditional Use Permit for this development will bring the City closer to meeting its RHNA allocation and promoting housing opportunities for all income levels. The City will continue to identify opportunities that will allow for adequate affordable housing.

6.6
TAXI VOUCHER PROGRAM
(NO REPORT)

6.7
CITY HALL ACCESSIBILITY IMPROVEMENTS
(NO REPORT)

7.1
BAN ON POLYSTYRENE FOOD SERVICE
WARE

City of Laguna Woods Agenda Report

FOR: May 16, 2012 City Council Meeting
TO: Mayor and City Councilmembers
FROM: Leslie A. Keane, City Manager 
AGENDA ITEM: Ban on Polystyrene Foam Food Service Ware

Recommendation

- A. Receive Staff Report
- B. Open Public Hearing
- C. Receive Public Comment
- D. Close Public Hearing
- E. Approve a resolution adopting a negative declaration, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING NEGATIVE DECLARATION 12-01 FOR AN AMENDMENT TO THE LAGUNA WOODS MUNICIPAL CODE, BANNING POLYSTYRENE FOAM FOOD SERVICE WARE
- F. Introduce and approve first reading of an ordinance establishing a ban on the use of polystyrene food services ware, entitled:
 1. AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE WARE

OR (including community centers, clubhouses, houses of worship and other buildings used by members of the public, as recommended by the Community Services Committee)

2. AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE WARE

Background

Expanded and extruded polystyrene foam (EPS/XPS), commonly known as Styrofoam®, is pervasive in the marine environment. Like most plastics, polystyrene is lightweight and floats. When littered, it breaks down into small pieces which are often mistaken by marine animals as food. A study of beach debris at 43 sites along the Orange County coast found polystyrene foam to be the second most abundant form of beach debris.

Polystyrene foam also has a very low recycling rate. According to a 2004 study by the California Integrated Waste Management Board, of the 377,580 tons of polystyrene produced in the state, only 0.8% was recycled. Currently, the City's waste hauler is accepting a small amount of polystyrene foam, which is being recycled with mixed plastics. The amount that can be recycled in this manner is very limited. In addition, there is virtually no market for polystyrene that has been contaminated with food.

In May 2004, the City Council adopted Resolution No. 05-04, which commits the City to refrain from purchasing or using any food service products which are produced with polystyrene foam. This prohibition includes all City facilities and City co-sponsorship of any event at a third party facility.

At its March 21, 2012 meeting, the City Council directed staff to prepare an ordinance which would ban the use of polystyrene foam take-out containers and single-use food service ware in all restaurants and food facilities in the City.

Discussion

The primary goal of the proposed ordinance is to restrict the use of polystyrene foam disposable food service ware by food vendors, creating a shift to recyclable or multi-use containers. Although all single-use products may produce negative

aesthetic effects when disposed of properly, the proposed ordinance address the unique problems presented by polystyrene foam with respect to its impacts on the environment.

The definition of food vendor contained in the proposed ordinance is broader than traditional food service establishments and includes retail food vendors, cafeterias, sidewalk and other outdoor food vendors, food vehicles and caterers. Food that is prepared or packaged outside of the City of Laguna Woods would be exempt, as would individual residences and caterers doing business in private homes. The proposed ban encompasses not only food containers, but any single-use polystyrene food service ware, including cups, plates, containers and utensils. Ice chests designed for more than a single-use would be exempt. Vendors would be required to comply by July 1, 2013; but the City would be able to grant exemptions based on undue hardship in certain specific situations. Fines for failure to comply with regulations would be assessed based on the City's existing administrative citation process which includes warning and progressive fines for non-compliance.

Staff has prepared two versions of the proposed ordinance. The first encompasses restaurants and all retail food vendors. The second includes clubhouses, community centers, houses of worship and buildings used for public gatherings where food is provided.

Environmental Review

The proposed ordinance is subject to environmental review under the provisions of California Environmental Quality Act (CEQA). An initial study (IS) has been completed and a Draft Negative Declaration (DND) has been prepared for this project in conformance with CEQA requirements. The DND was available for public comment from April 12, 2012 through May 11, 2012; a written notice was provided to all food facilities in the City. To date, no written or verbal comments have been received by the City.

Advisory Committee Review

The City's Community Services Committee reviewed the proposed ban on polystyrene foam in concept and unanimously recommended approval with the addition of clubhouses, community centers, houses of worship and other buildings or meeting rooms used for public gatherings.

Fiscal Impact

If adopted, these regulations would impact the workload of the City's Code enforcement officer. Staff proposes to supplement code enforcement services by utilizing building and water quality inspectors and patrol deputies. Workload would be adjusted; however, adoption of additional regulations might require the City to consider additional code enforcement staff in the future. The assessment of fines for violations would offset a portion of the cost for additional staff.

Conclusion

Following public comment, the City Council may continue or close the public hearing. If the Council wishes to proceed with this legislation, a motion to approve the negative declaration and to approve introduction and first reading of one of the proposed ordinance would be appropriate. If introduced, this matter would come back for action in June.

Attachments: Resolution and Initial Study
 Ordinance

RESOLUTION NO. 12-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING NEGATIVE DECLARATION 12-01 FOR AN AMENDMENT TO THE LAGUNA WOODS MUNICIPAL CODE, BANNING POLYSTYRENE FOAM FOOD SERVICE WARE

WHEREAS, the City of Laguna Woods prepared Negative Declaration 12-01, dated April 3, 2012, for the adoption of an ordinance banning certain activities related to the use and distribution of polystyrene foam food service ware; and

WHEREAS, the proposed Negative Declaration was prepared in compliance with the provision of CEQA and the State Guidelines; and

WHEREAS, the proposed Negative Declaration was noticed, posted and available for public review from April 12, 2012 through May 11, 2012 at the public counter of the Laguna Woods City Hall; and

WHEREAS, the City Council has reviewed Negative Declaration 12-01 and has considered the public comments received and the information presented in the staff reports relating to the adoption of the proposed ordinance, all of which are included in the public record and incorporated herein by reference.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Based on the comments received and the information presented, the City Council adopts Negative Declaration 12-01 for an ordinance banning certain activities related to the use and distribution of polystyrene foam food service ware, and finds that the proposed project will not have a significant impact on the environment.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED ON this ___ day of _____ 2012.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 12-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the ___ day of _____ 2012, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

YOLIE TRIPPY, Deputy City Clerk

Attachment: Initial Study Checklist

**CITY OF LAGUNA WOODS
INITIAL STUDY CHECKLIST**

1. **Project Title:** Municipal Code amendment (Chapter 4: Health and Sanitation) enacting a ban on Expanded Polystyrene (EPS) and Extruded (XPS) single use food service ware.
2. **Lead Agency Name and Address:** City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
3. **Contact Person and Phone Number:** Leslie A. Keane, City Manager
(949) 639-0500
4. **Project Location:**
The project would be applicable to all food service vendors located within the City of Laguna Woods that sell or convey prepared and ready-to-consume foods or beverages directly to the ultimate consumer. The term food vendor would include restaurants, retail food vendors, sales outlets, stores, cafeterias, sidewalk vendors, food trucks and dining facilities in residential developments.
5. **Project Sponsor's Name and Address:** City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
6. **General Plan Designation:** NA
7. **Zoning:**
This is a citywide project which does not conflict with existing zoning development standards and allowable uses.
8. **Description of Project:**
The project would amend the Laguna Woods Municipal Code by adding a new chapter (Chapter 4.23) that enacts a ban on Expanded Polystyrene (EPS) and Extruded Polystyrene (XPS) food service ware. The proposed ordinance would prohibit the use of EPS and XPS for the distribution or consumption of prepared food in food facilities located within the City, with the goal of reducing the amount of this product released into the natural environment and disposed in landfills.
9. **Surrounding Land Uses and Setting:** Various/citywide
10. **Other public agencies whose approval is required:** None

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|--|--|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agricultural Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology/Soils |
| <input type="checkbox"/> Greenhouse Gas | <input type="checkbox"/> Hazards & Hydrology/
Water Quality | <input type="checkbox"/> Hazardous Materials |
| <input type="checkbox"/> Land Use/Planning | | |
| <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise | <input type="checkbox"/> Population/Housing |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation/Traffic |
| <input type="checkbox"/> Utilities/Service Systems | <input type="checkbox"/> Mandatory Findings of Significance | |

DETERMINATION: (To be completed by the Lead Agency.)

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to be the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to the applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signature: _____

Date: _____

Planner: Deborah Drasler, City Planner

For: City of Laguna Woods

I. AESTHETICS

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
I. AESTHETICS: Would the project:				
a) Have a substantial adverse effect on a scenic vista?				X
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?				X
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				X
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				X

Discussion:

a – c: The project would ban the use of expanded polystyrene (EPS) and extruded polystyrene (XPS) for single use food service ware at food facilities in the City. EPS and XPS are lightweight non-biodegradable materials that are easily broken down into small pieces by natural elements like wind, rain and human activity. Even when disposed of properly in trash or recycling containers, EPS and XPS may fall or be pulled by birds and animals from containers and may migrate by wind or water onto city streets, park, storm drains and private property. Once broken into small pieces, EPS and XPS is difficult to pick up and has an adverse effect on aesthetics; clean-up creates a burden on property owners and the City. If banned, EPS and XPS single use food ware products are likely to be replaced by other packaging, paper and plastic alternatives that have a reduced tendency to migrate and are easier to remove from the environment.

d: EPS and XPS food ware do not give off a glare; this project will have no impacts on lighting or glare.

II. AGRICULTURE RESOURCES

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				X
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				X
c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to nonagricultural use?				X

Discussion:

a – c: Laguna Woods is an urbanized area with no existing farmland; none of the above factors apply to property within the City.

III. AIR QUALITY

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
III. AIR QUALITY: Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?				X
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				X
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				X
d) Expose sensitive receptors to substantial pollutant concentrations?				X
e) Create objectionable odors affecting a substantial number of people?				X

Discussion:

a – d: The use of hydrocarbons in polystyrene foam (EPS and XPS) manufacture is believed to releases hydrocarbons into the air at ground level; there, combined with nitrogen oxides in the presence of sunlight, they form tropospheric ozone -- a serious air pollutant at ground level. Currently, however, this product is not manufactured in the City.

Since EPS and XPS food ware items displace "in excess of four times the amount of storage and disposal volume that its paper equivalent does,"¹ it is estimated that a ban on these products would lead to fewer trips by trucks throughout the City. Therefore, the project would not have a negative impact on air quality in Laguna Woods and might cause a slight reduction in emissions.

e: Polystyrene and alternative food packaging are essentially odorless, and these products are not manufactured in the City. The proposed project would not create in objectionable odors.

¹ "Restaurant Guide to Waste Reduction and Recycling" (1992), pg 4

IV. BIOLOGICAL RESOURCES

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
IV. BIOLOGICAL RESOURCES: Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				X
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinances?				X
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				X

Discussion:

a – f: Expanded polystyrene (EPS) and extruded polystyrene (XPS) impact ecosystems locally and around the world. By proposing an ordinance that bans EPS and XPS food ware and promotes reusable containers or recyclable containers, the City is seeking to reduce an existing negative impact on wildlife.

EPS and XPS tend to float, break into very small pieces, and persist in natural ecosystems for very long periods of time. The small pieces are often mistaken for food by marine animals; it is ingested and builds up in living organisms. The chemical composition of EPS and XPS is of particular concern with respect to wildlife, and ultimately human health.

The two major chemicals used in the production of polystyrene are Benzene, a known carcinogen, and the Styrene monomer, a suspected carcinogen and neurotoxin². The Governors of California, Oregon and Washington signed a Resolution, dated February 9, 2007, entitled: "Resolution of the California Ocean Protection Council on Reducing and Preventing Marine Debris." This resolution states that "60 to 80 percent of all marine debris and 90 percent of floating debris is plastic; and comes from land-based sources... plastic and other debris litters our beaches, and represents a threat to California's \$46 billion ocean-dependant, tourism-oriented economy and in certain instances may pose a public health threat. .."

The proposed project will help reduce EPS and XPS litter in the marine environment. The alternatives are more desirable because they are easier to recycle, are not made of polystyrene, and

² Environmental Protection Agency, "Integrated Risk Information System: Styrene"; "Integrated Risk Information System: Benzene; <http://www.epa.gov>

in many cases, they degrade more rapidly in natural ecosystems. Thus, the proposed project is expected to have positive, not negative, impacts on Biological Resources.

V. CULTURAL RESOURCES

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
V. CULTURAL RESOURCES: Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in § 15064.5?				X
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?				X
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X
d) Disturb any human remains, including those interred outside of formal cemeteries?				X

Discussion:

a – d: The proposed project does not involve construction or physical change to the built environment. No historical resources will be affected by this project; no adverse change in archaeological resource will occur; no destruction (directly or indirectly) of a paleontological resource or geologic feature will occur; and there will be no disturbance of human remains of any kind.

VI. GEOLOGY AND SOILS

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
VI. GEOLOGY AND SOILS: Would the project?				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				X
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
ii) Strong seismic ground shaking?				X
iii) Seismic-related ground failure, including liquefaction?				X
iv) Landslides?				X
b) Result in substantial soil erosion or the loss of topsoil?				X
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				X
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X

Discussion:

a – d: The project does not involve construction or physical changes to the built environment. It will not expose people or structures to potential adverse effects involving any known earthquake fault, seismic ground shaking, seismic ground failure, landslides, substantial soil; erosion or expansive soil. The project will not involve or affect septic tanks or alternative waste water disposal systems. No impacts have been identified.

VII. GREENHOUSE GAS EMISSIONS

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
VII. GREENHOUSE GAS EMISSIONS: Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?				X
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing emissions of greenhouse gases?				X

Discussion:

a - b: Polystyrene is a non-biodegradable petroleum by-product. Single-use polystyrene food ware products have an operative life of minutes or hours and are rarely recycled due to contamination by food and a lack of recycling facilities in California; EPS and XPS are forms of polystyrene that often break apart when disposed and are difficult to separate and recycle. While many polystyrene products are recyclable, studies show that recycling rates for food-soiled and other EPS and XPS containers are low. In 2007, 1.7 million tons of non-durable polystyrene was generated in the U.S., with a recycling rate of less than 1%.

Although the project does not require that food service ware be reduced or biodegradable, an increase in both practices is anticipated. A ban on EPS and XPS polystyrene single-use food ware is expected to result in use of alternative products, reduced volume of food packaging, and a focus on reusable containers. Reduced packaging may also reduce transportation related emissions such as carbon dioxide associated with delivery and disposal, and greenhouse gases such as methane and carbon dioxide emitted via disposal of single-use packaging at landfills.

The proposed project may increase the use of compostable replacement products. Compostable replacements are not expected to enter area landfills at a higher or lower volume than EPS and XPS products. It is expected that food-soiled compostable products, such as paper and cardboard, will continue to be disposed of in landfills. Decomposition of these products aids in the regeneration of fertile soil that is used as daily cover in the landfill. Conversely, since polystyrene products such as EPS and XPS do not compost, they consume landfill space indefinitely.

It has been argued that alternatives require more resources to manufacture than EPS and XPS food service ware and, therefore, a ban on these products would increase production of alternatives that are more harmful to the environment during the manufacturing process. However, a 2009 Los

Angeles County study which compared EPS and alternative material products, found that EPS alternatives have lower environmental impacts than EPS equivalents.³

VIII. HAZARDS AND HAZARDOUS MATERIALS

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
VIII. HAZARDS AND HAZARDOUS MATERIALS: Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?			X	
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X
i) Would the project include a new or retrofitted stormwater treatment control Best Management Practice (BMP), (e.g. water quality treatment basin, constructed treatment wetlands), the operation of which could result in significant environmental effects (e.g. increased vectors and odors)?				X

Discussion:

a – c, h: Expanded and extruded polystyrene is a highly combustible and flammable substance. This quality can be dangerous because most of its uses are in kitchen products; however paper based replacement products may be just as dangerous. However, the fumes from extruded polystyrene are highly toxic and low on oxygen. A 1986 EPA report on solid waste also named the polystyrene manufacturing process as the 5th largest creator of hazardous waste. The National Bureau of Standards Center for Fire Research identified 57 chemical byproducts released during the combustion of polystyrene foam. The reduction of EPS and XPS food ware in food facilities may reduce the possibility and severity of future fires, but there is no current evidence to show that these products have been a significant cause of fires in the City.

This product is not manufactured in the City.

³ “Greenhouse Gas Assessment of Expanded Polystyrene Food Containers and Alternative Products Used in Los Angeles County”, July 2009; http://www.cleanwater.prg/files/publications/ca/RPN_LA_County_Report_2009_07_16.pdf

An estimated 60% to 80% percent of all marine debris is plastic. Marine debris has injured or killed members of at least 267 species worldwide. The majority of trash in our ocean is made of plastic. An estimated 60% to 80% of all marine debris is plastic. Plastic does not biodegrade in sea water. It breaks down into infinitely smaller pieces when exposed to sunlight (some particles are smaller than a centimeter) and remains in the ocean for hundreds of years. Some of the highest concentrations of plastic pollution in the environment are found floating in an area of the Pacific Ocean called the North Pacific Gyre, which is commonly referred to as the “Pacific Garbage Patch.” The Pacific Garbage Patch is a plastic soup estimated to be twice the size of Texas and it contains an estimated six times more plastic than plankton by mass.

d: The City contains no hazardous waste sites.

e - f: The City does not contain airport facilities nor is there an airport on its borders.

g: The project is limited to reduction of the prevalence of single-use EPS and XPS packaging and food service ware, and will not interfere with any emergency response or evacuation plans.

i: The project does not involve new or retrofitted stormwater treatment facilities; it does, however, propose to reduce the use of expanded polystyrene which can enter the stormwater system and cause environmental damage.

IX. HYDROLOGY AND WATER QUALITY

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
IX. HYDROLOGY AND WATER QUALITY: Would the project:				
a) Violate any water quality standards or waste discharge requirements?				X
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				X
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				X
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				X
f) Otherwise substantially degrade water quality?				X
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				X
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				X
j) Inundation by seiche, tsunami, or mudflow?				X
k) Potentially impact stormwater runoff from construction activities?				X
l) Potentially activity potentially impact stormwater runoff from post-construction activities?				X
m) Result in a potential for discharge of stormwater pollutants from areas of material storage, vehicle or equipment fueling, vehicle or equipment maintenance (including washing), waste handling, hazardous materials handling or storage, delivery areas, loading docks or other outdoor work areas?				X
n) Result in the potential for discharge of stormwater to affect the beneficial uses of the receiving waters?				X
o) Create the potential for significant changes in the flow velocity or volume of stormwater runoff to cause environmental harm?				X
p) Create significant increases in erosion of the project site or surrounding areas?				X

Discussion:

a - p: The proposed project does not involve construction or physical changes to any site, and there are no associated impacts involving drainage patterns, groundwater, runoff, or flood hazards. In general, the reduction of litter and debris that may be associated with less packaging and use of alternatives that do not readily migrate via storm water may have a positive effect by reducing the volume of debris in storm drains, maintaining the capacity of the storm drain system.

X. LAND USE AND PLANNING

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
X. LAND USE AND PLANNING: Would the project				
a) Physically divide an established community?				X
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect				X
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?				X

Discussion:

a: The project does not involve construction or physical change in the built environment; therefore the project will not cause a physical division of the City.

b - c: The project does not conflict with any land use plan or regulation. It is expected to reduce the amount of litter and debris that enters the storm drain system, and would, therefore, support Conservation Element implementation measure I.B.5: Encourage efforts to conserve water as a resource and reduce non-stormwater and pollution from entering the storm drain system and downstream receiving

XI. MINERAL RESOURCES

XI. MINERAL RESOURCES: Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				X
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				X

Discussion:

a - b: The proposed project would have no known impact on mineral resources in the City.

XII. NOISE

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XII. NOISE: Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				X
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				X
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				X
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				X
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				X
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?				X

Discussion:

a - f: The proposed project does not relate to manufacturing or construction and is not expected to have any impact on noise levels in the City. There is a possibility that the project could reduce truck traffic in the City which might reduce associated noise along transportation corridors.

XIII. POPULATION AND HOUSING

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XIII. POPULATION AND HOUSING: Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				X
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				X
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				X

Discussion:

a - c: The proposed project would not add population or induce population growth in the City, nor would it displace housing or people. The proposed project will result in no impact on housing.

XIV. PUBLIC SERVICES

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XIV. PUBLIC SERVICES:				
a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				X
Fire Protection?				X
Police Protection/Code Enforcement?			X	
Schools?				X
Parks?				X
Other Public Facilities?				X

Discussion:

Polystyrene is non-biodegradable, lightweight, and EPS and XPS in particular are easily broken down into small pieces that are difficult to capture. Even when disposed of properly, these products find their way into public places thereby increasing public facilities and infrastructure maintenance costs. The project is anticipated to reduce the amount of polystyrene within the environment in Laguna Woods including roadways, parks and storm drains and should reduce the costs of cleanup. The potential for littering alternative food packaging remains, but alternative products are less intrusive and easier to clean-up.

Implementation of the ordinance will require enforcement and education outreach to residents and business owners by City Staff; these costs can be accommodated within existing programs. The project will not otherwise impact police, fire, school, civic or park facilities.

XV. RECREATION

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XV. RECREATION:				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				X
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				X

Discussion:

a - b: The proposed project would have no effect on the use of existing neighborhood and regional parks or other recreational facilities, and does not include construction or expansion of recreational facilities.

XVI. TRANSPORTATION/TRAFFIC

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XVI. TRANSPORTATION/TRAFFIC: Would the project:				
a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?				X
b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?				X
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				X
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g. farm equipment)?				X
e) Result in inadequate emergency access?				X
f) Result in inadequate parking capacity?				X
g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				X

Discussion:

a - c: The project involves the adoption of an ordinance that bans single-use polystyrene products. It is anticipated that this product would be replaced by recyclable and compostable products that would also be transported to facilities. A slight decrease in truck traffic is anticipated.

d - g: The project will have no impact on hazards, emergency access, public transit, alternative transportation, bicycle, or pedestrian facilities in the City of Laguna Woods.

XVII. UTILITIES AND SERVICE SYSTEMS

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XVII. UTILITIES AND SERVICE SYSTEMS: Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				X
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				X
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
g) Comply with federal, state, and local statutes and regulations related to solid waste?				X

Discussion:

a - e: The project does not alter any land use type, location or intensity, and will not result in the need for new or altered water, wastewater, storm drain or landfill facilities. Polystyrene foam (EPS and XPS) debris is non-biodegradable, lightweight, and aerodynamic. Even when disposed of properly polystyrene can end up as unwanted debris, broken into small pieces (due to its lightweight nature) that are difficult to capture. The project is anticipated to reduce the amount of polystyrene debris found in the City of Laguna Woods, and, may therefore reduce impacts to storm drains. While alternative packaging may also be littered, such materials may have fewer tendencies to migrate and affect storm drains.

f - g: State law requires the City to divert at least 50% of its solid waste from landfills. The City's current recycling program can accept only a minor amount of polystyrene product mixed with other plastic. However, the program can handle a significant increase in other recyclable plastic products. While paper food service ware products will be substituted for some EPS and XPS products, and single service food service ware will continue to end up in the landfill, an overall decrease in food ware product disposed at landfills is anticipated.

XVIII. MANDATORY FINDINGS OF SIGNIFICANCE

Issues:	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
XVIII. MANDATORY FINDINGS OF SIGNIFICANCE:				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?				X
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?				X

Discussion:

a: The proposed project involves no construction or physical changes that would have negative impact wildlife. In fact, it is anticipated that the reduction in EPS and XPS debris in wilderness areas and streams will improve the quality of life of wildlife.

b – c: The project is not part of a series of past or future actions which would have cumulative impacts. Although the project’s effect on greenhouse gas emissions is inconclusive, the conversion to recyclable plastic and paper alternatives is anticipated to be temporary and the promotion of reusable containers is the ultimate goal. However, even with the conversion to alternative disposable products, the environmental effects are expected to be cumulatively less than those of similar EPS and XPS products.

REFERENCE LIST

1. City of Laguna Woods General Plan
2. United States Environmental Protection Agency, (June 2008) Recycle on the Go; "San Francisco Uses Ordinance to Promote Recycling in Public Places"
3. California Integrated Waste Management Board, (December 2008) "Use and Disposal of Polystyrene in California: A Report to the California Legislature"
4. City and County of San Francisco, (1992), California Integrated Waste Management Board, "Restaurant Guide to Waste Reduction and Recycling"
5. United States Environmental Protection Agency, "Integrated Risk Information System: Styrene" "Integrated Risk Information System: Benzene"; <http://www.epa.gov>
6. SB 568 Background Sheet, as amended 5/24/201, <http://dist27.casen.govoffice.com/>
7. Facts and Research about Polystyrene and Styrofoam Litter, Clean Water Action California, <http://www.cleanwater.org/ca>
8. Styrofoam Fact Sheet – Heal the Bay, <http://www.healthebay.org/about-bay/current-issues/marine-debris>

9. Greenhouse Gas Assessment of Expanded Polystyrene Food Containers and Alternative Products Used in Los Angeles County, July 2009,
http://www.cleanwater.org/files/publications/ca/RPN_LA_County_LCA_Report_2009_07_16.pdf
10. Polystyrene Takeout Food Packaging Pollution – Californians Against Waste,
http://www.cawrecycles.org/issues/plastic_campaign/polystyrene
11. An Implementation Strategy for the California Protection Council Resolution to Reduce and Prevent Ocean Litter, November 20, 2003
http://www.opc.ca.gov/webmaster/ftp/pdf/opc_ocean_litter_final_strategy.pdf
12. California Environmental Protection Agency – Air Resources Board, Composting Emissions, December 2011, <http://www.arb.ca.gov/cc/compost/compost.htm>

Proposed Ordinance – Option 1

ORDINANCE NO. 12-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND
EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE
WARE

WHEREAS, the City of Laguna Woods has an interest in protecting the natural environment, the economy, and the health of its citizens; and

WHEREAS, numerous studies have documented the prevalence of Polystyrene foam product debris in the environment, including in storm drains; and

WHEREAS, polystyrene foam – both extended (EPS) and extruded (XPS) – products are not biodegradable and as a result persist in the environment for hundreds of years; and

WHEREAS, Polystyrene foam breaks down into smaller pieces that migrate onto public property and into the City’s stormdrain system, even when disposed of properly; and result in increased costs to maintain public parks and streets; and

WHEREAS, animals and birds often confuse polystyrene foam for a source of food and its ingestion can result in reduced appetite and nutrient absorption and possible death by starvation; and

WHEREAS, there are alternatives to polystyrene foam single-use food service ware readily available; and

WHEREAS, there is no meaningful recycling of polystyrene foam products used for food service ware.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 4.23, entitled "Prohibition on Use of Expanded or Extruded Polystyrene Food Service Ware", is hereby added to the Laguna Woods Municipal Code to read in its entirety as follows: Chapter 4.23 PROHIBITION

ON USE OF EXPANDED OR EXTRUDED POLYSTYRENE FOOD SERVICE WARE

- 4.23.010 Purpose
- 4.23.020 Definitions
- 4.23.030 Prohibition of Expanded Polystyrene Food Service Ware
- 4.23.040 Exceptions
- 4.23.050 Enforcement
- 4.23.060 Effective date
- 4.23.070 No Conflict with Federal or State Laws

4.23.010 Purpose

The purpose of this chapter is to: 1) establish standards and procedures for minimizing environmental waste and promoting litter reduction; and 2) promote environmentally sustainable practices throughout the City, by prohibiting the use of single-use polystyrene foam food service ware.

4.23.020 Definitions

(a) "City Facilities" means any building, structure, park or vehicle owned, leased or operated by the City of Laguna Woods, its agents, agencies, departments, and franchisees.

(b) "Customer" means any person obtaining prepared food from a restaurant or retail food vendor.

(c) "Disposable Food Service Ware" means all containers, trays, cartons, cups, utensils and other items that are designed for one-time use and on, or in, which any restaurant or retail food vendor directly places or packages prepared foods or which are used to consume foods. This includes, but is not limited to, service ware for takeout foods and/or leftovers from partially consumed meals prepared at restaurants or retail food vendors such as plates, cups, bowls, utensils, lids, trays, and hinged or lidded containers. This does not include Polystyrene foam coolers and ice chests that are intended for reuse.

(d) "Polystyrene Foam" means a thermoplastic petrochemical material utilizing the styrene monomer, processed by any number of techniques, including but not limited to, fusion of polymer spheres (expandable bead polystyrene or

EPS), injection molding, form molding and extrusion-blow molding (extruded foam polystyrene or XPS).

(e) "Food Vendor" means any establishment located or operating within the City of Laguna Woods which provides prepared and ready-to-consume food or beverages for public consumption, including but not limited to any store, supermarket, delicatessen, restaurant, retail food vendor, sales outlet, shop, cafeteria, catering truck or vehicle, sidewalk or other outdoor vendor, or caterer. "Food Vendor" does not include caterers providing delivered food directly to individual residences.

(f) "Prepared Food" means food or beverages which are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed, or otherwise prepared on the food vendor's premises within the City of Laguna Woods with the intent of consumption on or off the premises, either as "takeout food" or "to go food", or as the balance of an unfinished meal or prepared food serving. For the purposes of this ordinance, "Prepared Food" does not include raw, butchered, ground, chopped, or sliced meats, fish, and/or poultry sold from a butcher case or similar retail appliance for subsequent preparation.

(g) "Restaurant" shall have the same meaning as set out in Laguna Woods Municipal Code section 13.06.010.690.

(h) "Retail Food Vendor" means any store, shop, sales outlet, or other establishment, including a grocery store or a delicatessen, other than a restaurant, located within the City of Laguna Woods that provides prepared food.

4.23.030 Prohibition of Expanded Polystyrene Food Service Ware

(a) Except as provided by Section 4.23.040, food vendors are prohibited from providing prepared food for consumption in or with disposable food service ware made of polystyrene foam.

(b) Except as provided by Section 4.23.040, the use of disposable food service ware made of polystyrene foam is prohibited at all City Facilities, City-managed concessions, City-sponsored or co-sponsored events, and City permitted events, and all franchisees, contractors, and vendors doing business with the City are prohibited from using disposable food service ware made of polystyrene foam within the City of Laguna Woods.

4.23.040 Exceptions

(a) The City Manager or his/her designee may exempt a retail food vendor or restaurant from the requirements of this Chapter for a one-year period, upon written request by an applicant that the conditions of the Chapter would cause an Undue Hardship. The City Manager or his/her designee shall prepare a written decision to grant or deny a one-year exemption, which decision shall be final.

(b) An "Undue Hardship" may consist of:

- (1) Situations unique to the applicant where there are no reasonable alternatives to polystyrene foam food service ware, and compliance with the Chapter would cause a severe economic hardship to that applicant; or
- (2) Situations where no reasonably feasible available alternative exists to a specific and necessary polystyrene foam product.

(c) A retail food vendor or restaurant granted an exemption must reapply in writing prior to the end of the one-year exemption period and demonstrate continued undue hardship, if it wishes to have the exemption extended.

(d) An exemption application shall include all information necessary for the making of a decision on the application, including but not limited to documentation showing the factual support for the claimed exemption. The applicant may be required to provide additional information to permit the determination of facts regarding the exemption application.

(e) An exemption application may be approved in whole or in part, with or without conditions.

(f) The City Manager or his/her designee may also determine to exempt from the requirements of this Chapter, the procurement, offer, or use of supplies or services in the event of a proclaimed emergency or when otherwise deemed necessary by the City Manager for the immediate preservation of the public health, safety, or general welfare.

4.23.050 Enforcement

(a) Any violation of this Chapter shall be enforced through the Administrative Citation Program set forth in Chapter 1.06 of the City of Laguna Woods Municipal Code.

(b) Each and every day that disposable food service ware made of polystyrene foam is provided shall constitute a separate violation of this Chapter.

(c) The City Attorney may seek legal, injunctive, or other equitable relief to enforce this Chapter.

(d) The remedies and penalties provided in this chapter are cumulative and not exclusive of one another.

4.23.060 Effective Date

This Chapter will become effective on July 1, 2013.

4.23.070 No Conflict with Federal or State Law.

Nothing in this Chapter shall be interpreted or applied so as to create any requirement, power, or duty in conflict with any federal or state law.

SECTION 2: The City Clerk shall certify to the passage of this ordinance and cause the same to be published as required by law, and the same shall take effect as provided by law.

PASSED, APPROVED AND ADOPTED THIS ___ DAY OF _____, 2012.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing Ordinance No. 12-XX was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the ___ of _____ 2012, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the ___ day of _____ 2012 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

Proposed Ordinance – Option 2

ORDINANCE NO. 12-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, PROHIBITING THE USE OF EXPANDED AND
EXTRUDED POLYSTYRENE DISPOSABLE FOOD SERVICE
WARE

WHEREAS, the City of Laguna Woods has an interest in protecting the natural environment, the economy, and the health of its citizens; and

WHEREAS, numerous studies have documented the prevalence of Polystyrene foam product debris in the environment, including in storm drains; and

WHEREAS, polystyrene foam – both extended (EPS) and extruded (XPS) – products are not biodegradable and as a result persist in the environment for hundreds of years; and

WHEREAS, Polystyrene foam breaks down into smaller pieces that migrate onto public property and into the City’s stormdrain system, even when disposed of properly; and result in increased costs to maintain public parks and streets; and

WHEREAS, animals and birds often confuse polystyrene foam for a source of food and its ingestion can result in reduced appetite and nutrient absorption and possible death by starvation; and

WHEREAS, there are alternatives to polystyrene foam single-use food service ware readily available; and

WHEREAS, there is no meaningful recycling of polystyrene foam products used for food service ware.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 4.23, entitled "Prohibition on Use of Expanded or Extruded Polystyrene Food Service Ware", is hereby added to the Laguna Woods Municipal Code to read in its entirety as follows:

Chapter 4.23 PROHIBITION ON USE OF EXPANDED OR EXTRUDED
POLYSTYRENE FOOD SERVICE WARE

- 4.23.010 Purpose
- 4.23.020 Definitions
- 4.23.030 Prohibition of Expanded Polystyrene Food Service Ware
- 4.23.040 Exceptions
- 4.23.050 Enforcement
- 4.23.060 Effective date
- 4.23.070 No Conflict with Federal or State Laws

4.23.010 Purpose

The purpose of this chapter is to: 1) establish standards and procedures for minimizing environmental waste and promoting litter reduction; and 2) promote environmentally sustainable practices throughout the City, by prohibiting the use of single-use polystyrene foam food service ware.

4.23.020 Definitions

(a) "City Facilities" means any building, structure, park or vehicle owned, leased or operated by the City of Laguna Woods, its agents, agencies, departments, and franchisees.

(b) "Customer" means any person obtaining prepared food from a restaurant or retail food vendor.

(c) "Disposable Food Service Ware" means all containers, trays, cartons, cups, utensils and other items that are designed for one-time use and on, or in, which any restaurant or retail food vendor directly places or packages prepared foods or which are used to consume foods. This includes, but is not limited to, service ware for takeout foods and/or leftovers from partially consumed meals prepared at restaurants or retail food vendors such as plates, cups, bowls, utensils, lids, trays, and hinged or lidded containers. This does not include Polystyrene foam coolers and ice chests that are intended for reuse.

(d) "Polystyrene Foam" means a thermoplastic petrochemical material utilizing the styrene monomer, processed by any number of techniques, including but not limited to, fusion of polymer spheres (expandable bead polystyrene or

EPS), injection molding, form molding and extrusion-blow molding (extruded foam polystyrene or XPS).

(e) "Food Vendor" means any commercial or non-commercial establishment or organization located or operating within the City of Laguna Woods which provides prepared and ready-to-consume food or beverages, including but not limited to any store, supermarket, delicatessen, restaurant, retail food vendor, sales outlet, shop, cafeteria, organization, club, charitable or religious group, catering truck or vehicle, sidewalk or other outdoor vendor, or caterer. "Food Vendor" does not include caterers providing delivered food directly to individual residences.

(f) "Prepared Food" means food or beverages which are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed, or otherwise prepared on the food vendor's premises within the City of Laguna Woods with the intent of consumption on or off the premises, either as "takeout food" or "to go food", or as the balance of an unfinished meal or prepared food serving. For the purposes of this ordinance, "Prepared Food" does not include raw, butchered, ground, chopped, or sliced meats, fish, and/or poultry sold from a butcher case or similar retail appliance for subsequent preparation.

(g) "Restaurant" shall have the same meaning as set out in Laguna Woods Municipal Code section 13.06.010.690.

(h) "Retail Food Vendor" means any store, shop, sales outlet, or other establishment, including a grocery store or a delicatessen, other than a restaurant, located within the City of Laguna Woods that provides prepared food.

4.23.030 Prohibition of Expanded Polystyrene Food Service Ware

(a) Except as provided by Section 4.23.040, food vendors are prohibited from providing prepared food for consumption in or with disposable food service ware made of polystyrene foam.

(b) Except as provided by Section 4.23.040, the use of disposable food service ware made of polystyrene foam is prohibited at all City Facilities, City-managed concessions, City-sponsored or co-sponsored events, and City permitted events, and all franchisees, contractors, and vendors doing business with the City are prohibited from using disposable food service ware made of polystyrene foam within the City of Laguna Woods.

4.23.040 Exceptions

(a) The City Manager or his/her designee may exempt a retail food vendor or restaurant from the requirements of this Chapter for a one-year period, upon written request by an applicant that the conditions of the Chapter would cause an Undue Hardship. The City Manager or his/her designee shall prepare a written decision to grant or deny a one-year exemption, which decision shall be final.

(b) An "Undue Hardship" may consist of:

- (1) Situations unique to the applicant where there are no reasonable alternatives to polystyrene foam food service ware, and compliance with the Chapter would cause a severe economic hardship to that applicant; or
- (2) Situations where no reasonably feasible available alternative exists to a specific and necessary polystyrene foam product.

(c) A retail food vendor or restaurant granted an exemption must reapply in writing prior to the end of the one-year exemption period and demonstrate continued undue hardship, if it wishes to have the exemption extended.

(d) An exemption application shall include all information necessary for the making of a decision on the application, including but not limited to documentation showing the factual support for the claimed exemption. The applicant may be required to provide additional information to permit the determination of facts regarding the exemption application.

(e) An exemption application may be approved in whole or in part, with or without conditions.

(f) The City Manager or his/her designee may also determine to exempt from the requirements of this Chapter, the procurement, offer, or use of supplies or services in the event of a proclaimed emergency or when otherwise deemed necessary by the City Manager for the immediate preservation of the public health, safety, or general welfare.

4.43.050 Enforcement

(a) Any violation of this Chapter shall be enforced through the Administrative Citation Program set forth in Chapter 1.06 of the City of Laguna Woods Municipal Code.

(b) Each and every day that disposable food service ware made of polystyrene foam is provided shall constitute a separate violation of this Chapter.

(c) The City Attorney may seek legal, injunctive, or other equitable relief to enforce this Chapter.

(d) The remedies and penalties provided in this chapter are cumulative and not exclusive of one another.

4.43.060 Effective Date

This Chapter will become effective on July 1, 2013.

4.43.070 No Conflict with Federal or State Law.

Nothing in this Chapter shall be interpreted or applied so as to create any requirement, power, or duty in conflict with any federal or state law.

SECTION 2: The City Clerk shall certify to the passage of this ordinance and cause the same to be published as required by law, and the same shall take effect as provided by law.

PASSED, APPROVED AND ADOPTED THIS ___ DAY OF _____, 2012.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing Ordinance No. 12-XX was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the ___ of _____ 2012, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the ___ day of _____ 2012 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

8.1
PROPOSITION 29: CALIFORNIA CANCER
RESEARCH ACT

CALIFORNIA CANCER RESEARCH ACT



What is the California Cancer Research Act (CCRA)?

The CCRA is a ballot initiative that will be placed before California voters on June 5, 2012. Through a \$1 per-pack tax on cigarettes – the first time California’s tobacco tax has been adjusted in 14 years – the CCRA will deliver over **\$855 million** per year to pursue potential cures of cancers, heart disease, and other tobacco-attributed illnesses, drive down smoking rates, and assist law enforcement.

Why do we need the CCRA?

To Protect Our Kids by keeping California's anti-smoking programs strong. Big Tobacco has to recruit our kids because their customers die or quit. The CCRA will lead to a 13.7% decrease in youth smoking, and prevent more than 228,000 Californian kids from becoming addicted.

To Save Lives by helping leading medical researchers & reducing smoking. Tobacco-attributed diseases are the leading causes of death in California. Independent studies show that the additional \$1 cost of smoking alone will save over 104,500 Californians from an early smoking-attributed death.

To Protect Your Tax Dollars by saving taxpayers' money. Californians are paying \$618 per household in taxes for smoking-attributed healthcare costs, irrespective of whether or not you smoke. The CCRA will save \$5.1 billion in long-term health costs from resulting declines in smoking.

How will CCRA money be spent?

- 60% on **Cancer and tobacco-attributed Disease Research** (approximately \$468 million annually) to support research into prevention, detection, treatment, and cures.
- 15% on **facilities and equipment** (approximately \$117 million annually) to support research.
- 20% on **tobacco education and cessation** (approximately \$156 million annually) to help smokers quit and protect our kids from smoking.
- 3% on helping police **stop tobacco smuggling & enforce** tobacco laws (approximately \$23 million annually), which includes preventing illegal sales of tobacco to minors.
- **Protect existing tobacco tax revenue streams** (approximately \$75 million annually) to ensure that programs funded by existing tobacco taxes are not negatively impacted by the projected decline in tobacco-use resulting from the CCRA.
- No more than 2% on administration, including the costs of collecting and distributing CCRA revenue.

Who are the CCRA decision makers?

CCRA puts decisions in the hands of medical doctors, researchers, and health advocates. A nine-member oversight committee will award all funds. That committee will be composed of:

- Three **University of California Chancellors** whose campuses have medical research expertise.
- Three **Directors from California's National Cancer Institute Cancer Centers**.
- One **practicing California physician** with expertise in cardiovascular diseases.
- Two representatives from **Health & Patient Advocacy Organizations**.

13.1
MEDICAL MARIJUANA DISPENSARY
REGULATIONS

ORDINANCE NO. 12-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING SECTION 13.26.025 OF THE LAGUNA WOODS MUNICIPAL CODE AND MAKING MODIFICATIONS TO REGULATIONS GOVERNING MEDICAL MARIJUANA DISPENSARIES

WHEREAS, in November 1996, the voters of California passed Proposition 215, the Compassionate Use Act (CUA), which has been codified as California Health and Safety Code Section 11362.5; and

WHEREAS, Section 11362.83 of the California Health and Safety Code provides that localities are free to adopt laws that are consistent with State law, and as such, it is up to each jurisdiction to decide if they will allow medical marijuana dispensaries, in what zones, and under what regulations; and

WHEREAS, in 2008, the City of Laguna Woods adopted regulations permitting the location and operation of medical marijuana dispensaries in community commercial zoning districts, subject to certain specified conditions; and

WHEREAS, the City finds it now appropriate to modify existing regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the actions contemplated by this ordinance are exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b) 3 and 15305 of the Guidelines, in that the amendment does not have the potential for causing a significant effect on the environment.

SECTION 2. Sections 13.26.025 (k) (4) and 13.26.025 (l) (1) of the Laguna Woods Municipal Code are hereby deleted.

SECTION 3. This Ordinance shall take effect and be in full force and effect thirty (30) days from and after the date of its final passage and adoption, or until otherwise superseded by action of the City Council or by operation of State Law.

SECTION 4. The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED THIS ___ DAY OF _____, 2012.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing Ordinance No. 12-XX was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the ___ of _____ 2012, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the ___ day of _____ 2012 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk