



AGENDA of the LAGUNA WOODS CITY COUNCIL

**Regular Meeting
Wednesday, January 21, 2015
2:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

**COUNCILMEMBERS: Mayor Connors, Mayor Pro Tem Hatch,
Hack, Horne, Moore**

IV. PRESENTATIONS – None

- 4.1 Recognition of former Chief of Police Services, Lieutenant Jim England and introduction of incoming Chief of Police Services, Lieutenant Ken Burmood

V. CITY COMMENDATIONS AND PROCLAMATIONS

- 5.1 City Commendations

RECOMMENDED ACTION: Approve and present the following:

- Temple Judea, Fiftieth Anniversary
- Saddleback Kiwanis, Kiwanis International Day

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

- 6.1 City Council Minutes

RECOMMENDED ACTION: Approve the City Council meeting minutes from the December 17, 2014 special meeting and the December 17, 2014 regular meeting.

- 6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

- 6.3 Treasurer's Report

RECOMMENDED ACTION: Receive and file the December 2014 monthly Treasurer's Report.

- 6.4 Warrant Register

RECOMMENDED ACTION: Approve the January 21, 2015 Warrant Register in the amount of \$481,711.38.

VII. PUBLIC HEARINGS

7.1 Sign Regulations

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public comment.

AND

4. Close public hearing.

AND

5. Approve the introduction and first reading of an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING PORTIONS OF CHAPTER 13.20
OF THE LAGUNA WOODS MUNICIPAL CODE
PERTAINING TO SIGN REGULATIONS

7.2 Disaster Recovery Initiative

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public comment.

AND

4. Close public hearing.

AND

5. Approve the introduction and first reading of an ordinance entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, TAKING ACTIONS RELATED TO THE COMPLETION OF THE 2008 DISASTER RECOVERY INITIATIVE GRANT

VIII. CITY COUNCIL BUSINESS

8.1 Establishment of the City's Position on the Storage of Spent Nuclear Fuel at the San Onofre Nuclear Generating Station
(initially agendized by Councilmember Horne)

RECOMMENDED ACTION: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ESTABLISHING THE CITY'S POSITION ON THE STORAGE OF SPENT NUCLEAR FUEL AT THE SAN ONOFRE NUCLEAR GENERATING STATION

8.2 City Council Meeting Schedule

RECOMMENDED ACTION: Schedule an adjourned regular meeting of the City Council for February 2015.

IX. COMMITTEE REPORTS

9.1 Coastal Greenbelt Authority (Mayor Conners)

9.2 Orange County Fire Authority (Mayor Pro Tem Hatch)

9.3 Orange County Library Advisory Board (Councilmember Horne)

9.4 Orange County Vector Control District (Councilmember Horne)

9.5 San Joaquin Hills Transportation Corridor Agency (Councilmember Hack)

9.6 Southern California Water Committee (Councilmember Hack)

X. PUBLIC COMMENTS

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

State law requires Councilmembers to provide a report on all meetings or events they attend for which the City pays fees, travel, or other expenses. These are informational reports and no action is taken on the item.
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A. Water Advisory Committee of Orange County, Regular Meeting.
January 9, 2015: Councilmember Moore

B. Southern California Water Committee, Executive Committee Meeting.
January 9, 2015: Councilmember Hack

C. League of California Cities, New Mayors & Council Members
Academy. January 14-16, 2015: Councilmembers Horne and Moore

11.2 Other Meetings, Comments, and Announcements

XII. CLOSED SESSION – None

XIII. ADJOURNMENT

The meeting will be adjourned to a regular meeting of the City Council at 2:00 p.m. on Wednesday, February 18, 2015 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

I declare under penalty of perjury that I posted this notice of agenda at the locations designated by Resolution 02-33.



Yolie Trippy, Deputy City Clerk

1-16-15

Date

5.1
CITY COMMENDATIONS

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**City of Laguna Woods
Certificate of Commendation
Temple Judea
Fiftieth Anniversary**

WHEREAS, Temple Judea celebrated its Fiftieth Anniversary on the 11th day of January 2015 by hosting a gala event, honoring its past presidents, and recognizing its many achievements; and

WHEREAS, Temple Judea is located in the City of Laguna Woods and has become one of the major full-service Synagogues in South Orange County; and

WHEREAS, Temple Judea began with a membership of 41 Leisure World families in 1965 and those individuals agreed to construct a House of Worship on two acres of barren land; and

WHEREAS, the dream of those 41 families became a reality with the groundbreaking of the Temple Judea building on the 23rd day of November 1966; and

WHEREAS, Temple Judea provides a religious and spiritual home for all branches of Judaism for those who wish to participate, with Sabbath services held every Friday evening and Saturday morning; and

WHEREAS, Temple Judea offers its members a full range of social, cultural, and educational activities, including lecture series featuring prominent and professional speakers, guest rabbis, and Israeli leaders; and

WHEREAS, Temple Judea demonstrates its commitment to bringing its community together by sponsoring special holiday activities such as a Community Seder to celebrate Passover, a Thanksgiving Friendship Service with the neighboring United Methodist Church, and an annual lighting of its giant outdoor Menorah.

NOW, THEREFORE, BE IT RESOLVED, that the City of Laguna Woods is honored to present this commendation to Temple Judea and its past presidents in commemoration of its Fiftieth Anniversary.

Dated this 21st of January 2015

Cynthia S. Conners, Mayor

Attest: Yolie Trippy, Deputy City Clerk

**City of Laguna Woods
Certificate of Commendation
Saddleback Kiwanis
Kiwanis International Day**

WHEREAS, Kiwanis International is one of the largest service organizations in the world with more than 600,000 members of all ages and abilities in more than 80 nations; and

WHEREAS, the first Kiwanis club started its service 100 years ago, in 1915, in the city of Detroit, Michigan; and

WHEREAS, the members of Saddleback Kiwanis are dedicated to improving the world, one child and one community at a time, by seeking primacy to the human and spiritual, rather than the material values of life; and

WHEREAS, in addition to improving lives, Saddleback Kiwanis members promote the development of community leaders, positive role models, intercultural understanding and cooperation and opportunities for fellowship, personal growth, professional development, and community services; and

WHEREAS, Kiwanis International and Saddleback Kiwanis will celebrate Kiwanis International Day on the 19th day of January 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Laguna Woods City Council is honored to present this commendation to Saddleback Kiwanis in commemoration of Kiwanis International Day and calls upon all residents to support community service and philanthropic causes whenever possible.

Dated this 21th day of January, 2015

Cynthia S. Conners, Mayor

Attest: Yolie Trippy, Deputy City Clerk

6.1-6.4
CONSENT CALENDAR SUMMARY

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**City of Laguna Woods
Agenda Report**

DATE: January 21, 2015 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: Consent Calendar Summary

Recommended Action

Approve all proposed actions on the January 21, 2015 Consent Calendar by single motion and City Council action.

Discussion

In general, the Consent Calendar contains routine matters or matters that have already been discussed by the City Council. It is adopted in total with a single motion and City Council action. However, if any Councilmember or member of the public has questions or wishes to discuss an item further, the item may be removed from the Consent Calendar and placed later on the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item for removal. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The January 21, 2015 Consent Calendar contains the following items:

- 6.1 Approval of City Council meeting minutes from the December 17, 2014 special meeting (Attachment A) and the December 17, 2014 regular meeting (Attachment B).
- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not approved, all ordinances and resolutions must be read out loud in their entirety during the City Council meeting.

- 6.3 Approval of a motion to receive and file the December 2014 monthly Treasurer's Report.
- 6.4 Approval of the January 21, 2015 Warrant Register in the total amount of \$481,711.38. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at City Hall.

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
December 17, 2014
12:30 P.M.
City Council Chambers
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hack called the Special Meeting of the City Council of the City of Laguna Woods to order at 12:30 p.m.

II. PLEDGE OF ALLEGIANCE

Councilmember Ring led the pledge of allegiance.

III. ROLL CALL

COUNCILMEMBER: PRESENT: Hatch, Horne, Ring, Conners, Hack
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Assistant City
 Manager Reilly, Deputy City Clerk Trippy

IV. CONSENT CALENDAR

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne, and carried unanimously to approve Consent Calendar Item 4.1.

4.1 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

Waived reading of ordinances and resolutions.

V. CITY COUNCIL BUSINESS

5.1 Certification of Election Results

Councilmember Ring commented on his service to the City of Laguna Woods.

Councilmembers made brief remarks and thanked Councilmember Ring for his years of service to the City of Laguna Woods.

Councilmember Ring suggested moving the recess to after the close of the meeting. There were no objections.

Councilmember Ring left the dais at 12:42 p.m.

Moved by Mayor Pro Tem Conners, seconded by Councilmember Horne (1 absent, Councilmember Ring), and carried unanimously to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2014 AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

City Manager Macon presented certificates of election and administered the oaths of office to Bert Hack and Carol Moore.

Mayor Hack and Councilmember Moore made brief remarks.

5.2 City Council Organization – Office of the Mayor

Moved by Councilmember Hatch, seconded by Councilmember Moore, and carried unanimously to appoint Mayor Pro Tem Conners as Mayor effective immediately through December 2015.

5.3 City Council Organization – Office of the Mayor Pro Tem

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously to appoint Councilmember Hatch as Mayor Pro Tem effective immediately through December 2015.

Mayor Conners commented on her goals for the upcoming year.

5.4 City Council Regional Appointments

Moved by Councilmember Hack, seconded by Mayor Pro Tem Hatch, and carried unanimously to appoint Mayor Conners as the director and Mayor Pro Tem Hatch as the alternate on the California Joint Powers Insurance Authority Board of Directors from January 1, 2015 through December 31, 2017.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Hatch, and carried unanimously to appoint Mayor Conners as the director and Councilmember Horne as the alternate on the Coastal Greenbelt Authority Board of Directors from January 1, 2015 through December 31, 2017.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Hatch, and carried

unanimously to appoint Mayor Pro Tem Hatch as the director and Mayor Connors as the alternate on the Orange County Fire Authority Board of Directors from January 1, 2015 through December 31, 2017 by approving a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPOINTING A DIRECTOR AND ALTERNATE TO SERVE ON THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Hack, and carried unanimously to appoint Councilmember Horne as the member and Councilmember Moore as the alternate on the Orange County Library Advisory Board from January 1, 2015 through December 31, 2017.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Hatch, and carried unanimously to appoint Councilmember Horne as the trustee on the Orange County Vector Control District Board of Trustees from Noon on January 5, 2015 through Noon on January 2, 2017.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Horne, and carried unanimously to appoint Councilmember Hack as the director and Mayor Connors as the alternate on the San Joaquin Hills Transportation Corridor Agency Board of Directors from January 1, 2015 through December 31, 2017.

Moved by Councilmember Hack, seconded by Councilmember Horne, and carried unanimously to appoint Councilmember Moore as the member and Mayor Pro Tem Hatch as the alternate on the South Orange County Watershed Management Area Executive Committee from January 1, 2015 through December 31, 2017.

5.5 Ad Hoc Audit Committee Appointments

Moved by Councilmember Hack, seconded by Mayor Pro Tem Hatch, and carried unanimously to appoint Councilmember Moore and Mayor Connors to the Ad Hoc Audit Committee beginning immediately through March 31, 2015 to work with the City's independent auditors on matters related to the Fiscal Year 2013-14 audit.

VI. ADJOURNMENT

The meeting was adjourned at 1:00 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, December 17, 2014 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Adopted: January 21, 2015

YOLIE TRIPPY, Deputy City Clerk

CYNTHIA S. CONNERS, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
December 17, 2014
2:00 P.M.
City Council Chambers
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Connors called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. PLEDGE OF ALLEGIANCE

Councilmember Moore led the pledge of allegiance.

III. ROLL CALL

COUNCILMEMBER: PRESENT: Hack, Horne, Moore, Hatch, Connors
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Assistant City
 Manager Reilly, Deputy City Clerk Trippy

IV. PRESENTATIONS – None

V. CITY COMMENDATIONS AND PROCLAMATIONS – None

VI. CONSENT CALENDAR

Moved by Councilmember Hack, seconded by Councilmember Horne, and carried unanimously to approve Consent Calendar Items 6.1 – 6.8.

6.1 City Council Minutes

Approved the City Council meeting minutes from the November 19, 2014 regular meeting.

6.2 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

Waived reading of ordinances and resolutions.

6.3 Treasurer’s Report

Received and filed the November 2014 monthly Treasurer’s Report.

6.4 Warrant Register

Approved the December 17, 2014 Warrant Register in the amount of \$411,217.97.

6.5 Investment Policy

Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ACKNOWLEDGING THE REVIEW, RECEIPT AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY

6.6 Measure M2 Expenditure Report

Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LAGUNA WOODS

6.7 Sign Regulations

Adopted an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING AND REPLACING CHAPTER 13.20 AND PORTIONS OF CHAPTER 13.06 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS

6.8 Massage Therapy Regulations

Adopted an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 6.40 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO MASSAGE THERAPY REGULATIONS

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 Establishment of the City’s Position on the Storage of Spent Nuclear Fuel at the San Onofre Nuclear Generating Station (*agendized by Councilmember Horne*)

Councilmember Horne introduced and discussed the item.

The following individuals spoke in favor of the City Council taking the recommended action and on issues related to the San Onofre Nuclear Generating Station:

- Donna Gilmore, member of the public
- Gary Headrick, member of the public, on behalf of San Clemente Green
- Bert Moldow, resident
- Carol Nouck, resident
- Bill Walsh, resident
- Mel Kernahan, resident

Councilmembers discussed the item and staff answered related questions.

Councilmembers discussed modifying parts of the recommended action in order to gain consensus amongst the City Council.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Hatch, and carried unanimously to direct the City Manager to draft a resolution for consideration by the City Council at its next regular meeting establishing the City’s position on the storage of spent nuclear fuel at the San Onofre Nuclear Generating Station consistent with the following:

- A. The City supports the identification of a long-term storage site located away from populated areas as soon as possible and that while spent nuclear fuel is stored at the San Onofre Nuclear Generating Station, it should be stored in a manner that is as safe as possible, inspectable, transportable and includes real-time monitoring information made available to the public.

AND

- B. The City asserts that the proper storage and disposition of spent nuclear fuel should be a consideration in the decommissioning process and that decommissioning should not be considered complete until those issues are resolved.

AND

- C. The City supports United States Senate bills S.1240 and S.2326, as well as similar legislation that would seek to resolve long-term spent nuclear fuel storage issues and increase State and local government participation in the decommissioning of nuclear power plants.

Mayor Connors called for a brief recess.

The meeting was called back to order at 3:37 p.m.

8.2 2015 Community Services Grant Program

City Manager Macon summarized the agenda report. He noted that as part of the recommended action, staff would be making typographical modifications to ensure that the term “grantee” is used consistently throughout the agreements.

Councilmember Moore thanked the Community Services Committee for their time spent working on the grant recommendations.

Kathryn Freshley, resident, questioned why the City makes donations to charitable organizations.

Councilmembers discussed the concern raised by Ms. Freshley and commented on the value of supporting social services and other resident needs.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Horne, and carried unanimously to:

1. Approve Community Services Grant Program agreements for the 2015 calendar year and authorize the Mayor to execute the agreements, subject to approval as to form by the City Attorney, for the following organizations and amounts:
 - A. \$20,000 to Braille Institute of America, Inc.;
 - B. \$10,000 to Dayle McIntosh Center for the Disabled;
 - C. \$15,000 to The Foundation of Laguna Woods Village;
 - D. \$2,500 to Laura’s House;
 - E. \$5,000 to The Roxanna Todd Hodges Foundation;
 - F. \$20,000 to South County Outreach; AND
 - G. \$2,500 to Trauma Intervention Programs, Inc.

AND

2. Allocate \$75,000 in Community Services Grant Program funding for the 2015 calendar year for Age Well Senior Services, Inc.

8.3 Climate Adaptation Plan

City Manager Macon summarized the agenda report.

Kathryn Freshley, resident, suggested making copies of the Climate Adaptation Plan available to various boards within Laguna Woods Village.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Hatch, seconded by Councilmember Moore, and carried unanimously to adopt the Climate Adaptation Plan.

8.4 Conflict of Interest Code

City Attorney Cosgrove summarized the agenda report.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RECINDING RESOLUTION NO. 13-22 AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

IX. COMMITTEE REPORTS

9.1 Transportation Corridor Agencies (Councilmember Hack)

Councilmember Hack provided a report.

9.2 Orange County Library Advisory Board (Councilmember Horne)

Councilmember Horne stated that there had been no meeting since the last meeting.

9.3 Orange County Fire Authority (Mayor Pro Tem Hatch)

Mayor Pro Tem Hatch provided a report.

9.4 Southern California Water Committee (Councilmember Hack)

Councilmember Hack stated that there had been no meeting since the last meeting.

9.5 Coastal Greenbelt Authority (Mayor Connors)

Mayor Connors provided a report.

9.6 Orange County Vector Control Board (Councilmember Horne)

Councilmember Horne provided a report.

X. PUBLIC COMMENT

Mark Monin, resident, expressed his support for the City’s Climate Adaptation Plan and encouraged the City to look into earthquake, transportation, and fire safety issues.

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

A. Water Advisory Committee of Orange County, Regular Meeting, December 12, 2014: Councilmember Hack

Councilmember Hack stated that he did not attend the meeting due to weather.

Councilmember Moore stated that she attended the meeting and provided a report.

11.2 Other Meetings, Comments and Announcements

Councilmember Horne provided a report on a recent Senior Citizen Advisory Council meeting.

Mayor Connors provided a report on a recent Orange County Waste Management Commission meeting.

XII. CLOSED SESSION – None

XIII. ADJOURNMENT

The meeting was adjourned at 4:43 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, January 21, 2015 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: January 21, 2015

CYNTHIA S. CONNERS, Mayor

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6.2
WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(NO REPORT)

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6.3
TREASURER'S REPORT

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City of Laguna Woods
Monthly Treasurer's Report
December 31, 2014

CASH ON HAND1. Investments/General Fund

Local Agency Investment Fund	\$	7,901,860
Subtotal	\$	7,901,860

2. Investments/Special Funds

Local Agency Investment Fund	\$	789,278
Subtotal	\$	789,278

3. Other Interest & Non-Interest Bearing/General & Special

Petty Cash Funds	\$	1,350
Analyzed Checking Account	\$	202,166
Subtotal	\$	203,516

TOTAL \$ 8,894,653

Note: LAIF reports interest earnings quarterly.

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6.4 WARRANT REGISTER

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CITY OF LAGUNA WOODS
 WARRANT REGISTER
 1/21/2015

Check Number	Check Date	Vendor Name	Description	Amount
Automatic Bank Debits				
Debit	12/10/2014	VANTAGEPOINT TRANSFER AGT-457	Employee Benefit Program/November 2014	1,906.50
Debit	12/10/2014	ADP PAYROLL SERVICES	3rd Qtr 2014 Payroll Tax Correction Adjustment - ADP Charge	191.72
Debit	12/12/2014	ADP PAYROLL SERVICES	Processing Charges/Payroll 12/12/2014	119.24
Debit	12/12/2014	ADP PAYROLL SERVICES	Pay Period Ended 12/12/2014	27,528.32
Debit	12/12/2014	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 12/12/2014	2,946.23
Debit	01/12/2015	CALPERS - HEALTH	Employee Benefit Program/January 2015	4,136.25
Warrants:				
115918	12/10/2014	AAA AWARDS & MONOGRAMMING	Plaques/City Council Reorganization	54.00
115919	12/10/2014	ACCOUNTEMPS	Accounting Services/Week Ended 11/28/2014	948.00
115920	12/10/2014	ANAHEIM COMMUNITY PUBLISHING	Shop & Dine Laguna Woods Flyer	975.00
115921	12/10/2014	ANDERSONPENNA PARTNERS, INC.	Code Enforcement Services/November 2014	1,943.00
115922	12/10/2014	AT&T	Telephone/458-3487/November 2014	34.20
115923	12/10/2014	AT&T	Telephone/452-0600/November 2014	498.73
115924	12/10/2014	AT&T	Telephone/639-0500/November 2014	192.49
115925	12/10/2014	AT&T	Telephone/770-9359/November 2014	17.27
115926	12/10/2014	AT&T	White Pages/December 2014	4.33
115927	12/10/2014	BALLIET, MICHAEL	Waste & Recycling Consulting Services/November 2014	956.25
115928	12/10/2014	MARC BELISLE	Taxi Voucher Refund	15.00
115929	12/10/2014	BLUEPRINT TECHNOLOGIES	Telephone System Maintenance	220.00
115930	12/10/2014	CAA	Water Quality Consulting Services/November 2014	3,087.00
115931	12/10/2014	CALIFORNIA YELLOW CAB	Taxi Voucher Services/November 2014	14,083.00
115932	12/10/2014	CITY OF LAGUNA BEACH	Animal Control & Shelter Services/Nov. & Dec. 2014	15,730.16
115933	12/10/2014	CIVIL SOURCE	City Hall Generator Project/June-August 2014	4,417.50
115933	12/10/2014	CIVIL SOURCE	Engineering Services/September 2014	11,595.00
115933	12/10/2014	CIVIL SOURCE	Engineering Services/September 2014	630.00
115933	12/10/2014	CIVIL SOURCE	Building Inspection Services/September 2014	11,350.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
1/21/2015**

Check Number	Check Date	Vendor Name	Description	Amount
115934	12/10/2014	DAVID EVANS & ASSOCIATES INC.	Moulton Smart Street Phase 2/Landscape	24,873.60
115935	12/10/2014	KATHLEEN FUEHRER	Taxi Voucher Refund	25.00
115936	12/10/2014	KONICA MINOLTA	Copier Lease/November 2014	483.84
115937	12/10/2014	ANNE LEBRECHT	Taxi Voucher Refund	25.00
115938	12/10/2014	MYKATON CONSTRUCTION	Waste Diversion Deposit Refund/BP-39588B	250.00
115939	12/10/2014	NIEVES LANDSCAPE, INC.	Landscape Maintenance	480.00
115940	12/10/2014	OFFICE TEAM	Administrative Assistant/Week Ended 11/28/2014	323.44
115940	12/10/2014	OFFICE TEAM	Administrative Assistant/Week Ended 11/28/2014	398.08
115941	12/10/2014	ONE WAY CONSTRUCTION	Waste Diversion Deposit Refund/BP-41098C	250.00
115942	12/10/2014	PEAK LIGHTING & ELECTRIC, INC	Streetlight Maintenance/November 2014	323.15
115943	12/10/2014	PRACTICAL DATA SOLUTIONS	IT Services/November 2014	1,198.00
115944	12/10/2014	PV MAINTENANCE INC	Street Maintenance Services/November 2014	10,464.00
115945	12/10/2014	REILLY, DOUGLAS C.	Employee Benefit Program/December 2014	109.49
115946	12/10/2014	SCHAEF AIR	CDBG Energy Efficiency Improvement Program	10,200.00
115947	12/10/2014	SOUTHERN CALIFORNIA EDISON	Traffic Signal Controllers/November 2014	1,006.98
115948	12/10/2014	MARY ELIZABETH STARKWEATHER	Taxi Voucher Refund	6.00
115949	12/10/2014	STEVE ORR CONSTRUCTION	Waste Diversion Deposit Refund/BP-39728B	250.00
115949	12/10/2014	STEVE ORR CONSTRUCTION	Waste Diversion Deposit Refund/BP-40310C	250.00
115950	12/10/2014	WARE DISPOSAL	In-Home Bulky Item Collection/November 2014	11,073.84
115951	12/10/2014	WL MCFADDEN CONSTRUCTION, INC	Waste Diversion Deposit Refund/BP-39976A	900.00
115952	12/17/2014	ACCOMTEMS	Accounting Services/Week Ended 12/05/2014	1,580.00
115953	12/17/2014	ANDERSONPENNA PARTNERS, INC.	Landscape Inspection Services/November 2014	2,361.75
115954	12/17/2014	CALIFORNIA YELLOW CAB	Taxi Voucher Services-NEMT/November 2014	3,224.00
115955	12/17/2014	CLAIRE CARNEMOLLA	Taxi Voucher Refund	35.00
115956	12/17/2014	CIVIL SOURCE	Engineering Services/October 2014	12,522.50
115957	12/17/2014	CMRK, INC.	Waste Diversion Deposit Refund/BP 41540C	250.00
115958	12/17/2014	CNA	Employee Benefit Program/January-March 2015	410.36

**CITY OF LAGUNA WOODS
WARRANT REGISTER
1/21/2015**

Check Number	Check Date	Vendor Name	Description	Amount
115959	12/17/2014	CYNTHIA CONNERS	Auto Allowance/December 2014	300.00
115960	12/17/2014	COPYFORCE	Business Cards/Kurnow	59.40
115961	12/17/2014	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services/December 2014	125,165.08
115962	12/17/2014	CSG CONSULTANTS INC	Plan Check Services/November 2014	1,700.00
115963	12/17/2014	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program/November & December 2014	817.91
115964	12/17/2014	MILDRED DENGROVE	Taxi Voucher Refund	37.50
115965	12/17/2014	DICKINSON ELECTRIC	CDBG Energy Efficiency Improvement Program	231.90
115966	12/17/2014	VIVIAN GAMBLE	Taxi Voucher Refund	9.00
115967	12/17/2014	HACK, BERT	Auto Allowance/December 2014	300.00
115968	12/17/2014	ROBERT NOEL HATCH	Auto Allowance/December 2014	300.00
115969	12/17/2014	SHARI HORNE	Auto Allowance/December 2014	300.00
115970	12/17/2014	NANCY JONAS	Taxi Voucher Refund	25.00
115971	12/17/2014	KONE INC.	Elevator Maintenance/December 2014	240.04
115972	12/17/2014	LANGDON DEVELOPMENT LLC	Waste Diversion Deposit Refund/BP 40677C	250.00
115973	12/17/2014	CHRISTOPHER MACON	Technology Allowance/December 2014	150.00
115974	12/17/2014	CAROL MOORE A	Auto Allowance/December 2014	300.00
115975	12/17/2014	MYKATON CONSTRUCTION	Waste Diversion Deposit Refund/BP 32545C	250.00
115976	12/17/2014	NIEVES LANDSCAPE, INC.	Landscape Maintenance	160.00
115977	12/17/2014	OFFICE TEAM	Administrative Assistant/Week Ended 12/05/14	485.16
115977	12/17/2014	OFFICE TEAM	Administrative Assistant/Week Ended 12/05/14	398.08
115978	12/17/2014	ORANGE COUNTY REGISTER-NOTICES	Public Notices/November 2014	321.76
115979	12/17/2014	PEAK LIGHTING & ELECTRIC, INC	Streetlight Maintenance/November 2014	682.89
115980	12/17/2014	PMC	Planning Services/November 2014	4,372.50
115981	12/17/2014	ROBERT RING	Auto Allowance/December 2014	300.00
115982	12/17/2014	HELEN ROSS	Taxi Voucher Refund	20.00
115983	12/17/2014	RUTAN & TUCKER, LLP	Legal Services/November 2014	7,177.50
115984	12/17/2014	SOUTHERN CALIFORNIA EDISON	Safety Lights/November 2014	377.96

**CITY OF LAGUNA WOODS
WARRANT REGISTER
1/21/2015**

Check Number	Check Date	Vendor Name	Description	Amount
115985	12/17/2014	SOUTHERN CALIFORNIA EDISON	Right of Way/November 2014	2,280.69
115986	12/17/2014	YOLIE TRIPPY	Employee Benefit Program/Trippy	307.17
115987	12/17/2014	WAGE WORKS	Benefit Administration/November 2014	50.00
115988	12/17/2014	WM CURBSIDE, LLC	HHW Collections/November 2014	2,895.80
115989	01/02/2015	ACCOMTEMPMS	Accounting Services/Week Ended 12/12/2014	1,580.00
115990	01/02/2015	AT&T	Telephone/581-3974/December 2014	81.55
115991	01/02/2015	AT&T	Telephone/583-1105/December 2014	17.07
115992	01/02/2015	CALIFORNIA CHAMBER OF COMMERCE	Calendar Year 2015 State & Federal Employment Notices	114.23
115993	01/02/2015	CAPTIONING UNLIMITED	Closed Captioning/Council Meeting-December 2014	400.00
115994	01/02/2015	CIVIL SOURCE	Engineering Services/October 2014	1,841.25
115995	01/02/2015	COMMPRO	Website Hosting/December 2014 & January 2015	590.00
115996	01/02/2015	EL TORO WATER DISTRICT	Park Irrigation/December 2014	246.15
115997	01/02/2015	EL TORO WATER DISTRICT	Park Irrigation/December 2014	23.23
115998	01/02/2015	EL TORO WATER DISTRICT	City Hall Utilities/December 2014	28.00
115999	01/02/2015	EL TORO WATER DISTRICT	City Hall Utilities/December 2014	113.19
116000	01/02/2015	GREEN MONSTER SHREDDING	City Hall Shredding Event Services/December 2014	500.00
116001	01/02/2015	IMAGES BY DWAYNE AND ASSOC	Councilmember Portrait/Moore	259.20
116002	01/02/2015	MANAGED HEALTH NETWORK	Employee Assistance Program/January 2015	17.29
116003	01/02/2015	NIEVES LANDSCAPE, INC.	Landscape Maintenance	280.00
116004	01/02/2015	OFFICE TEAM	Administrative Assistant/Week Ended 12/12/2014	398.08
116004	01/02/2015	OFFICE TEAM	Administrative Assistant/Week Ended 12/12/2014	485.16
116005	01/02/2015	ORANGE COUNTY TREASURER	Automated Finger Print ID System/December 2014	451.68
116006	01/02/2015	PEAK LIGHTING & ELECTRIC, INC	Streetlights Maintenance/December 2014	682.89
116007	01/02/2015	PRINCIPAL FINANCIAL GROUP	Long-Term Disability Benefit Program/January 2015	273.42
116008	01/02/2015	REILLY, DOUGLAS C.	Mileage Reimbursement/September-December 2014	96.32
116009	01/02/2015	SCHAEF AIR	CDBG Energy Efficiency Improvement Program	2,050.00
116010	01/02/2015	SOUTHERN CALIFORNIA EDISON	Landscape Irrigation/December 2014	110.93

**CITY OF LAGUNA WOODS
WARRANT REGISTER
1/21/2015**

Check Number	Check Date	Vendor Name	Description	Amount
116011	01/12/2015	AAA AWARDS & MONOGRAMMING	Councilmember Name Plate/Hatch	16.20
116012	01/12/2015	ACCOUNTTEMPS	Accounting Services/Week Ended 12/19/2014	1,580.00
116013	01/12/2015	AT&T	White Page/January 2015	4.38
116014	01/12/2015	ROBERT M BARRY	Financial Consulting Services/December 2014	525.00
116015	01/12/2015	IRWIN B BORNSTEIN, CPA	Financial Consulting Services/December 2014	4,165.00
116016	01/12/2015	CALIFORNIA BLDG STANDARDS COMM	SB 1473 Fees/2nd Quarter FY 2014-15	477.00
116017	01/12/2015	CHANG, JEFFREY	Waste Diversion Deposit Refund/BP-39109B	250.00
116018	01/12/2015	CIVIL SOURCE	Building Inspection Services/October 2014	22,177.50
116019	01/12/2015	CLARK MARIE	Taxi Voucher Refund	25.00
116020	01/12/2015	DAVID EVANS & ASSOCIATES INC.	Moulton Smart Street Phase 2/Landscape	10,609.12
116021	01/12/2015	DAYLE MCINTOSH CENTER	Community Services Grant/1st Quarter 2015	2,500.00
116022	01/12/2015	DEPARTMENT OF CONSERVATION	SMIP Fees/2nd Quarter FY 2014-15	233.98
116023	01/12/2015	MARC DONOHUE	Administrative Services/December 2014	225.00
116024	01/12/2015	EL TORO WATER DISTRICT	Landscape Irrigation/December 2014	2,860.85
116025	01/12/2015	FOUNDATION OF LAGUNA WOODS	Community Services Grant/1st Quarter 2015	3,750.00
116026	01/12/2015	KONICA MINOLTA	Copier Lease/January 2015	483.84
116027	01/12/2015	KONICA MINOLTA BUSINESS	Copier Charges/October-December 2014	817.63
116028	01/12/2015	BRIAN KURNOW	Payroll Correction	571.05
116029	01/12/2015	LEAGUE OF CALIFORNIA CITIES	Membership Dues/Calendar Year 2015	6,342.00
116030	01/12/2015	LILLEY PLANNING GROUP	Building Official Services/December 2014	7,995.00
116031	01/12/2015	CHRISTOPHER MACON	Leave Compensation/Year Ended 12/31/14	2,935.29
116032	01/12/2015	NIEVES LANDSCAPE, INC.	Landscape Maintenance/November 2014	23,250.82
116033	01/12/2015	GWEN NORTON-PERRY	Consulting Services/December 2014	600.00
116034	01/12/2015	OFFICE TEAM	Administrative Assistant/Week Ended 12/19/14	808.60
116034	01/12/2015	OFFICE TEAM	Administrative Assistant/Week Ended 12/26/14	422.96
116034	01/12/2015	OFFICE TEAM	Administrative Assistant/Week Ended 1/2/15	223.92
116035	01/12/2015	OFFICEMAX INC	Office Supplies	591.08

**CITY OF LAGUNA WOODS
WARRANT REGISTER
1/21/2015**

Check Number	Check Date	Vendor Name	Description	Amount
116036	01/12/2015	PRACTICAL DATA SOLUTIONS	IT Services/December 2014	1,649.05
116037	01/12/2015	REILLY, DOUGLAS C.	Leave Compensation/Year Ended 12/31/14	9,499.08
116038	01/12/2015	RUTAN & TUCKER, LLP	Attorney Services/December 2014	4,144.40
116039	01/12/2015	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance/November 2014	2,176.60
116040	01/12/2015	SIERRA INSTALLATIONS, INC	Banner Change-Out	4,035.00
116041	01/12/2015	SONITROL	Fire Monitoring/January 2015	62.50
116042	01/12/2015	SOUTH COUNTY OUTREACH	Community Services Grant/1st Quarter 2015	5,000.00
116043	01/12/2015	SOUTHERN CALIFORNIA EDISON	Irrigation Controller/December 2014	29.17
116044	01/12/2015	SOUTHERN CALIFORNIA EDISON	City Hall/December 2014	1,195.78
116045	01/12/2015	SOUTHERN CALIFORNIA EDISON	Ridge Route Linear Park/December 2014	52.45
116046	01/12/2015	SOUTHERN CALIFORNIA EDISON	Residential Street Lights/December 2014	2,151.42
116047	01/12/2015	SOUTHERN CALIFORNIA EDISON	Traffic Signal Controller/December 2014	1,146.12
116048	01/12/2015	THE CALIFORNIA CHANNEL	Cable Fees/Calendar Year 2015	3,056.64
116049	01/12/2015	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	384.20
116050	01/12/2015	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program/January 2015	150.80
116051	01/12/2015	WL MCFADDEN CONSTRUCTION, INC	Waste Diverson Deposit Refund/BP-37429A	900.00
116052	01/12/2015	WM CURBSIDE, LLC	HHW/E-Waste Collection/December 2014	2,722.75
Total Warrants:				480,555.38

Credit Card Statement Detail / November 6, 2014 - December 5, 2014

Hyatt Regency Sacramento	2015 New Mayors & Council Members Academy/Horne	550.00
Hyatt Regency Sacramento	2015 New Mayors & Council Members Academy/Moore	550.00
Orange County Register	Monthly Online Access Fee	56.00
Total Credit Cards:		1,156.00

7.1 SIGN REGULATIONS

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**City of Laguna Woods
Agenda Report**

DATE: January 21, 2015 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: Sign Regulations

Recommended Action

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public comment.

AND

4. Close public hearing.

AND

5. Approve the introduction and first reading of an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING PORTIONS OF CHAPTER 13.20 OF
THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO
SIGN REGULATIONS

Background

On November 19, 2014, the City Council took action related to a broad amendment of the City's sign regulations and reached general consensus to consider additional amendments concerning the size and content of certain sign types in the future.

Discussion

The proposed amendments to the City's sign regulations would:

- Permit the use of changeable copy, including the use of changeable message sign letters or panels, on permitted permanent signs.
- Allow monument and shopping center identification signs established prior to January 2015 that are considered to be legal non-conforming due to size, area, or height to be maintained, repaired, improved, replaced, or relocated in equal to or smaller size, area, and height under certain conditions.

The proposed ordinance (Attachment A) has been prepared as an amendment to the sign regulations that were adopted by the City Council on December 17, 2014. A redline version showing the proposed amendments is included as Attachment B.

Fiscal Impact

The recommended action could be accommodated in the current year budget, which specifically includes funding for a review and update of sign regulations.

Environmental Review

The adoption of the proposed ordinance is not a project under the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15601(b)(3) of the CEQA Guidelines.

Conclusion

The proposed ordinance would amend the Laguna Woods Municipal Code's sign regulations. If the City Council takes the recommended action, the second reading and adoption of the proposed ordinance would be tentatively scheduled for City Council consideration at the regular meeting on February 18, 2015.

Attachments: A – Proposed Ordinance
B – Sign Regulations Adopted on December 17, 2104 (redline)

ORDINANCE NO. 15-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA,
AMENDING PORTIONS OF CHAPTER 13.20 OF THE LAGUNA
WOODS MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS

**THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS DOES
HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. Section 13.20.070, subdivision (b), of Chapter 13.20 (Sign Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(b) *Changes to approved sign face.* Any change to the sign face that renders the sign inconsistent with this chapter or any applicable specific plan, sign program, design criteria, or other special design approval regulation shall render the permit for the sign void. Permitted permanent signs may include elements of changeable copy signs, including the use of changeable message sign letters or panels, unless otherwise prohibited herein.

SECTION 2. Section 13.20.150 of Chapter 13.20 (Sign Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(a) *Existing signs.* Except as provided in Section 13.20.150(b) of this Code, signs legally existing prior to the effective date of this chapter shall not require compliance with this chapter until any of the following is true:

- (1) The sign violates the terms under which it was legally approved.
- (2) The sign is not properly maintained.
- (3) The sign is unsafe or otherwise constitutes a hazard to public health, safety, or welfare.
- (4) The sign displays, implies, identifies, or advertises any use or activity which is illegal under federal, state, or local law.

- (5) Sign copy is changed, except for changeable copy signs provided that the new copy does not advertise or promote a use or activity unrelated to the site.
 - (6) The sign is relocated.
 - (7) The sign is removed or abandoned.
 - (8) Over 50 percent of the actual value of the sign is damaged or destroyed. A sign shall be deemed damaged or destroyed beyond 50 percent of actual value based on the actual cost of replacing the sign.
 - (9) Any City permit is requested to structurally or electrically expand the sign. Permits shall be issued contingent on the sign being brought into compliance.
 - (10) Any City permit is requested for major expansion, alteration, or remodel of the site, use, or activity that the sign is related to. Permits shall be issued contingent on the sign being removed or brought into compliance.
- (b) *Existing signs – monument signs and shopping center identification signs.* With the exception of signs that are unsafe or otherwise constitute a hazard to public health, safety, or welfare, any monument sign or shopping center identification sign legally established prior to January 1, 2015 that exceeds the maximum size, height, or area set forth in this chapter may continue to exist and may be maintained, repaired, improved, replaced, or relocated, but may not be enlarged in size, height, or area, nor modified in type except in a manner that is consistent with the standards set forth in this chapter.
- (c) *Establishment of legal nonconforming status.* The burden of establishing a sign as legally nonconforming is the responsibility of the sign owner.
- (d) *Compliance disclaimer.* Status as a legal nonconforming sign is not intended to be exclusive and shall not excuse noncompliance with any federal, state, or other local laws, including but not limited to City permit requirements for alterations.

SECTION 3. This Ordinance shall take effect and be in full force and operation thirty (30) days after adoption.

SECTION 4. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 5. The Deputy City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED this XX day of XX 2015.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 15-XX** was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the XX of XX 2015, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the XX day of XX 2015 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

SIGN REGULATIONS ADOPTED ON DECEMBER 17, 2014 (REDLINE)

CHAPTER 13.20. SIGN REGULATIONS

- Sec. 13.20.010. - Purpose and intent.
- Sec. 13.20.020. - General provisions.
- Sec. 13.20.030. - Definitions.
- Sec. 13.20.040. - Sign placement.
- Sec. 13.20.050. - Sign measurement.
- Sec. 13.20.060. - Sign illumination.
- Sec. 13.20.070. - Permanent sign design criteria.
- Sec. 13.20.080. - Permitted permanent signs.
- Sec. 13.20.090. - Temporary sign design criteria.
- Sec. 13.20.100. - Permitted temporary signs.
- Sec. 13.20.110. - Special temporary sign permits.
- Sec. 13.20.120. - Signs not requiring a permit.
- Sec. 13.20.130. - Prohibited signs.
- Sec. 13.20.140. - Exemptions.
- Sec. 13.20.150. - Legal nonconforming signs.
- Sec. 13.20.160. - Sign programs.
- Sec. 13.20.170. - Enforcement.

Sec. 13.20.010. Purpose and intent.

(a) The purpose and intent of this chapter is to promote and protect public health, safety and welfare by regulating signs in order to assure that they are:

- (1) Well-designed, consistent with any design criteria otherwise applicable to the sign property, compatible with community character and harmonious with surrounding properties, buildings, and streetscapes;
- (2) Clear and legible in the circumstances in which they are seen, including for purposes of promoting awareness of local businesses and activities;
- (3) Appropriate to the type of business or activity to which they pertain; and
- (4) Displayed in a manner that does not harm public health, safety and welfare.

(b) This chapter is not intended to be exclusive and compliance with its provisions shall not excuse noncompliance with any federal, state, or other local laws.

Sec. 13.20.020. General provisions.

(a) *Permit required.* It shall be unlawful for any person or entity to display, erect, install, or maintain any sign requiring a permit under this chapter without obtaining and holding in full force and effect a permit issued in accordance with this chapter. Permits shall be issued by the City Manager and require submittal of an application, as well as the payment of fees established by resolution of the City Council. The City Manager shall approve an application for a sign permit if the proposed sign is consistent with this chapter and any applicable specific plan, sign program, design criteria or other special design approval regulation. Unless the City requires additional information to determine whether the proposed sign is consistent with applicable standards, the sign permit shall be issued within 30 days of submittal of the application.

(b) *Special design approval criteria to apply.* All signs shall be consistent with any design criteria otherwise applicable to the sign property. Signs located within the boundaries of a specific plan, sign program, or other special design approval area shall comply with all criteria established by such plan, program, or area.

(c) *Interpretation of provisions.* Where a matter of interpretation arises regarding the provisions of this chapter, the more specific or more rigorous standard shall prevail. In the event of any dispute as to the application of potentially conflicting or inconsistent standards, the applicant may appeal the issue to the Board of Appeals pursuant to the procedure set forth in Section 13.24.050 of this Code.

(d) *Maintenance.* Signs, together with frames, supports, braces, anchors, and related components, shall be maintained in good condition, including the replacement of defective parts. Exposed surfaces shall be kept clean, in good repair, free of graffiti and other such markings, not discolored or faded, and painted where paint is required. The City may order the repair or removal of any sign that is unsafe, defective, damaged, or unsatisfactorily maintained.

(e) *Property owner approval.* Nothing in this chapter is intended to permit the placement, display, erection, installation, or maintenance of any sign without the approval of the owner of the sign property.

(f) *Use of the City seal.* Use of the City seal or any portion thereof is prohibited without prior written approval from the City Manager.

(g) *Message substitution.* Subject to the consent of the owner of the sign property and the sign owner, a noncommercial message of any type may be substituted, in whole or in part, in place of any commercial message or any noncommercial message, provided that the sign structure or mounting device is legal or legal nonconforming without consideration of the message content. Such substitution of message may be made without any additional approval or permitting. This provision prevails over any more specific provision to the contrary within this chapter or any other City regulation relating to signs, including without limitation, interim ordinances. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech, or favoring of any particular noncommercial message over any other noncommercial message. This provision does not create a right to increase the total amount of signage on the sign property, nor change the type or nature of permissible signs, nor does it affect the requirement that a sign be properly permitted.

(h) *Appeals.* Any determination of the City Manager under this chapter shall be appealable to the Board of Appeals pursuant to the procedure set forth in Section 13.24.050 of this Code.

Sec. 13.20.030. Definitions.

(a) For the purposes of this chapter only, the following words, phrases, and terms as used in this chapter shall have the meaning as indicated below.

Abandoned sign shall mean any sign whose use has ceased or has been discontinued for a period of at least 90 consecutive days, or a sign identifying a business that has not occupied the premises for at least 90 consecutive days.

Advertising device/display shall mean any contrivance, statue, or structure, other than a sign, used to attract attention or make anything known for the purpose of promoting (either directly or indirectly) the use of products or services of any person or business, including but not limited to a balloon, flag, pennant, propeller, or an oscillating, rotating, or pulsating light.

Awning signs shall mean any sign incorporated into an awning or canopy.

City Manager shall mean the City Manager or his or her designee.

Banner sign shall mean any sign hung either with or without frames, possessing written communication applied to nonrigid paper, plastic or fabric of any kind.

Changeable copy sign shall mean any sign with copy that is intended to be replaced without any change to sign location or construction.

Easel sign shall mean a temporary sign with an upright tripod construction, that is not permanently affixed on or upon the ground, and which is neither attached to nor a part of any building or structure.

Electronic message board sign shall mean a sign with a fixed or changing display composed of a series of lights. (Does not include time and temperature displays.)

Flag shall mean a piece of fabric of distinctive design that is used as a symbol, as a signage device, or as a decoration.

Flag pole shall mean a freestanding pole used to display a flag.

Freestanding temporary sign shall mean a temporary sign of A-frame or sandwich board construction, that is not permanently affixed on or upon the ground, and which is neither attached to nor a part of any building or structure. Easel signs are not considered freestanding temporary signs.

Legal nonconforming sign shall mean a sign lawfully existing on the effective date of an ordinance, or amendment thereto, that renders such sign nonconforming because it does not conform to all standards and regulations of the ordinance.

Monument sign shall mean a freestanding ground sign generally having a low profile with little or no open space between the ground and the sign and having a structure constructed of masonry, wood, or materials similar in appearance.

Multi-unit real estate sign shall mean shall mean a sign indicating that one or more units on the sign property are for sale, lease, or rent.

Off-site sign shall mean a commercial sign that is not located on the same premises as the business or activity identified or advertised by the sign.

Pedestrian sign shall mean a small sign readable primarily from the abutting sidewalk or other walkway, but generally not readable from the street, primarily designed to direct pedestrian traffic.

Permanent sign shall mean a sign attached to a building, structure, or the ground in a manner that enables the sign to resist environmental loads, such as sun, wind and rain, and precludes ready removal or movement of the sign.

Pole sign shall mean a freestanding sign directly supported by a pole or poles with air space between the grade level and the sign face.

Political sign shall mean a sign where text is limited to noncommercial speech pertaining to global, national, state, or local candidates or issues or other protected political expression.

Portable sign shall mean any vehicle or trailer which is parked or used as a stationary display on public or private property and has attached thereto, or located thereon, any sign or advertising device/display for the basic purpose of providing advertisement or directing people to a business or activity located on the same or nearby property or any other premises. This definition is not to be construed as prohibiting the identification of a firm or its principal products on a vehicle operating during normal course of business.

Real estate banner sign shall mean a banner sign, as that term is defined in Section 13.06.010 to this Code, indicating that one or more units on the premises on which the sign is located are for sale, lease, or rent.

Residential unit frontage shall mean a side of a residential unit facing a parking lot, public or private street or driveway entrance.

Roof sign shall mean a sign erected upon or above the roof of a building or above a parapet wall. Signs on mansards shall be considered roof signs.

Shopping center identification sign shall mean a sign that is used to identify the name of a shopping center, as that term is defined in Section 13.06.010 to this Code, and/or its tenants.

Sign shall mean any device used for visual communication or attraction, including any announcement, declaration, demonstration, display,

illustration, insignia, or symbol used to advertise or promote the interests of any person, together with all parts, materials, frame, and background thereof.

Sign program shall mean a comprehensive sign plan that the City has permitted pursuant to Section 13.20.160 of this Code that identifies location, size, design, and color of signs within a shopping center or for another property in order to achieve aesthetically appealing and compatible signage.

Sign property shall mean the property on which the sign is proposed to be placed.

Single-unit real estate sign shall mean a sign indicating that the unit on the sign property is for sale, lease, or rent.

Special event shall mean an event that the City has permitted pursuant to Chapter 7.20 of this Code.

Street frontage shall mean the side of a site adjacent to a public or private street.

Temporary sign shall mean a sign which, by design, is unlikely to resist environmental loads, such as sun, wind and rain, over a long period of time and can be readily removed or moved.

Tenant frontage shall mean the side of a tenant's portion of a building facing a parking lot, public or private street or driveway entrance.

Wall sign shall mean a sign attached to, erected on, painted on or otherwise affixed to the exterior wall of a building or structure in such a manner that the face of the sign is approximately parallel to the exterior wall of the building and exposed to the exterior side of the building. Signs and/or advertising displays in or on windows are not considered wall signs.

Window sign, permanent shall mean any sign exposed to public view that is permanently affixed to the interior or exterior surface of a window and only identifies the name of the business, hours of operation, and/or address for which the sign is displayed.

Window sign, temporary shall mean any sign temporarily attached, painted, posted, or displayed flush against a window or located inside within a

distance equal to the greatest dimension of the window (either width or height) and designed to be viewed from the outside of the building in which the window is located. A banner sign on the exterior of a window shall not be considered a temporary window sign. For the purpose of this chapter's sign regulations, the term "window" shall also include vehicle bays with full doors that are closed when not in use.

(b) All other definitions relating to signs are incorporated within the definitions contained in Section 13.06.010 to this Code.

Sec. 13.20.040. Sign placement.

(a) *Traffic safety.* No sign shall obstruct any parking area or the free and clear vision and movement of pedestrian or vehicular traffic.

(b) *Off-site signs.* All signs shall be located on the same premises as the business or activity identified by the sign unless specifically permitted in this chapter. Subject to discretionary approval of City Council, a sign may be located on the immediately adjacent premises of the business or activity identified by the sign. The City Council shall approve an off-site sign if it can make all of the following findings:

(1) The owner of the sign property has consented to the proposed sign; and

(2) The proposed sign is otherwise consistent with this chapter and any applicable specific plan, sign program, design criteria, or other special design approval regulation.

(c) *Placement on City property.* No sign shall be located on, over, or across City property unless specifically permitted in this chapter.

Sec. 13.20.050. Sign measurement.

(a) *Measurement of sign height.* Sign height shall be measured as the greatest vertical distance measured from the ground level directly beneath the sign base to the top of the sign. When signs are constructed on hillsides or embankments where the sign supports are at varying lengths, height shall be measured from the horizontal midpoint of the sign. In cases where the visibility of a free-standing sign is impeded due to its placement below the elevation of the street to which it is

oriented, the maximum sign height may be measured from the top of curb of the street (or the edge of pavement of such street where there is no curb).

(b) *Measurement of sign area.* Sign area shall be measured as follows:

(1) *Basic rule.* Sign size and area shall be defined as the total area of the sign face, including any perimeter trim, but excluding any structures or uprights on which the sign is supported.

(2) *Window signs.* Window sign area shall be considered to be the entire area of any sign placed on or inside a window which is not painted or otherwise drawn directly on the glass. For signs painted or otherwise drawn directly on the glass, area measurement shall be the same as that for wall signs.

(3) *Wall signs.* The area of signs composed of individual letters affixed to a building or freestanding wall shall be defined as the area which encloses all copy, logos and graphics with four, six, or eight perpendicular lines.

(4) *Double-faced signs.* If a sign is double-faced with only one face visible from any ground position at one time, its sign area shall be considered to be the area of either face taken separately. Thus, if the maximum permitted sign area is 20 square feet, a double-faced sign may have an area of 20 square feet per face.

(5) *Three-dimensional signs.* If a sign has three or more faces, its sign area shall be considered to be the sum of the areas of each individual face. Thus, if a sign has four faces and the maximum permitted sign area is 20 square feet, the maximum area for each face shall be limited to five square feet.

Sec. 13.20.060. Sign illumination.

(a) *Generally.* Temporary signs shall not be illuminated unless specifically permitted in this chapter. Permanent signs may be illuminated unless specifically prohibited in this chapter.

(b) *Means of illumination.* All illumination from or upon any sign shall be shaded, shielded, directed, and/or reduced to prevent glare and reflection onto surrounding properties. Illumination shall not be unduly bright, meaning that it shall not be in excess of that which is reasonably necessary to make the sign readable to an average person. Externally-illuminated signs shall be lighted by screened or hidden light sources. With the exception of the use of neon illumination in window signs

as permitted in this chapter, the use of neon or non-standard lighting colors is prohibited.

(c) *Illumination of signs abutting residential districts.* Except for signs pursuant to an approved sign program, when any district boundary abuts a residential district and the boundary is less than or equal to 100 feet away, signs facing said boundary shall not be illuminated.

Sec. 13.20.070. Permanent sign design criteria.

(a) *Colors.* Sign colors shall be consistent with any design criteria otherwise applicable to the sign property.

(b) *Changes to approved sign face.* Any change to the sign face that renders the sign inconsistent with this chapter or any applicable specific plan, sign program, design criteria, or other special design approval regulation shall render the permit for the sign void. [Permitted permanent signs may include elements of changeable copy signs, including the use of changeable message sign letters or panels, unless otherwise prohibited herein.](#)

(c) *Setback.* Monument signs and shopping center identification signs shall be set back a minimum of 8 feet from the face of the public street curb and two feet from the back of the sidewalk.

Sec. 13.20.080. Permitted permanent signs.

(a) The following permanent signs may be permitted with an approved sign permit and any other required permits from the City.

Sign type and eligible sites	Maximum number	Maximum area	Maximum height	Additional requirements
<i>Monument signs</i>				
Monument signs: for single tenant sites (excluding gas	1 per site; more than 1 per site requires discretionary	Shall not exceed 1 square foot of area for each linear foot of	5 feet for sign face; 5 ½ feet including base	Tenants included on shopping center identification signs may not

stations).	approval of the City Council.	building frontage, up to a maximum aggregate area of 40 square feet.		also be included on monument signs.
Monument signs: for gas stations, including a gas station with a car wash, fast food restaurant, convenience store, etc.	1 per street frontage; no more than 2 per site	Shall not exceed a maximum aggregate area of 40 square feet per sign.	5 feet for sign face; 5 ½ feet including base	Gas prices must display the actual price per gallon of all grades of gasoline, including taxes and other charges.
Monument signs: for residential tract developments.	1 per entrance; more than 1 per entrance requires discretionary approval of the City Council.	Shall not exceed a maximum aggregate area of 40 square feet per entrance.	5 feet for sign face; 5 ½ feet including base	Signs on decorative garden walls or retaining walls (e.g. curved, angled or similar walls integrated into a project entry or perimeter) are encouraged. In cases where such walls are on both sides of a dedicated entry drive, 2 signs are permitted per entrance.

<i>Wall signs</i>				
Wall signs: for nonresidential uses, country clubs, congregate care facilities, and apartment/condominium complexes.	1 per building frontage; no more than 2 per site	Shall not exceed 1 square foot for each linear foot of building frontage for any elevation containing a sign. A combined maximum aggregate area of 150 square feet for all wall-mounted signs will be allowed per site.		
<i>Shopping center signs</i>				
Shopping center identification signs: for shopping centers.	1 per street frontage	Shall not exceed 1 square foot of sign area per linear foot of street frontage not to exceed a maximum aggregate area of 80 square feet per sign.	8 feet for sign face; 9 feet including base	Signs shall identify the name of the shopping center and address, including the city.
Pedestrian	1 per tenant	Shall not	1 foot	Signs shall be

signs: for shopping centers.	frontage; no more than 2 per tenant	exceed a maximum aggregate area 4 square feet per sign.	(measured from the bottom to the top of the sign)	located perpendicular to the tenant facade, under a covered walkway, and a minimum of 8 feet above finished grade.
<i>Other</i>				
Flag poles.	N/A	N/A	35 feet in open space recreational, neighborhood commercial, or professional and administrative offices districts 50 feet or building height, whichever is less in community commercial, community facilities, residential community, or residential multifamily districts	
Drive-thru	2 per drive-	Shall not	7 feet for sign	Temporary signs

signage: for commercial tenants.	thru lane	exceed a maximum aggregate area of 56 square feet per drive-thru lane.	face; 8 feet including base	shall not be attached to drive-thru signage. May only be approved for commercial tenants with City-approved drive-thru lanes.
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(b) If a sign permit is subject to discretionary approval of the City Council, the City Council shall approve the proposed sign if it can find that the proposed sign is otherwise consistent with this chapter and any applicable specific plan, sign program, design criteria, or other special design approval regulation.

Sec. 13.20.090. Temporary sign design criteria.

Colors. Sign colors shall be consistent with any design criteria otherwise applicable to the sign property.

Sec. 13.20.100. Permitted temporary signs.

(a) *Sign permit required.* The following temporary signs may be permitted with an approved sign permit and any other required permits from the City:

(1) *Banner signs.* Banner signs may be permitted in commercial districts and on country clubs, congregate care facilities, and apartment/condominium complexes, subject to the following restrictions:

a. *Duration.* Banner signs shall not be displayed for more than 180 days within a calendar year period. Multiple banner signs displayed consecutively shall count as a single banner sign. Banner signs shall not be used as a substitute for permanent signage.

b. *Area.* For tenant frontages of 25 linear feet or less, the area of each banner sign shall not exceed 25 square feet. For tenant frontages of more than 25 linear feet, the area of each banner sign shall not exceed one square foot per linear foot of tenant frontage. Notwithstanding the foregoing, the combined

maximum area of all banner signs displayed over all frontages shall not exceed 100 square feet.

c. *Location.* Banner signs shall be mounted flush to a building, wall, or fence and may not be located on a roof, awning, or overhang. In the event a banner sign interferes with minimum line of sight requirements, a reasonable alternative location which provides similar stability and security may be approved, provided the alternative location is not a roof, awning, or overhang.

(2) *Interim identification banner signs.* One interim identification banner sign per tenant may be permitted during permanent sign installation or change outs where new permanent signage has been approved but is not yet installed, subject to the following restrictions:

a. *Duration.* The banner sign shall not be displayed for more than 60 days and shall be removed upon installation of the permanent signage.

b. *Location.* The banner sign shall only be permitted to be displayed in the location where the approved forthcoming permanent signage will be installed.

c. *Other temporary signage.* No other temporary signage shall be displayed concurrent with an interim identification banner sign.

(3) *Multi-unit real estate signs.* For any one shopping center, residential tract development, congregate care facility, or apartment/condominium complex, one multi-unit real estate sign may be permitted, subject to the following restrictions:

a. *Duration.* The multi-unit real estate sign shall not be displayed for more than 12 months and shall be removed upon the close of escrow or when the sale, lease, or rental of all units has been accomplished, whichever occurs first. Buildings with no current or anticipated vacancies shall not display real estate signs.

b. *Location.* The real estate sign shall be located on either the building site being sold, leased, or rented or on common area property within the larger site, provided it does not occupy property used for pedestrian or vehicular access.

c. *Area.*

1. For multi-unit real estate signs located in a residential district, the area of the sign shall not exceed:

i. Six square feet for buildings, facilities, complexes, or developments with four or less units.

ii. 32 square feet for buildings, facilities, complexes, or developments with five or more units.

2. For multi-unit real estate signs located in a nonresidential district, the area of the sign shall not exceed 32 square feet.

(4) *Real estate banner signs.* In lieu of a multi-unit real estate sign, for shopping centers, congregate care facilities, and apartment/condominium complexes with five or more units available for sale, lease or rental, real estate banner signs may be permitted, subject to the following restrictions:

a. *Duration.* Real estate banner signs shall not be displayed for more than 12 months and shall be removed when 60 percent of the units are sold, leased or rented, whichever occurs first.

b. *Number of signs.* A maximum of one real estate banner sign may be displayed per building frontage. No multi-unit real estate signs or other banner signs or interim identification banner signs may be displayed concurrent with the display of real estate banner signs.

c. *Area.* The area of real estate banner signs shall not exceed one square foot per linear foot of building frontage up to a combined maximum of 100 square feet over all frontages.

d. *Location.* Real estate banner signs must be mounted flush to a building, wall, or fence and may not be located on a roof, awning, or overhang. In the event a banner sign interferes with minimum line of sight requirements, a reasonable alternative location which provides similar stability and security may be approved, provided the alternative location is not a roof, awning, or overhang.

(5) *Parking area decorative signs.* For parking areas, decorative banners, flags, garland, and pennants displayed for wayfinding or temporary events of a noncommercial nature may be permitted, subject to the following restrictions:

a. *Duration.* Decorative signs shall not be displayed for more than 180 days within a calendar year period.

b. *Size.* Decorative signs shall not exceed a maximum dimension of 36 inches by 60 inches.

c. *Height.* The bottom of each decorative sign shall be mounted a minimum of ten feet above finished grade.

d. *Location.* Decorative signs shall only be attached to individual light standards or permanent features in parking areas. Signs shall not link, adjoin, or connect light standards or permanent features.

(6) *Freestanding temporary signs.* One freestanding temporary sign per tenant may be permitted in commercial districts subject to the following restrictions:

a. *Duration.* Freestanding temporary signs shall not be displayed for more than 12 months and shall only be displayed during open business hours.

b. *Size.* Freestanding temporary signs shall not exceed a maximum height of four feet and a maximum width of two feet, including frames but excluding the base.

c. *Construction and design.* The construction and design of the sign shall provide a firm and sturdy base.

d. *Location.* Freestanding temporary signs shall be located against the building and adjacent to the entryway. There shall be a minimum of four feet of clearance around the sign.

Sec. 13.20.110. Special temporary sign permits.

(a) *Community facilities/open space sign permits.* For tenants in community facilities, or open space districts, a calendar year community facilities/open space sign permit allowing a maximum of two temporary signs on the sign property at any one time may be granted, subject to the following restrictions.

(1) No other temporary signage that requires a sign permit shall be displayed on the sign property while a community facilities/open space sign permit is in effect.

(2) Signs shall be subject to this chapter's standards for each relevant sign type, including but not limited to, height, area, and location, but are exempt from any time of display restrictions.

(3) Banners signs may be allowed in a rigid mounting structure that complies with all building code requirements. Only one rigid mounting structure shall be permitted per street frontage. Effective January 1, 2016, rigid mounting structures shall not be constructed of either unpainted wood or polyvinyl chloride (PVC).

(4) Tenants with permanent changeable copy signs used to advertise short-term promotions, functions, or activities are not eligible to obtain community facilities sign permits.

(b) *Special event/temporary use signs.* Special event/temporary use sign permits may be granted for a special event and/or temporary use, subject to the following restrictions:

(1) Special event/temporary use signs shall only be approved as part of a special event or temporary use permit.

(2) Signs shall be located on the site of the special event or temporary use.

(3) Signs shall only be displayed during the special event or temporary use.

(4) Incidental or accessory outdoor use of balloons may be approved, provided they do not infringe on minimum lines of sight or otherwise create visual obstructions resulting in traffic safety hazards or any other harm to the public health, safety and welfare. Balloons shall not be intentionally released or made of any metallic material. Balloons shall be staked securely into the ground or securely attached to permanent building features.

Sec. 13.20.120. Signs not requiring a permit.

(a) *Sign permit not required.* The following types of signs are permitted without a sign permit; however, the sign owner shall not be relieved of other City permit

requirements, sign maintenance responsibilities, or compliance with applicable provisions of this chapter, including but not limited to Sections 13.20.020 and 13.20.040 or any other law or ordinance:

(1) *Political signs.* Political signs are permitted on private property in all districts, provided they comply with Section 18541 of the California Election Code, pertaining to signs within 100 feet of a polling place. If they relate to an election or specific event, political signs shall be removed not later than 10 calendar days following the date of the election or other event. Political signs that contain information that is not related to an election or other event need not be removed during this time.

(2) *Window signs in commercial and community facilities districts.* Window signs are permitted in commercial and community facilities districts, subject to the following restrictions:

a. Window signs shall be limited to a combined area of half of the window area on each building frontage.

b. Light-emitting diode (LED) or neon signs (plug-in, nonstructural), such as "open" and "closed" signs, shall be permitted as part of the total allowable permanent window signage, not to exceed a combined total of six square feet or 25 percent of the window area on each tenant frontage, whichever is less. LED or neon signs shall be located inside, behind closed windows, doors or walls, at all times.

(3) *Residential open house, garage sale, estate sale, and yard sale signs.* Open house, garage sale, estate sale, and yard sale signs are permitted in residential districts subject to the following restrictions:

a. Signs shall only be displayed between the hours of dawn to dusk—on the day of the open house, garage sale, estate sale, or yard sale.

b. Signs which are staked in the ground, shall be made of a rigid material and securely staked. No riders may be attached to the sign (e.g., postings, flags, or pennants).

c. The area of each sign shall not exceed six square feet. The height of any sign, which is staked in the ground, shall not exceed four feet.

(4) *Residential decorative signs.* Banners, flags, garlands, pennants, and other signs displayed by individual residential units for noncommercial purposes are permitted in residential districts.

(5) *Residential incidental signs.* Incidental signs which relate to the identification of or conditions on an individual residential site (e.g., "residence protected by alarm," "beware of dog," "no trespassing," street address, etc.) displayed by individual residential units are permitted. For the purpose of this chapter, window signs displayed by individual residential units in any district may also be considered incidental signs.

(6) *Private traffic control signs.* Signs solely for the purpose of guiding pedestrian or vehicular traffic and parking on private property are permitted and may contain content similar to a traffic sign, provided the signage does not interfere with, mislead, or confuse traffic on public streets.

(7) *Club function signs.* Freestanding temporary signs staked in the ground and temporary easel signs are permitted for club functions, subject to the following restrictions:

a. Club function signs must be temporary in nature and only identify short-term functions of a noncommercial and limited-term nature (e.g., "meeting today" displayed outside a room and/or onsite directing guests to a room).

b. Club function signs are only permitted in community facilities districts and at country clubs located in open space or residential community districts.

c. Club function signs shall be removed immediately after the function.

d. Club function signs shall not obstruct entrances, walkways, or parking areas.

(8) *Construction entrance and exit signs.* Signs identifying the entrance and exit of a construction site shall be permitted on each construction site, provided they are only displayed during periods of active construction and are removed on or before completion of the final City building inspection.

(9) *Single-unit real estate signs.* In residential districts, one single-unit real estate sign shall be permitted per residential unit frontage, subject to the following:

- a. Single-unit real estate signs shall be removed upon the close of escrow or execution of lease or rental agreement.
- b. The single-unit real estate sign shall be made of a rigid material and securely staked in the ground or securely mounted flush to the building, wall, balcony railing, or fence. Signs shall not be located on a roof, awning, or overhang.

(10) *Construction or safety information signs.* On any site with active construction, excavation, demolition, grading, soil or other environmental remediation, or similar activity (collectively, “construction activities”), one sign stating any names and contact information of the entities directly involved with the construction activities, as well as renderings or photographs, shall be permitted on the site, subject to the following restrictions:

a. *Area.*

- i. For sites with residential projects involving four or less units, the area of the sign shall not exceed six square feet.
- ii. For sites with residential projects involving five or more units, the area of the sign shall not exceed 32 square feet.
- iii. For sites with nonresidential projects, the area of the sign shall not exceed 32 square feet.

b. *Height.* The height of the sign shall not exceed five feet for the sign face; five and one half feet including base.

c. *Duration.* The sign shall not be displayed for more than 12 months and shall be removed upon completion of the construction activities or final building inspection by the City, whichever occurs first.

Sec. 13.20.130. Prohibited signs.

The following types of signs are prohibited unless specifically permitted in this chapter:

- (1) Temporary signs not specifically allowed in this chapter.
- (2) Signs held, worn, waved, or rotated by any individual, or attached or affixed to any animal, and used to attract attention for the purpose of promoting products and/or services or to direct individuals to a particular location.
- (3) Signs that emit any noise.
- (4) Balloons, blimps, hot air balloons, or similar devices.
- (5) Electronic message board signs.
- (6) Signs that use florescent colors or paints.
- (7) Light-emitting diode (LED) or neon signs displayed on the exterior of any property.
- (8) Flashing, blinking, rotating, revolving, wind motion, inflatable, laser beam, searchlight, or spotlight signs.
- (9) Billboards.
- (10) Portable signs.
- (11) Roof signs.
- (12) Signs that display, imply, identify, or advertise activities which are illegal under federal, state, or local laws.
- (13) Signs that display, imply, identify, or advertise graphic sexual activities or images or contain profane copy or nude images.
- (14) Signs that simulate or imitate in size, color, content, coloring or design any traffic signal, sign or device, or which makes use of the words "Stop," "Look,"

"Warning," "Caution," "Danger" or any other words, phrases, symbols or characters in a manner to interfere with, mislead, or confuse traffic.

(15) Signs that are located on, attached to, extending into or over, or impeding any fire hydrants, legal fire lanes, or City property, including but not limited to traffic signals, streetlights, and utility poles.

(16) Signs that are unsafe or constitute a direct and immediate hazard to public health, safety or welfare by reason of design, construction, location, condition, orientation, or any other factor.

(17) Abandoned signs.

(18) Advertising device/display.

Sec. 13.20.140. Exemptions.

(a) Signs erected, displayed, or required by the City are exempt from the permitting requirements of this chapter.

(b) The following signs may be displayed and are exempt from the permitting requirements of this chapter:

(1) With the exception of signs in commercial districts, temporary signs that are not visible from public right-of-way, provided however, nothing herein shall limit or abridge the City's ability to abate public or private nuisances.

(2) Direction, warning, or information signs required or authorized by a federal, state, or county authority.

(3) Official and legal notices issued by any court, public body, person, or officer in performance of a public duty or in giving any legal notice.

(4) Official national, state, or city flags.

(5) Signage incidental to any otherwise legal product dispensers and point of purchase displays which are exterior to any building.

(6) Signs for the convenience or safety of the public, such as signs identifying restrooms, public telephones, walkways, and similar features or facilities.

(7) Signs of public utility companies and private contractors indicating a warning or which serve as an aid to public safety or which show the location of underground facilities.

Sec. 13.20.150. Legal nonconforming signs.

(a) *Existing signs.* Except as provided in Section 13.20.150(b) of this Code, ~~s~~Signs legally existing prior to the effective date of this chapter shall not require compliance with this chapter until any of the following is true:

- (1) The sign violates the terms under which it was legally approved.
- (2) The sign is not properly maintained.
- (3) The sign is unsafe or otherwise constitutes a hazard to public health, safety, or welfare.
- (4) The sign displays, implies, identifies, or advertises any use or activity which is illegal under federal, state, or local law.
- (5) Sign copy is changed, except for changeable copy signs provided that the new copy does not advertise or promote a use or activity unrelated to the site.
- (6) The sign is relocated.
- (7) The sign is removed or abandoned.
- (8) Over 50 percent of the actual value of the sign is damaged or destroyed. A sign shall be deemed damaged or destroyed beyond 50 percent of actual value based on the actual cost of replacing the sign.
- (9) Any City permit is requested to structurally or electrically expand the sign. Permits shall be issued contingent on the sign being brought into compliance.
- (10) Any City permit is requested for major expansion, alteration, or remodel of the site, use, or activity that the sign is related to. Permits shall be issued contingent on the sign being removed or brought into compliance.

(b) Existing signs – monument signs and shopping center identification signs. With the exception of signs that are unsafe or otherwise constitute a hazard to public

health, safety, or welfare, any monument sign or shopping center identification sign legally established prior to January 1, 2015 that exceeds the maximum size, height, or area set forth in this chapter may continue to exist and may be maintained, repaired, improved, replaced, or relocated, but may not be enlarged in size, height, or area, nor modified in type except in a manner that is consistent with the standards set forth in this chapter.

(bc) *Establishment of legal nonconforming status.* The burden of establishing a sign as legally nonconforming is the responsibility of the sign owner.

(ed) *Compliance disclaimer.* Status as a legal nonconforming sign is not intended to be exclusive and shall not excuse noncompliance with any federal, state, or other local laws, including but not limited to City permit requirements for alterations.

Sec. 13.20.160. Sign programs.

(a) *Purpose.* Sign programs provide incentive and latitude to achieve effectiveness, attractive appearance, compatible design and variety in permanent signage.

(b) *Generally.* The standards of this chapter related to permanent signs may be supplemented on a site-by-site basis, pursuant to a sign program approved by the City Council. A zoning variance approved by the City Council is required to approve prohibited or temporary signage that does not comply with this chapter.

(c) *Sign program required.* Sign programs shall be required for:

(1) Each new or remodeled commercial center, office complex, business park, or similar multi-tenant site, regardless of parcelization; and

(2) Each building that proposes any combination of three or more permanent signs or any permanent signage that would not comply with this chapter.

(d) *Submission materials.* Applications for a sign program shall be accompanied by the following minimum materials and the payment of fees established by resolution of the City Council:

(1) *Site plan.* A site plan, drawn to scale, delineating the site proposed to be included in the sign program and the location of all existing signs, proposed signs and means of illumination.

(2) *Building elevations.* Building elevations, drawn to scale, for each elevation with existing signs, proposed signs and means of illumination included.

(3) *Proposed signs.* Information describing the proposed signs, including area, dimensions, copy, material, and means of illumination.

(4) *Landscape plans.* Plans, drawn to scale, showing the effect of the proposed signs on site landscaping or a signed letter stating no effect.

(5) *Property owner authorization.* If the owner of the sign property is not the applicant for the sign program, he/she shall submit a signed letter of authorization for the placement of the proposed sign on the sign property.

(6) *Supplemental information.* Supplemental information may be required to review and consider approval of the proposed sign program.

(e) *Findings.* The City Council shall approve a sign program if it can make all of the following findings:

(1) The proposed signs are well-designed, consistent with any design criteria otherwise applicable to the sign property, compatible with community character and harmonious with surrounding properties, buildings, and streetscapes;

(2) The proposed signs are clear and legible in the circumstances in which they are seen, including for purposes of promoting awareness of local businesses and activities;

(3) The proposed signs are appropriate to the type of business or activity to which they pertain; and

(4) The proposed signs are displayed in a manner that does not harm public health, safety and welfare.

(f) *Submission to City Council.* Unless the City requires additional information to determine whether the proposed sign program is consistent with applicable standards, the sign program shall be placed on the agenda for a regularly scheduled City Council meeting within 60 days of submission of a complete application, provided however, the City may extend this deadline for good cause.

Sec. 13.20.170. Enforcement.

(a) *Illegal signs.* Any sign that does not have a required permit, or otherwise violates this chapter, shall be deemed illegal.

(b) *Administrative fines.* If the City determines a sign is illegal, it may impose an administrative fine against the owner of the sign property, the sign owner, or both in accordance with Chapters 1.04 and 1.06 of this Code. Consistent with Section 1.04.010(i)(5) of this Code, any violation of this chapter may be deemed to be an infraction and may be punished as such, notwithstanding the fact that, at the discretion of the District Attorney, any violation of this chapter may be filed as a misdemeanor. The complaint charging such violation shall specify whether the violation is a misdemeanor or an infraction.

(c) *Abatement.*

(1) *Signs on private property.* The City may order the owner of a sign property and/or a sign owner to remove any illegal signs on private property. Upon failure to comply with a removal order from the City, the City may exercise the nuisance abatement process described in this Code to remove illegal signs. With the consent of the property owner and/or his or her authorized agent, the City may remove illegal signs on private property. Removed signs shall be retained at City Hall for a period of not less than 10 working days, after which the signs shall be considered abandoned, and may be discarded by the City.

(2) *Signs on City property.* To advance the City's interests in improving traffic safety and/or the appearance of the City, the City may remove any illegal signs located within the public right-of-way or on public property immediately, without prior notice to the sign owner. Removed signs shall be retained at City Hall for a period of not less than 10 working days, after which the signs shall be deemed abandoned, and may be discarded.

(d) *Enforcement fees.* Should the City be required to remove any illegal or abandoned signs, the reasonable cost of such removal shall be assessed against the owner of such signs. The cost of removal shall be established by a Resolution of the City Council. The City Manager is authorized to use collection proceedings to recover uncollected fees.

(e) *Consecutive violations.* Each separate violation of this chapter and each day in which a violation occurs and shall constitute a separate violation of this chapter punishable by separate enforcement fees and/or administrative fines.

(f) *Liability.* Neither the City nor any of its agents shall be liable for any damage to a sign which is removed under this section.

(g) *Non-exclusive remedies.* Each and every remedy available for the enforcement of this chapter shall be non-exclusive and it is within the discretion of the City Manager to seek cumulative remedies. The remedies available to the City pursuant to this Code and chapter, including but not limited to removal authority, shall not limit the right of the City to seek any other remedy that may be available by law.

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7.2 DISASTER RECOVERY INITIATIVE

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**City of Laguna Woods
Agenda Report**

DATE: January 21, 2015 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: Disaster Recovery Initiative

Recommended Action

1. Receive staff report.

AND
2. Open public hearing.

AND
3. Receive public comment.

AND
4. Close public hearing.

AND
5. Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA WOODS, CALIFORNIA, TAKING ACTIONS
RELATED TO THE COMPLETION OF THE 2008 DISASTER
RECOVERY INITIATIVE GRANT

Background

In 2011, the City was awarded a grant of \$250,000 from the State of California's Disaster Recovery Initiative (DRI) for a variety of disaster planning projects. The term of the grant agreement ended on December 31, 2014.

Discussion

The recommended action would satisfy the terms and conditions of the Disaster Recovery Initiative grant agreement, which require that the City Council conduct a public hearing to “notify the public of accomplishments funded by the grant and for acceptance by the governing body.” The public hearing is a prerequisite for the State releasing the final 10% of funding and closing the grant.

The accomplishments funded by the grant include: (1) Development of a Local Hazard Mitigation Plan; (2) Comprehensive Update of the General Plan’s Safety Element; (3) Development of a Wildland-Urban Interface Area Evacuation Plan; (4) Development of Fire Watch Patrol Maps; (5) Vulnerability Assessment of the City’s Emergency Operations Center and Development of Mitigatory Design Plans; and, (6) Development of a Climate Adaptation Plan.

Fiscal Impact

The Disaster Recovery Initiative grant included funding for 100% of project costs.

Environmental Review

The recommended action is not a project under the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3) and Section 15306 of the CEQA Guidelines.

Conclusion

The City’s Disaster Recovery Initiative work has improved local public safety and emergency management capabilities, while also opening new funding opportunities for non-emergency disaster grant assistance.

Attachment: A – Proposed Resolution

RESOLUTION NO. 15-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, TAKING ACTIONS RELATED TO THE COMPLETION OF THE 2008 DISASTER RECOVERY INITIATIVE GRANT

WHEREAS, the City of Laguna Woods was awarded a grant through the State of California’s 2010-2011 Community Development Block Grant (CDBG) Program, 2008 Disaster Recovery Initiative; and

WHEREAS, the term of the agreement between the City of Laguna Woods and the State of California for the planning activities funded by the 2008 Disaster Recovery Initiative (No. 11-DRI-7554) ended on December 31, 2014; and

WHEREAS, the terms and conditions of the agreement between the City of Laguna Woods and the State of California for the planning activities funded by the 2008 Disaster Recovery Initiative require that the City Council conduct a public hearing in order to notify the public of accomplishments funded by the grant and for acceptance by the governing body; and

WHEREAS, the City Council held a duly noticed public hearing on January 21, 2015 for the purposes set forth in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of Laguna Woods hereby notifies the public of the following accomplishments funded by the 2008 Disaster Recovery Initiative:

- 1) Development of a Local Hazard Mitigation Plan; and
- 2) Comprehensive Update of the General Plan’s Safety Element; and
- 3) Development of a Wildland-Urban Interface Area Evacuation Plan; and
- 4) Development of Fire Watch Patrol Maps; and
- 5) Vulnerability Assessment of the City’s Emergency Operations Center (EOC) and Development of Mitigatory Design Plans; and
- 6) Development of a Climate Adaptation Plan.

SECTION 2. The City Council hereby accepts the final products funded by the 2008 Disaster Recovery Initiative, as set forth in Section 1 of this resolution.

SECTION 3. The Deputy City Clerk shall certify to the passage of this resolution.

PASSED, APPROVED AND ADOPTED ON this XX day of XX 2015.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 15-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

8.1

**ESTABLISHMENT OF THE CITY'S POSITION
ON THE STORAGE OF SPENT NUCLEAR
FUEL AT THE SAN ONOFRE NUCLEAR
GENERATING STATION**

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ESTABLISHING THE CITY'S POSITION ON THE STORAGE OF SPENT NUCLEAR FUEL AT THE SAN ONOFRE NUCLEAR GENERATING STATION

WHEREAS, the City of Laguna Woods is located approximately 20 miles from the San Onofre Nuclear Generating Station; and

WHEREAS, the City of Laguna Woods' Emergency Operations Plan and Local Hazard Mitigation Plan identify nuclear accidents at the San Onofre Nuclear Generating Station as a potential public safety hazard to Laguna Woods; and

WHEREAS, the United States Nuclear Regulatory Commission is the regulatory agency for the decommissioning of nuclear facilities; and

WHEREAS, the City of Laguna Woods is located outside of the 10-mile radius mandated by the Nuclear Regulatory Commission for emergency evacuation planning and is not included in San Onofre Nuclear Generating Station nuclear release incident evacuation planning and practice drills; and

WHEREAS, in 2013, Southern California Edison announced its decision to permanently decommission the San Onofre Nuclear Generating Station; and

WHEREAS, operators for the San Onofre Nuclear Generating Station decommissioning indicate that there will eventually be 1,609 metric tons of spent nuclear fuel stored at the San Onofre Nuclear Generating Station site until a federal repository is available to accept the spent nuclear fuel; and

WHEREAS, the United States Congress assigned the Department of Energy with the task of creating an underground repository for nuclear waste as a result of the Nuclear Waste Policy Act of 1982, which has yet to be completed; and

WHEREAS, notwithstanding assurances of safety, spent nuclear fuel leaks have occurred at nuclear facilities, which create concern that accidental leaks of spent nuclear fuel are possible and may cause harm and imperil public safety; and

WHEREAS, spent nuclear fuel may also be the target of acts of terrorism or other intentional acts meant to cause harm and imperil public safety.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of Laguna Woods supports the identification of a long-term storage site located away from populated areas as soon as possible and that while spent nuclear fuel is stored at the San Onofre Nuclear Generating Station, it should be stored in a manner that is as safe as possible, inspectable, transportable, and includes real-time monitoring information made available to the public.

SECTION 2. The City of Laguna Woods asserts that the proper storage and disposition of spent nuclear fuel should be a consideration in the decommissioning process and that decommissioning should not be considered complete until those issues are resolved.

SECTION 3. The City of Laguna Woods supports United States Senate bills S.1240 and S.2326, as considered during the 113th Congress, as well as similar legislation that would seek to resolve long-term spent nuclear fuel storage issues and increase state and local government participation in the decommissioning of nuclear power plants.

SECTION 4. The Deputy City Clerk is hereby directed to forward certified copies of this resolution to the Nuclear Regulatory Commission, California Public Utilities Commission, Southern California Edison, Governor Jerry Brown, Senator Barbara Boxer, Senator Diane Feinstein, and Congresswoman Mimi Walters, accompanied by a letter from the Mayor urging them to join immediately in efforts set forth in this resolution.

SECTION 5. On behalf of the City of Laguna Woods, the Mayor is hereby authorized to cause to be prepared, prepare, and submit correspondence related to the efforts described in this resolution.

SECTION 6. The Deputy City Clerk shall certify to the passage of this resolution.

PASSED, APPROVED AND ADOPTED ON this XX day of XX 2015.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do
HEREBY CERTIFY that the foregoing **Resolution No. 15-XX** was duly adopted
by the City Council of the City of Laguna Woods at a regular meeting thereof, held
on the XX day of XX 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

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8.2
CITY COUNCIL MEETING SCHEDULE
(NO REPORT)

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